

Sample CV

ROBERTA C. VALENTINI
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EDUCATION

Columbia University, New York, NY

Ph.D. in American History, May 2008

Dissertation: "Politics in Working Class Los Angeles," passed with distinction

Dissertations Advisor: John Smith, Ph.D.

Fields for qualifying exams: Urban America, History of American Journalism

M.A. in American History, December 2003

Master's Thesis: "The Use of Video in Presidential Campaigns"

University of Southern California, Los Angeles, CA

B.A. *summa cum laude* in History, May 1999

Honors Thesis: "The Nixon Administration"

FELLOWSHIPS AND AWARDS

Postdoctoral Fellowship, Columbia University, 2008–2010

Matriculation and Facilities Fellowship, Columbia University, 2006–2008

Interdisciplinary Fellowship, Columbia University, 2005–2006

President's Fellowship, Columbia University, 2004–2006

Gross Travel Grant, Jayne State University, 2004

TEACHING AND RESEARCH INTERESTS

Media and Memory; Journalistic History of America; Class and Politics in 20th-Century America; The American Working Class; Political History of Los Angeles

TEACHING EXPERIENCE

Columbia University, New York, NY

Lecturer, 2006–2008

Taught the course "Early American History." Designed course structure and requirements; lectured and administered all grades.

Adjunct Instructor, 2006–2007

Taught the course "U.S. History to 1900." Created syllabus; lectured and administered grades.

Teaching Assistant, 2003–2005

Assisted Professor Chris Columbus in his course "The United States in 1945." Helped create curriculum; composed exams and term paper assignments; led weekly discussion sessions; graded all written work and determined final grades.

RESEARCH EXPERIENCE

Columbia University, New York, NY

Postdoctoral Fellow, 2008–2010

Conduct research on the history of the working class in the United States from 1900–1940. Article accepted by *Journal of American History*, publication forthcoming.

New York Historical Society, New York, NY

Researcher, 2004–2005

Researched issues in New York City history; selected writers for publications and exhibits.

Houghton Mifflin Company, Boston, MA

Writer, 2001–2002

Researched and wrote reference articles on diverse topics in American history.

ABC News, Los Angeles, CA

Researcher, 1999–2001

Verified the historical accuracy of special programming on American history.

PUBLICATIONS AND PRESENTATIONS

“Class Conflict in a Working Suburb of San Francisco in the 1920s.” Paper presented at the Annual Meeting of the Association of Geographers. San Francisco, CA, March 2007.

“Working Class in Los Angeles in the 1920s.” Paper presented at the Los Angeles History Research Group. San Marion, CA, November 2006.

“Alcoholism in America” (with Alison Lee). Report prepared for the National Institute on Alcohol Abuse and Alcoholism. Los Alamitos, CA, May 2005.

“An Analysis of the Recent Presidential Campaigns.” Paper presented at the Conference on the Presidency, sponsored by the Center for the Study of the Presidency. Erie, PA, April 2003.

MEMBERSHIPS AND SERVICE

American Historical Association

Organization of American Historians

Western Association of Women Historians

President, Graduate History Association, Columbia University, 2004–2005

LANGUAGES

Reading and basic speaking competence in French, Spanish, and Modern Greek. Translation competence in Italian.

This CV is only a guide to give you an idea of what to include in your own CV.

We suggest that you write the first draft of your CV without using a sample to guide you.

Do not copy any wording or formatting directly from this sample.