

(Applicable for Examinations held w.e.f. April, 2012)

## KURUKSHETRA UNIVERSITY, KURUKSHETRA

(Established by the State Legislature Act XII of 1956)

("A" GRADE, NAAC Accredited)

### APPLICATION FOR RE-CHECKING OF ANSWER-BOOKS

**(The candidate is advised to carefully read the instructions and rate of re-checking fee printed on the backside and fill-up all the columns/particulars in his/her own handwriting.)**

Case No. \_\_\_\_\_

1. Name of the candidate (in Block Letters).....
2. Name of Examination..... Annual/Suppl./Semester .....
3. Month & Year of Examination ..... Result.....
4. Roll No. (In Figures)..... Roll No. (In Words).....

Particulars of paper(s) in which re-checking is required				Detail of Fee remitted	
Sr. No.	Paper	Title of paper	Marks obtained	Amount Rs. ....	By Bank Draft No. ....
1.	.....	.....	.....	.....	.....
2.	.....	.....	.....	.....	.....
3.	.....	.....	.....	.....	.....
4.	.....	.....	.....	.....	.....
5.	.....	.....	.....	.....	.....

5. Specimen hand writing : In Hindi .....  
In English .....

6. I solemnly declare that I have carefully read all the relevant rules/ instructions etc. of the University for Re-checking and I undertake to abide by the same in all respects.

7. Postal Address of the candidate as written on the envelope (In Block Letters)

.....

.....

..... Pin

.....

(Signature of the Candidate)

Dated: .....

Note: A PHOTOCOPY OF **BOTH SIDES** OF DETAILED MARKS CARD/CERTIFICATE, FEE FOR RE-CHECKING OF ANSWER-BOOK(S) @ RS. 150/- PER ANSWER-BOOK AND A SELF-ADDRESSED ENVELOPE MUST BE ATTACHED WITH THIS APPLICATION.

(For use in the Re-evaluation Branch)

- |   |                                       |
|---|---------------------------------------|
| 1. Date of Receipt of Application.....    | 5. Date of Declaration of Result..... |
| 2. Receipt/ Diary No. ....                | 6. Date of Dispatch of DMC .....      |
| 3. Amount of Fee Paid .....               | 7. ELIGIBLE – YES/NO                  |
| 4. Photocopy of DMC attached or not ..... | 8. Reason if not eligible .....       |

Sign. of Diarist

Clerk Assit. Supdt. AR/DR

Answer-Book(s) Re-checked and found that .....

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Clerk

Assistant

Supdt.

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INSTRUCTIONS FOR RE-CHECKING OF ANSWER-BOOK(S)

1. A Candidate may apply on the prescribed form for re-checking of answer-book(s) in Theory papers in an examination taken by him/her within 20 days of the date of declaration of result or within 15 days of the date of dispatch of D.M.C. from the University; whichever is later along with prescribed fee @ Rs. 150/- per answer-book; and a photocopy of Detailed Marks Card/ Certificate, Candidate can also submit re-checking form after the expiry of above mentioned time limit (w.e.f. April, 2012 exams) up to next seven days with late fee of Rs. 500/- for BDS and Rs. 200/- for other exams. After that no form for re-checking shall be accepted. **Provided further that no answer-book(s) will be re-checked if the form for re-checking is received after one year of the date of exam on any ground whatsoever.**
2. Fee can be deposited in Oriental Bank of Commerce, KUK or in **any CBS** Branch of PNB in India or it may be remitted through Bank Draft "Account Payee" drawn in favour of the **Registrar Kurukshetra University Kurukshetra** payable at the State Bank of India; University Branch, Kurukshetra.
3. Application received within 3 days after the above last date will be considered only if the same have been posted on or before the last date prescribed above.
4. Only 50% of the amount deposited is refundable where the application for re-checking is rejected by the University provided that the application for refund is received in the office within three months of the date of issue of rejection letter.
5. Re-checking will be done only to see if the marks awarded to various answers have been correctly added and if all the answers have been assessed by the Examiner.
6. Re-checking forms are available with the Manager, Printing and Publications, Kurukshetra University, Kurukshetra – 136119 at the following rates:-
  1. At the Counter: Rs. 10-00 per form
  2. On University website [www.kuk.ac.in](http://www.kuk.ac.in): free of cost.
7. Re-checking form complete in all respects, along with fee, photocopy of DMC/Certificate and the envelope containing the address of the candidate written by himself/ herself be submitted personally or by Registered post, to the Assistant/ Deputy Registrar (Re-evaluation) Kurukshetra University, Kurukshetra – 136119.
8. Incomplete application in any respect will be rejected.