

**WTD MOBILE WORKERS WEEKLY RECORDED HOURS**

DRIVERS NAME: \_\_\_\_\_

DAY/ CLIENT	DATE	START TIME	FINISH TIME	TOTAL HOURS	BREAK	SUB TOTAL HOURS	LESS POA	TOTAL DAILY HOURS WORKED
SUNDAY Client:								
MONDAY Client:								
TUESDAY Client:								
WEDNESDAY Client:								
THURSDAY Client:								
FRIDAY Client:								
SATURDAY Client:								

**PERIODS OF AVAILABILITY**  
Key example:

Double manning, accompanying train/ ferry crossing.

Waiting for someone else to load/ unload.


Delays at Customer Premises.


Delay driver departure.


Vehicle breakdown.


Total hours

Total weekly POA  Total hours Worked

Rest 

Driving/ other Work 

P.O.A. 

Driving 

**EMPLOYEE DECLARATION**  
Please complete either A or B and return this declaration to our office.

**Declaration A**  
In order to comply with the provisions of the Road Transport Regulations, I can confirm that I am not currently engaged in any work commitments other than my employment with **Grafters Recruit Ltd.**  
I will formally advise the above if this changes and if I work for anyone else in the future, whatever the nature of that work may be.

Signed: \_\_\_\_\_

Print name: \_\_\_\_\_

Date: \_\_\_\_\_

**Declaration B**  
In order to comply with the provisions of the Road Transport Regulations, I confirm that I currently have work commitments as follows:  
Name of Employer: \_\_\_\_\_  
Contract name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Nature of Business: \_\_\_\_\_  
Nature of my work: \_\_\_\_\_  
Expected number of hours to be worked each week: \_\_\_\_\_

Signed: \_\_\_\_\_

Print name: \_\_\_\_\_

Date: \_\_\_\_\_

OFFICE USE:  
Logged

Week #