



# Cornerstone Academy

Early Childhood Development through Grade 12 College Preparatory

[www.cornerstone-academy.net](http://www.cornerstone-academy.net)

## SAMPLE GUARDIAN ACCEPTANCE LETTER

My name is Jane Smith born on January 1, 1970 residing at 123 Main Street, San Francisco, CA 12345.

This letter is to confirm my agreement to accept the responsibilities of guardianship for my niece, Mary Smith born on February 1, 2000, who is from China. She wishes to begin her education at Cornerstone Academy in San Francisco, CA.

I agree to provide her with a room to live in at our home until she graduates, transportation to and from school, school materials and any other necessities. I will give her guidance to succeed and excel in her studies.

Please call me at 415/123-5678 if you have any further questions.

Sincerely,

Jane Doe

***MUST BE BROUGHT TO A NOTARY PUBLIC IN THE UNITED STATES FOR CERTIFICATION AS AN OFFICIAL DOCUMENT***