

# Join the Service Unit Fall Product Team!



Each Service Unit recruits a Team of volunteers to support their Troops in the Girl Scout Fall Product Program. Training, resources, support and guidance are provided. Complete position descriptions are available on the Volunteer Network. Below is a summary of the team positions.



# Service Unit Product Manager (September through November 24)

Motivates & communicates with troop volunteers, appoints & supervises Troop Product Managers, reviews sales data online & troop paperwork, maintains records, supervises SU Product Team. This position can be co-chaired with one person handling the people support and another handling the computer support. Must have Excel software and be able to use spreadsheets. Training is Saturday, September 6, 2014 from 9:00am – noon.

#### Service Unit Distributor (September & November 1)

Secures location in September for November 1 nut delivery and distribution, secures volunteers needed for distribution day, informs/trains Troop Leaders & Troop Product Managers on SU process, takes delivery of product, oversees distribution day. Online training will be available starting in August at www.GSOCLearning.com.

## Service Unit Drop Shipment Coordinator (September & January)

Receives, counts, sorts & distributes sale materials in September and recognitions in December/January. Follows up with any discrepancies. Must be able to accept multiple packages and have space and time to store and sort prior to distribution. Online training will be available starting in August at www.GSOCLearning.com.

## Booth Sale Coordinator (September through November 16)

Secures booth sites, schedules troops (often through a lottery process), trains Troop Leaders & Troop Product Managers on: booth sale etiquette, Responsible Adult safety briefings, & sales techniques. Must have Excel software and be able to use spreadsheets. Training is September 29 at 7:00pm or September 30 at 10:00am.

For more information about these exciting volunteer opportunities, please contact your Service Unit Manager/ Coordinator and visit the Product Sale Website at www.GSCookiesETC.org