

SCOPE OF WORK

PERFORMANCE IMPROVEMENT ACTIVITY

RHPI Selection Consideration Criteria and Participation Requirement: The CEO must be actively involved and engaged in the project to develop the scope of work and facilitate the project to implement performance improvement recommendations. RHPI Project works directly with the CEO, and does not accept a designated hospital representative. CEO must facilitate the onsite consultation to implement recommendations as per the Selection Considerations Criteria.

PURPOSE OF CONSULTATION: Overall performance improvement goal that the hospital would hope to achieve.

OBJECTIVES OF THE CONSULTATION: Activities to complete performance improvement goal.

STRATEGIES TO COMPLETE OBJECTIVE: Steps taken to perform project, which may include interview process, interview with observation, follow up observation, coaching calls and other methodologies.

SUSTAINABILITY PLAN Steps taken by administrator and Consultant to initiate the implementation of recommendations. Examples include action plan, staff education, coaching calls, hands-on training, and train-the-trainer model. Exit interview only is insufficient and will not be considered for funding.

ANTICIPATED OUTPUTS AND OUTCOMES OF PROJECTS

The hospital administrator will work with the consultant to 1) clarify the anticipated outcomes, and 2) identify indicators to measure the anticipated

outcomes. Measures should be standard industry accepted financial, operational, and/or quality indicator(s). RHPI program and Consultants are not responsible for outcomes. Outcomes are dependent upon the implementation of the recommendations by the hospital.

Outputs:

Example – develop a strategic plan to implement new / expand services

Outcomes

Example – increase patient revenue by X% over the next _____ (time period)

WORK PLAN AND TIME LINE

Date	Strategy / Activity
	Start Date
	Project completion date
	Final Report due

CONSULTANT CONTACT INFORMATION: