Getting a National Insurance Number

To get a National Insurance Number you need to telephone Job Centre Plus on **0845 6000 643**.

The telephone interview will take about 7-10 minutes.

Before you phone have the following information ready:

- **Your address in the UK** (with a post code e.g. EX4 2AB)
- **Your contact phone number** (mobile or landline)
- **Your visa expiry date** (if you have a visa)
- **Where your visa was issued** (it can be the country or the city)

You will also need **a piece of paper and a pen.**

If you have any problems during your interview please let us know - we will help you.

The interviewer will ask you few simple questions:

- What is your name/surname? Do you have any other names?
- What is your nationality? Do you have any other nationalities?
- Your date of birth
- Why are you applying for a National Insurance Number?
- What type of visa do you have?
- Do you have any disabilities?
- Are you married or single?
- What type of visa do you have?*****

At the end of the interview you will be given a **reference number and another phone number – it is very important that you write both down** (you will need them in case your application gets lost).

At the end of the interview there are two possibilities:

1. You will be invited for an interview **in Plymouth or Taunton** (both are towns close to Exeter)
2. You will receive an application pack in the mail **within 10 working days**

If you have any questions or problems with filling in your application we are more than happy to help **– you can always come back to us**.

*For legal reasons we are not allowed to give you advice on your visa – if you are unsure whether you can legally work in UK and how many hours you can work please contact the International Student Support Office http://www.exeter.ac.uk/internationalstudents. If you can't find the information you are looking for on their website you can log an enquiry through the [Student Information Desk Online](), which is accessed via the 'Help and Support' tab in the MyExeter Portal. Prospective students and staff can email us directly on sid@exeter.ac.uk.