

30-Day Notice of Resident's Intent to Vacate

You are hereby given notice that I (we) will be vacating quarters # _____ (Street Address) which is a 2 – 3- 4- 5 bedroom home with/without study on _____ (Date). My reason for terminating my lease is:

The date given above is a **DEFINITE VACATING DATE**, and you are hereby authorized to pre-lease the premises to a prospective resident.

I (we) understand that if the premises is not vacated as described above, the applicable provisions of the Lease will apply and I (we) may be responsible for additional rent as well as any loss or damages suffered by you or by a new resident deprived of possession.

I (we) understand that the giving of this notice does not relieve me (us) of any liability that I (we) may have under my (our) Lease agreement.

I will provide a copy of my LES which is required at final inspection.

Print Name: _____
Rank: _____
SSN# _____
Contact Phone # _____

Forwarding Address: _____

New Home Phone #: _____
Mobile Phone #: _____

Resident Signature: _____
Date: _____

Office Use:

Resident Occ. No: _____
Prorated Rent Due: \$ _____
Lease Break Fee : \$ _____

Acknowledge of Receipt by Management _____ Date: _____

Pre-inspection: Date: _____ Time: _____
Final inspection: Date: _____ Time: _____