

## Continuing Professional Development (CPD) Log Form 4-5E

If faxing in this form, please keep the fax confirmation for your records. A scanned copy of the CPD Log Form 4-5E can be e-mailed to the Chartered Professional Accountants of Ontario (registered name of The Institute of Chartered Accountants of Ontario) ("CPA Ontario"); put CPD Log in the subject line of the e-mail and e-mail it to customerservice@cpaontario.ca. Complete one CPD Log Form 4-5E for each calendar year being reported.

**CPD Log required for:**     Readmission         CPD Audit

Full Name of Member:                       **Member No.:**

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**This section is mandatory and must be completed in sufficient detail to show how the required CPD will be completed.**

Date(s) (mm/dd/yyyy)	Course Name and Research Area	CPD provider, sponsoring organization or audience*	Verifiable CPD Hours	Unverifiable CPD Hours
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Total hours for the year ended December 31,			<input style="width: 40px; height: 20px;" type="text"/>	

\* It is recommended that records or documents (e.g. course description or outline) providing evidence of the completion of CPD be kept for a total of 7 years for possible review or audit by CPA Ontario.

Print Full Name

**X** \_\_\_\_\_  
Member Signature

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Date (MM/DD/YYYY)				