

Agency _____ Report
 # _____

ESCROW TRIAL BALANCE VERIFICATION WORKSHEET

Bank Name _____ Account # _____

Date of Escrow Trial Balance Being Verified



[NOTE: Be sure to look at accounting records for....exact same date.... in actual file.]

Guaranty file number	Balance shown on ETB	Amount per records in actual file	Correct file balance per auditor	Reference: Incorrect ETB	Reference: Incorrect Disb. Sheet
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
16.					
17.					
18.					
19.					
20.					

NOTE: If problem is with ETB, include in Escrow Accounting section of report and in “Files Used to Verify ETB” in GF section of report.

If problem is with guaranty file, include in “Files Used to Verify ETB” in GF section of report.