



8998 Research Blvd.
Austin, TX 78758
Ph (800) 868-8998 or (512) 346-8892
Fx (800) 330-4518 or (512) 320-9596

Order Form for Documents - Purchase Money Seconds/Refinance

COMPLETE THIS FORM IN ITS ENTIRETY TO ENSURE CLOSING DOCUMENTS ARE DELIVERED ON TIME.

Attention (IBC First Equity Loan Processor):				Date:	
Filled out by:			Company:		
Phone # :		E-mail:			
1st Lien Closer Name:		E-mail:			
Borrower(s) Name(s):					
2nd Lien Loan Amount:		Closing Date:		Time:	Funding Date:
1st Lien Loan Amount:			Sales Price (If Applicable):		
----- *Beneficiary (Lender) on 1st Lien Note (Do not list Trustee Info here. This is usually the Lender's name and/or DBA name).* -----					
1st Lien Lender Name :					
How Borrower(s) Name(s) will read on documents:					
Is this a mail out?		<input type="checkbox"/> Yes	<input type="checkbox"/> No	If Yes, please indicate recipient:	<input type="checkbox"/> Buyer <input type="checkbox"/> Seller
Non Purchasing Spouse? (List name as it will appear on 1st Lien Deed of Trust):				<input type="checkbox"/> Yes	<input type="checkbox"/> No
Power of Attorney ? (Must be reviewed and approved before documents can be drawn):				<input type="checkbox"/> Yes	<input type="checkbox"/> No
If funding in the 1st Five Days of the Month, will loan have a short-pay (Interest Credit)?				<input type="checkbox"/> Yes	<input type="checkbox"/> No

*** If any loan information changes, please notify us immediately to prevent closing/funding delays!***

WARRANTY DEED INFORMATION/LOSS PAYEE CLAUSE

Our name should read: International Bank of Commerce- Trustee: Robert B. Barnes
International Bank of Commerce, ISAOA, P.O. Box 866, McAllen, Texas 78505

VERY IMPORTANT INFORMATION FOR CLOSING

Title Company Name & Address:	
Closing Agent:	Assistant:
Closing Agent's E-mail :	
Title Agent Ph # :	E-mail Address to Send Documents:

