

INTERDISCIPLINARY STUDIES FIELD MAJOR APPLICATION TO DECLARE

Please read the following carefully:

NOTE: The completed application packet with all materials listed below must be ***submitted and reviewed by an ISF faculty adviser in person. Once your faculty adviser accepts your application, the ISF faculty committee must approve it.***
******Check your declaration status on Bearfacts 2-3 weeks from the date you submitted your application.******

NOTE:

You can submit this application as soon as you have completed at least one of the world civilization prerequisites. You may submit your application when you have enrolled in one of the world civilization courses, but you will not be officially admitted to the major until ONE OF THESE WORLD CIVILIZATION PREREQUISITES has been completed and the grade posted to your transcript. Your application will be considered “pending” until this requirement is satisfied.

ISF accepts applications in the fall and spring semesters; there is no application deadline. ***ISF DOES NOT PROCESS APPLICATIONS DURING THE SUMMER.***

You must have been in the major at least ONE semester prior to the semester in which you plan to graduate - plan carefully. No one may apply and graduate in the same semester.

APPLICATION CHECKLIST:

Please compile your application in this order. Processing of your application may be delayed if you do not include ALL of the following:

- ___ Application Information Sheet (attached) - Please type or print clearly.
- ___ Proposed Program in the ISF Major (attached)
- ___ Statement of Purpose/Application Essay - Please attach a typed essay (approximately 750 words/3 pages double-spaced) describing your proposed Research Program.
- ___ Transcript of all college work - Unofficial copies are acceptable. Your name should appear on BEAR-FACTS copies. If you are using courses from other schools then you MUST include a transcript. If a transcript is unavailable, include a copy of your DARS report showing the transfer coursework, providing you submitted an official transcript to Admissions.
- ___ Current Class Schedule (if enrolled) – A printout is available from BEAR-FACTS.
- ___ Petition to Declare a Major (attached)
- ___ Program Planning Form /4 year plan (attached)

(Revised 4/11/14)

Statement of Purpose - Application Essay Instructions - ISF Major

Your statement should include a coherent and clear discussion of the issues, problems, or questions you wish to explore in your Research Program, as well as the disciplinary fields (departments and programs) you intend to incorporate in your Course of Study. The following questions are intended as a guide to help frame your statement; they do not have to be answered in sequence.

1. What is the primary area of research that makes up the Research Program (RP)? Can you specify an historical period, a geographical area or areas, a research topic, and some of your research interests?
2. What methodological frameworks appear most useful in approaching your Research Program? What are the different disciplinary perspectives engaged (sociology, economics, public health, philosophy, etc)? How will these be articulated and combined in a framework?
3. Can the applicant offer a tentative, working title of a Senior Thesis? Applicants are not expected to have identified a topic for their Senior Theses, but thinking forward can be helpful in shaping the Course of Study.
4. Which courses already taken could be part of your Course of Study?
5. What are some of the courses of your planned Course of Study? How will they deepen and further the Research Program?
6. Do you have plans to study abroad and especially to incorporate work done abroad into the Research Program?
7. Do you have command over any foreign languages or personal experience relevant to the Research Program?
8. Have you informed yourself about resources for research, including fellowships, available at Berkeley?
9. What tentative plans might you have at this stage for post-graduate study or work?

APPLICATION INFORMATION SHEET: ISF MAJOR

Name: _____

Student ID # _____

E-mail address: _____@berkeley.edu (we communicate with students using their official @berkeley address so you must check this account often for announcements from the department)

Please read CAREFULLY and initial:

Once you are admitted to ISF you will require a new Adviser Code (AC) each semester in order to enroll in classes through Tele-BEARS –only your faculty adviser can issue this to you ***in person***.

In order to receive your AC you will need to complete a Tele-BEARS advising form and retrieve your student file (both available from 263 Evans) and meet with your faculty adviser to get your proposed courses approved.

PLEASE NOTE: ACs will not be released during summer or via email

student initials

date

Working Title of Your Research Program: _____

World Civilizations Prerequisite:

Read the Student Handbook for a discussion of the prerequisite (section 3.2). Note that you must list TWO courses total drawn from the three categories of Global Regions, Pre-Modern, and Modern History. If the Prerequisite World Civilization classes were taken before declaring the ISF major, a PASS grade either from UCB or a junior college will be acceptable. It is recommended that you provide a catalog description and syllabus of the course you wish to be considered, or a printout from www.assist.org.

Prerequisite #1: (EXAMPLE: Global Regions: “The Golden Age of Greece,” Classics 10A, B+, 3, Fall '09, UCB)

(Course Name) (Dept. and No.) (Grade) (Units) (Sem/Year) (where)

Prerequisite #2: (Example: Modern History: “The Modern Novel,” English 123C, A-, 3, Sp 13, UCB)

(Course Name) (Dept. and No.) (Grade) (Units) (Sem/Year) (Where)

Please Select a Faculty Adviser:

If no adviser is indicated, one will be assigned to you.

COURSE OF STUDY IN THE ISF MAJOR

Name: _____

Date: _____

**** ALL COURSES FOR THE MAJOR MUST BE TAKEN FOR A LETTER GRADE ****

Title of Research Program: _____

As a part of the application process for the ISF major, you are expected to prepare a proposed Course of Study. **This plan is not necessarily final**, but it will be an aid in helping you organize your courses each semester. Select courses from relevant disciplines that you think will help you understand the problems or issues you wish to emphasize in your Research Program.

Your list must include courses from at least **three** fields or disciplines. You will be required to take at least **six** upper division courses for your Area totaling at least 20 units. No more than **three** courses from any **one** discipline may be used for your Course of Study. You should include 8-10 courses to accommodate course availability, schedule flexibility, and change of heart.

COMPLETED Upper Division Courses for your Course of Study:

List upper division courses you have completed that you wish to include in your Course of Study.

EXAMPLE: Classics 100A, Greek Lit., (4), UCLA

1. _____
2. _____
3. _____
4. _____

PROPOSED Upper Division Courses for your Course of Study:

PLEASE INCLUDE DEPT., COURSE #, TITLE, UNITS, & WHERE. *EXAMPLE: Classics 100A, Greek Lit., (4), UCB*

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

When do you plan to enroll in the following ISF classes?

ISF 100A _____ (Semester/Year)

ISF 100B/C/D/E/F/G/H/ Other _____ (Semester/Year)

ISF 189 _____

ISF 190 _____ (Semester/Year)



PROGRAM PLANNING

Student name

Student ID number

Email address

Phone number

Major(s) / Intended

Graduation date

Total units

PLEASE CHECK ALL THAT APPLY:

- ☐ Double Major ☐ Change of College into Letters and Science ☐ Change of Major over 90 units
☐ Simultaneous Degree ☐ Readmission to: Fall ____ Spring ____ ☐ Excess Units

PROPOSED SCHEDULE OF CLASSES: Beginning with the **CURRENT** term, indicate all courses you plan to take, including those needed to complete major(s), college/school, and university requirements. A minimum of 13 units must be listed for each semester unless you are/will be approved for a reduced course list by Letters and Science.

Fall _____	Units
Total	

Spring _____	Units
Total	

Summer _____	Units
Total	

Fall _____	Units
Total	

Spring _____	Units
Total	

Summer _____	Units
Total	

Fall _____	Units
Total	

Spring _____	Units
Total	

Summer _____	Units
Total	

Major adviser

Date

Major adviser

Date

Approved by

Date

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INSTRUCTIONS

1. Enter your student identification number and full name as they appear on your student identification card. Check the current term and complete the year. Enter the address and phone number at which you can be contacted with any questions. Check your student status (new, continuing or readmit). Enter the number of units you have completed.
2. Circle the major(s) you wish to declare.
3. Obtain the signature(s) of the major adviser(s). In most cases, major advisers require that you bring a copy of your most recent UC Berkeley grade report and copies of transcripts from any previous institutions to verify completion of prerequisites.
4. You may leave the completed, signed petition in the major department office (the department will forward it to the Office of Undergraduate Advising), or you may bring it to the College office in room 206 Evans Hall.
5. **DOUBLE MAJOR:** Students who wish to declare two majors in the College of Letters & Science must circle two majors on the petition, obtain the signatures of both major advisers, and file a Double Major Application form. Consult a College adviser for information on minimum requirements and required forms.
6. **CHANGE OF COLLEGE INTO L&S:** Students enrolled in another college or school at Berkeley who wish to change college and declare a major in the College of Letters & Science must check the appropriate box on the petition and file the Petition for Change of College. Consult a College adviser about minimum requirements and required forms.
7. **NEW MAJORS:** Students who wish to declare new majors that have been officially approved to admit students but that are not yet on this petition should circle “OTHER” and write in the name of the new major on the blank lines provided.

College of Letters & Science
Office of Undergraduate Advising
206 Evans Hall
(510) 642-1483
ls-advise.berkeley.edu