

# MinnesotaCare Estimated Tax Instructions

## Provider Tax

### Estimated Tax Payment Requirements

If you expect your total annual MinnesotaCare tax liability to be more than \$500, you must make quarterly estimated tax payments based on your required annual estimated tax payment.

**Required Annual Estimated Tax Payment.** The required annual estimated tax payment is the lesser of 90 percent of your actual tax for the current year or 100 percent of your actual tax for the previous year.

To determine your required annual estimated tax payment and the minimum amount you must pay each quarter, complete the worksheet on page 2.

**Additional Charge for Underpayment of Estimated Tax.** If any payment is paid late or is less than the required amount, an additional tax charge (ATC) for underpayment of estimated tax (or interest) will be assessed.

The department's e-Services system will calculate the additional charge, if any, when you file your annual MinnesotaCare tax return.

### Due Dates

Quarterly estimated tax payments are due by the 15th day of April, July and October of the current year and Jan. 15 of the following year.

If the due date falls on a weekend or legal holiday, payments electronically made or postmarked the next business day are considered timely.

### Electronic Payment Requirements

You are required to pay electronically if your tax liability was more than \$10,000 for any one Minnesota business tax during the previous fiscal year (July 1–June 30).

If you are required to pay any Minnesota business tax electronically for one year, you must pay all Minnesota business taxes electronically *for all future years*.

A 5 percent penalty will be assessed if you fail to pay electronically when required, even if a check payment is received on time.

### Payment Options

#### e-Services

You can make payments online using our e-Services system or pay by phone. If you choose this option, you'll be able to view a record of your payments online once the payments are processed.

- To pay online, go to our website at [www.revenue.state.mn.us](http://www.revenue.state.mn.us) and log into e-Services.
- To pay using our automated phone system, call 1-800-570-3329.

To be timely, you must complete your transaction and receive a confirmation number on or before the due date for the payment. When paying electronically, you must use an account not associated with any foreign banks.

#### Credit or Debit Card

For a fee, you may charge your payments to your Visa, MasterCard, American Express or Discover/Novus credit or debit card. To do so, have your credit/debit card ready and go to [www.paymntax.com](http://www.paymntax.com) or call 1-855-947-2966.

#### ACH Credit

ACH credit payments are initiated by you through your bank. You authorize your bank to transfer funds to the state's bank account. The bank must use ACH file formats, which are available on our website or by calling our Business Registration Office at 651-282-5225 or 1-800-657-3605. Your bank may charge you a transaction fee for these payments.

#### Fed Wire

Fed Wire payments are initiated by you through your bank. Most banks are able to include information needed to post a Fed Wire payment (Minnesota tax ID number, tax-type code, period of payment). If your bank is unable to include the payment details, you should enter the details by submitting a Fed Wire notification through the e-Services system. If you do not have Internet access, call our Business Registration Office at 651-282-5225 or 1-800-657-3605 for more information.

#### Check Payments

If you are not required to pay electronically, you may choose to pay by check and include a properly completed MC10 payment voucher.

Download Form MC10 from our website. Type in the required information while the form is on the screen and print a copy. A personalized scan line will be printed on the bottom of the voucher using the information you entered. Do not send in a voucher if you are paying electronically or if your tax is zero.

Your check authorizes us to make a one-time electronic funds transfer from your account. You may not receive your canceled check.

### Information and Assistance

Website: [www.revenue.state.mn.us](http://www.revenue.state.mn.us)

Email: [MinnesotaCare.tax@state.mn.us](mailto:MinnesotaCare.tax@state.mn.us)

Phone: 651-282-5533

Weekdays, 8 a.m. – 4:30 p.m.

We will provide information in other formats upon request to persons with disabilities.

*Continued*

# MinnesotaCare Estimated Tax Instructions *(continued)*

## Estimated Tax for Calendar Year \_\_\_\_\_

Refer to the MinnesotaCare tax instructions for providers, hospitals and surgical centers.

- 1 Estimate your total gross receipts for the current year ..... **1** \_\_\_\_\_
- 2 Estimate your total exemptions for the current year ..... **2** \_\_\_\_\_
- 3 Estimated taxable receipts for the year *(subtract step 2 from step 1)* ..... **3** \_\_\_\_\_
- 4 Estimated MinnesotaCare tax liability for the year *[multiply step 3 by 2% (0.02)]* ..... **4** \_\_\_\_\_
- 5 Multiply step 4 by 90% (0.90) ..... **5** \_\_\_\_\_
- 6 Enter 100% of your actual MinnesotaCare tax for the prior year *(line 11 of last year's final Worksheet C)* ..... **6** \_\_\_\_\_
- 7 **Required annual estimated tax payment.** Enter the amount from step 5 or step 6, whichever is less ..... **7** \_\_\_\_\_
- 8 Multiply step 7 by 25% (0.25). This is the minimum estimated tax payment you must pay each quarter ..... **8** \_\_\_\_\_

## Record of Estimated Tax Payments Made

Record the estimated tax payments you make during the year. You will need this information when you file your annual MinnesotaCare tax return.

	<b>1st Quarter Due April 15</b>	<b>2nd Quarter Due July 15</b>	<b>3rd Quarter Due October 15</b>	<b>4th Quarter Due January 15</b>
Date paid .....	_____	_____	_____	_____
Confirmation/check # ...	_____	_____	_____	_____
Amount paid .....	_____	_____	_____	_____