



CKGS Application Centre

CKGS Order Form (PIO)

(Applicants applying for Visa **by Walk-In or Postal/Courier** need to fill out and attach this form with the documents. Only one Order Form per applicant. Application without this form duly filled and signed cannot be processed)

Name of the Applicant: _____

Passport No: _____ Nationality: _____

Email: _____ Telephone: _____

CKGS Center as per jurisdiction (circle one):

☐ Washington D.C. ☐ Atlanta ☐ Chicago ☐ Houston ☐ New York ☐ San Francisco

Please check the appropriate box below

☐ **Application for PIO processing service**

I hereby place my order with CKGS to process my Visa application. The service agreement is governed by the general terms and conditions of CKGS on www.in.ckgs.us. I have read the terms and conditions, have understood them and hereby agree to them. CKGS is not responsible for the grant or rejection of my Visa application.

Category (Please check only one):

- ☐ New PIO Card Minor (Consular Fee: USD 185.00)
- ☐ New PIO Card Adult (Consular Fee: USD 365.00)
- ☐ PIO Endorsement-New Passport (Consular Fee: USD 20.00)
- ☐ Re-issue Duplicate Card (Consular Fee: USD 100.00)
- ☐ Renunciation of PIO (Consular Fee: USD 0.00)

☐ **PIO Fees (Review fees at www.in.ckgs.us)**

A. PIO fee	USD	
B. ICWF fee	USD	3.00
C. CKGS Service fee	USD	17.00
D. Reference fee – All the citizens of different nationality except USA nationals will be charged Reference fees (If applicable.)	USD	
E. Renunciation fee – (applicable only to those former Indian nationals who are renouncing their Indian Citizenship along with this visa application. Check date of naturalization.)	USD	
F. Penalty fee – (if applicable on renunciation of Indian Citizenship. Please refer to the penalty chart under the Renunciation section.)	USD	
G. Any other fee as may be applicable	USD	
H. Total primary fees applicable = A+B+C+D+E+F+G	USD	

* There will be no refund of the application fee and service charges by the Embassy/ Consulate or CKGS in case of withdrawal of application/passport by the applicant post its submission.

<input type="checkbox"/> I. Application for return of documents by FedEx Courier Service	USD 15.00
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I hereby place my order with CKGS to send documents by courier to the address mentioned below. The service agreement is governed by the general terms and conditions of CKGS. I have read the terms and conditions, have understood them and hereby agree to them. CKGS does not take over any responsibility for the timely delivery by the external service provider or for the loss or damage to documents while the documents are with the external service provider.

***Please write the address to which the documents should be returned to in case you wish to order for this service through CKGS**

Address: _____

_____ **Zip Code** _____

☐ **Prepaid shipping label enclosed with self-addressed label/envelope**

- Service Provider and Return Airway Bill No. (AWB No.): _____

(No hand-written labels. We don't recommend USPS without tracking)

J = Total Fees payable: H + I	USD	
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Application Payment for the total amount mentioned above in 'I'.

Money Order / Cashier's Check should be in favor of "Cox & Kings Global Services USA LLC"

Payment Details (Money order / Bank Transfer / Online Transfer / Cashier's Check Details):

Date: _____

Signature: _____