

 <a href="http://www.blsindia-canada.com">www.blsindia-canada.com</a>		<b>REQUISITE DOCUMENTS FOR REQUISITE DOCUMENTS FOR SURRENDER OF INDIAN PASSPORT / RENUNCIATION OF INDIAN CITIZENSHIP / DEEMED SURRENDER CERTIFICATE</b>	
		APPLICANT'S NAME	
PASSPORT NUMBER		DATE	
<b>MANDATORY DOCUMENTS REQUIRED FOR INDIVIDUAL APPLICANTS</b>			
POSTAL APPLICATION <input type="checkbox"/>		COUNTER APPLICATIONS <input type="checkbox"/>	
PARTICULARS		Yes / NO	REMARKS
<p>I. *Completed, signed Application Form who acquired Citizenship before 31 May 2010 &amp; acquired Citizenship after 31 May 2010. * Completed, signed Deemed Surrender Certificate application form that acquired Citizenship 10 years ago and does not have the Indian passport for surrender of Indian Nationality. * In case of minor: Minor applicant signature or thump impression (only if unable to sign) required + both parents signatures on the 1nd page under applicant's signature. Note: Parents signature should match supporting passport document. For more info, visit our website: <a href="http://www.blsindia-canada.com/renunciation_ppt.php">http://www.blsindia-canada.com/renunciation_ppt.php</a></p>			
<p>II. <b>For Surrender of Indian passport &amp; Renunciation of Indian Citizenship</b> (who acquired Citizenship before 31 May 2010 &amp; acquired Citizenship after 31 May 2010): * Original Indian Passport along with one copy including 1st / last / observation pages with visa issued + entry / exit stamps. * Copy of the Canadian / Foreign Oath Certificate (Long form with citizenship format DD/MM/YYYY). * Copy of Canadian / Foreign passport Or if of Canadian / Foreign passport not applied till date kindly provide a written / signed explanation from the applicant. * In case the Indian passport held at the time of acquiring Canadian citizenship is not available a Statement explaining the circumstances of the loss/damage, detailed police report of lost passport, the passport number &amp; date of issue/expiry must be provided, along with proof in support of the claim (For example Landing Document). * For Vancouver: Notarised copy of Landing Permit Required.</p>			

<p><b>III. For Deemed Surrender Certificate</b> (On the production of documents showing the acquisition of foreign nationality more than 10 years ago, you will be issued 'Deemed Surrender Certificate' without requiring production of Indian passport). * Copy of Canadian / Foreign passport. * Copy of the Canadian / Foreign Oath Certificate (Long form with citizenship format DD/MM/YYYY). * Copy of Landing paper. Notarised Affidavit (Explaining the reason of not submitting the Indian passport). * For Vancouver: Notarised copy of Landing Permit</p>		
<p>Required. III. Basic Consular fee: Surrender of Indian Passport &amp; Deemed Surrender Certificate (who acquired Citizenship before 31 May 2010): CAD 26.00 Renunciation of Indian Citizenship (who acquired Citizenship after 31 May 2010): CAD 126 Consular Surcharge: CAD 2.00 (for all services mentioned above)</p> <p>Other fees (if applicable based on verification of documentation): Retention of Indian Passport after acquiring Canadian citizenship for a period in excess of three years from the date of acquiring Canadian citizenship: (a) If your Passport expired on or before 31 Dec, 2004 – no penalty. (b) If your Passport expired on or after 1 Jan, 2005 – CAD\$ 180.</p> <p>Penalty for traveling on Indian Passport after acquiring Canadian citizenship is C\$ 180 for each time, subject to a maximum of CAN\$ 900.</p> <p>Penalty for getting Indian Passport Renewed or Reissued after acquiring Canadian / Foreign citizenship is C\$ 450 for each such renewal or reissue.</p> <p>Penalty for obtaining any miscellaneous passport service (Name change / Correction) after acquiring Canadian / Foreign citizenship is C\$ 180 for each such miscellaneous passport service.</p>		
<p>Change of name between Indian &amp; Foreign passport: Name change certificate with old / new name information issued by Government authority. Notarised Affidavit from Canada (Explaining with old &amp; new passport name format + reason for change of name).</p> <p>Drop of name between Indian &amp; Foreign passport: Notarised Affidavit from Canada (Explaining with old &amp; new passport name format + reason for drop of name).</p>		

APPLICATIONS SUBMISSION VIA POST WILL FOLLOW ADDITIONAL STEPS AS MENTIONED	
BELOW: VII. Attach a Bank draft or Money order in favor of BLS International Service Canada Inc. <b>(Fees should include: HCI/CGI fees + Consular Surcharge + Additional consular fee (if applicable)+ BLS Processing fee + Return Courier charges + Taxes (refer the website ).</b>	
VIII. Documents arranged as per the checklist. Applicant's signature on checklist	
ADDITIONAL DOCUMENTS (If applicable)	
I have been informed and advised that the insufficient documentation mentioned in checklist may lead to a delay in the processing of visa application. However, I insist to proceed with my application.	
The above guidelines are defined by High commission of India, Canada and must be strictly followed. The High Commission of India, Canada reserves the right to ask for a Personal Interview or Additional Documents. The High Commission of India, Canada Information and Application Center will not accept visa applications which do not meet above specified guidelines.	
The documents must be arranged in the order given above BLS International have no say on whether you will be granted a surrender of Indian passport, as this is entirely the prerogative of The High Commission of India, Canada.	
The Indian Mission Consular may request additional documentation, as per their discretion anytime during or after the submission of the application.	
Applicant's Signature	BLS officer's signature

### Submission procedure at BLS International Canada - Centres

**Walk-in application submission procedure in six simple steps:**

- Select your submission center as per HCI / CGI jurisdiction location in Canada (More info visit our website).
- Provide complete documentation as per checklist.
- Request for Courier service (additional charge) or Pick up service.
- Fees payment via Cash or Debit.
- Track application status as per processing time for service selected.
- Delivery mode: Pickup or direct courier at your door step.

**Walk-in Centres in Canada between Monday to Saturday** 

**Ottawa / Toronto / Brampton / Vancouver**

Submission of application: 8:00am to 2:00pm (Monday - Saturday except designated holidays).

Passport pickup: 3:00pm to 5:00pm (Monday - Saturday except designated holidays).

**Walk-in Centres in Canada between Monday to Friday** 

**Montreal / Surrey / Calgary / Winnipeg / Edmonton**

Submission of application: 8:00am to 2:00pm (Monday - Friday except designated holidays).

Passport pickup: 3:00pm to 5:00pm (Monday - Friday except designated holidays).

**Do not have the time to pick up your passport? No problem, we can arrange to deliver your passport at your door step for a simple courier charge (as listed on our website) with our professional secured courier service partner.**

**Postal application submission procedure in seven simple steps:**

- Select your Postal submission center as per HCI/ CGI jurisdiction location in Canada (More info visit our website).
- Request for pick up from your door step service via our secured courier service partner.
- Provide your email address in order to obtain tracking number. (Kindly allow at least additional 3-4 working day for processing your application from the date the envelope is physical received at the BLS Postal centre in Canada. Note: After your application is processed, normal processing time would apply (for more info, visit our website).
- Return courier address information with applicant signature (letter format).
- Provide complete documentation as per checklist.
- Fees payment for your application submission + additional fees for mandatory courier return service payable only via Bank draft or Money order in favor of BLS International Service Canada Inc.
- Track application status as per processing time for service selected.

**Postal Submission centre as per your location Jurisdiction in Canada:**

For Ottawa Jurisdiction: Courier to BLS-Canada Ottawa Centre.

For Toronto Jurisdiction: Courier to BLS-Canada Brampton Centre.

For Vancouver Jurisdiction Courier to BLS-Canada Surrey Centre.

**Note: Efforts would be made to contact the applicants via email or calls for any incomplete applications up to three business days. On the fourth business day without any prior intimation, complete application would be returned at applicant expense. Requesting Applicants to provide up-to-date contact details (phone number & email address) to avoid any communication gap during this process.**