

RENTAL APPLICATION
Equal Housing Opportunity

Instructions: Please print, fill out the entire form, sign and fax to (614) 737-5352 or email to info@lmscolumbus.com

- **There is non-refundable fee of \$40 per applicant.**
- **Application fee can be paid by check, credit card or money order. Please make checks payable to LMS.**
- **Each adult (18 or older) must apply separately.**

Prospective Tenant must show adequate income (e.g. tax return or W-2) or other available funds to cover annual rent or Tenant will be required to have a co-signor (e.g. a parent) who can provide adequate security for the Prospective Tenant's rent obligation.

The undersigned hereby makes an application to rent unit # _____ located at:

Anticipated move date of _____ at a monthly rent of \$ _____ and security deposit of

\$ _____.

PLEASE TELL US ABOUT YOURSELF

Full Name _____ Home Phone _____
Date of Birth _____ Social Security # _____
Email Address: _____ (optional) Other Phone _____
Co-Applicant Name _____ Names of Dependents _____
Co-Applicant Date of Birth _____ Social Security # _____
Dependents Date of Birth _____
List All Pets _____

PLEASE GIVE RESIDENTIAL HISTORY (LAST 3 YEARS)

Current Address _____ Apt# _____ City _____ State _____
Zip _____
Month/Year Moved In _____ Reasons for Leaving _____ Rent \$ _____
Owner/Agent _____ Phone _____
Previous Address (last 3 years) _____ Rent \$ _____
Owner/Agent _____ Phone _____

PLEASE DESCRIBE YOUR CREDIT HISTORY

Have you declared bankruptcy in the past seven (7) years? Yes _____ No _____
Have you ever been evicted from a rental residence? Yes _____ No _____
Have you had two or more late rental payments in the past year? Yes _____ No _____

Have you ever willfully or intentionally refused to pay rent when due?

Yes _____ No _____

PLEASE PROVIDE YOUR EMPLOYMENT INFORMATION

Your Status: _____ Full Time _____ Part Time _____ Student _____ Unemployed

Employer _____

Dates employed _____ Employed as _____

Supervisor Name _____ Phone _____

Salary \$ _____ per _____. (If employed by above less than 12 months, give name and phone of previous employer or school: _____.)

If you have other sources of income that you would like us to consider, please list income, source, and person (banker, employer, etc.) who we may contact for confirmation. You do not have to reveal alimony, child support, or spouse's annual income unless you want us to consider it in this application.

Amount \$ _____ Source/Contact Name _____

PLEASE LIST YOUR REFERENCES

Personal Reference or Emergency Contact:

Name _____ Address _____

Phone _____ Relationship _____

Driver's License:

Your Driver's License Number _____ State _____

Vehicle Information:

Make / Model _____ Year _____ License Plate State _____

ADDITIONAL INFORMATION:

Please give any additional information that might help owner/management evaluate this application?

Where may we reach you to discuss this application?

Day Phone # _____ Night Phone # _____

I hereby apply to lease the above described premises for the term and upon the set conditions above set forth and agree

that the rental is to be payable the first day of each month in advance. As an inducement to the owner of the property and to the agent to accept this application. I warrant that all statements above set forth are true; however, should any statement made above be a misrepresentation or not a true statement of facts, all of the deposit will be retained to offset the agent's cost, time, and effort in processing my application.

I hereby deposit \$ _____ as earnest money to be refunded to me if this application is not accepted in 10 business banking days. If applicant chooses not to proceed for any reason other than having their application rejected, said deposit will not be refunded. Upon acceptance, this deposit shall be retained as part of the security deposit. When so approved and accepted, I agree to execute a lease for _____ months before possession is given and to pay the balance of the security deposit prior to the move in date. If the application is not approved or accepted by the owner or agent, the deposit will be refunded, the application hereby waiving any claim for damages by reason off non-acceptance which the owner or agent may reject. I recognize that as a part of your procedure for processing my application, and investigative consumer report may be prepared whereby information is obtained through personal interviews with others with whom I may be acquainted. This inquiry includes information as to my character, general reputation, personal characteristics and mode of living.

The above information, to the best of my knowledge, is true and correct.

Name (please print)

X _____
Signature Date

**AUTHORIZATION
Release of Information**

I agree to permit an investigation of my credit, criminal background, tenant history, banking and employment for the purpose of renting an apartment with this owner/manager.

Name (please print)

X _____
Signature Date

APPLICANT: PLEASE DO NOT WRITE BELOW; (FOR OFFICE USE ONLY)

Deposit of \$ _____ Received by _____ Date _____

OFFICE NOTES