

Sample Budget

Personnel:	\$	800,000.00
Laboratory Supplies	\$	5,000.00
Computer Supplies	\$	1,500.00
Computers (5 Work stations)	\$	8,750.00
Equipment	\$	5,000.00
Travel		
- Airfare	\$	13,500.00
- Hotel and per diem expenses	\$	6,750.00
		20,250.00
 Total Direct Costs	 \$	 840,500.00

When calculating the goal percentage, costs that cannot be supplied by small businesses are deducted from the budget total in order to establish the small business dollar base.

Total Budget	\$	840,500.00
Less: Personnel	\$	(800,000.00)
Equipment	\$	(5,000.00)
Hotel & per diem expenses	\$	(6,750.00)
		28,750.00
 Small business base	 \$	 28,750.00

Lab supplies \$5000
 Computer supplies \$1500
 Computers \$8750
 Airfare \$13500
 Total \$28750

	Goal
\$ 500.00 is the small disadvantaged business goal in lab supplies(\$500/\$28,750)	1.74%
\$ 250.00 is the small business goal for computer supplies(\$250/\$28,750)	0.87%
\$ 250.00 is the HUBZone business goal for computer supplies (\$250/\$28,750)	0.87%
\$ 1,750.00 is the service-disabled veteran owned business goal for computers (\$1,750/\$28,750)	6.09%
\$ 750.00 is the veteran-owned business goal for travel (\$750/\$28,750)	2.61%
\$ 750.00 is the women-owned business goal for travel(\$750/\$28,750)	2.61%
 Total percentage goal = \$4,250/\$28,750 =	 14.78%

