

Example - Tenant's Notice of Intent to Move Out

Date

Landlord Name

Company Name (if applicable)

Landlord or Company Street Address

City, State, Zip code

To: [Landlord],

This letter serves as notice that the undersigned tenant/s, [tenant name/s], will be moving from [rental address] on [the date you intend to vacate]. This provides [number of days] written notice as required in our rental agreement.

Sincerely,

Tenant 1

Tenant 2

Tenant 3