



FOREST RIDGE

SCHOOL OF THE SACRED HEART EST. 1907
4800 139th Avenue SE, Bellevue, WA 98006
ph 425.641.0700 fx 425.643.3881
www.forestridge.org

APPLICATION FOR EMPLOYMENT

Forest Ridge School of the Sacred Heart is an Equal Opportunity Employer and does not discriminate on the basis of race, color, national origin, age, creed, sex, disability, marital status, sexual orientation, and any other status protected by local law.

PERSONAL

First Middle Last Name Date

Street Address Home Phone

City, State, Zip Cell Phone

Email Address (Optional) Religious Affiliation/
Parish or Congregation

Position Desired Minimum Salary Desired

Are you legally eligible for employment in the US?

Yes, I am a US citizen No, I am not a US citizen

Do you know of any physical or mental condition which will limit your ability to perform the duties related to the job for which you are applying?

No Yes Explain _____

If the position you are applying for requires membership in a Catholic Parish or Faith Community (as indicated in the minimum requirements for the position), please identify your Parish/Community: _____

PROFESSIONAL

If certified, type of certificate held Certificate Number Valid in what state(s)

Date Issued Date of Expiration

Are you currently under contract? Date of Expiration

When will you be available? _____

Do you wish to be placed on our list of substitute teachers? Yes No
If yes, list grades and/or subjects

Professional References

Include employers, colleagues, professors with whom you have worked.

REFERENCES

Name _____ Title _____

Company/School _____ Phone _____

Address _____ Email _____

Name _____ Title _____

Company/School _____ Phone _____

Address _____ Email _____

Name _____ Title _____

Company/School _____ Phone _____

Address _____ Email _____

EDUCATION

Secondary

School Name and Location _____

Course of Study	No. of years completed	Did you graduate?	Degree Earned
-----------------	------------------------	-------------------	---------------

College

School Name and Location _____

Course of Study	No. of years completed	Did you graduate?	Degree Earned
-----------------	------------------------	-------------------	---------------

Graduate

School Name and Location _____

Course of Study	No. of years completed	Did you graduate?	Degree Earned
-----------------	------------------------	-------------------	---------------

Other

Please send your resume, including all transcripts and recommendations, if available, to the Director of the Middle School or High School or the department to which you are applying.

Employment History

Please give accurate, complete full-time and part-time employment record. Start with present or most recent employer.

1

School or Company Name _____	Telephone _____
Address _____	Employed (month/year) From _____ To _____
Name of Supervisor _____	Salary Start _____ Last _____
State Job Title and Describe Your Work _____	Reason for Leaving _____
_____	_____

2

School or Company Name _____	Telephone _____
Address _____	Employed (month/year) From _____ To _____
Name of Supervisor _____	Salary Start _____ Last _____
State Job Title and Describe Your Work _____	Reason for Leaving _____
_____	_____

3

School or Company Name _____	Telephone _____
Address _____	Employed (month/year) From _____ To _____
Name of Supervisor _____	Salary Start _____ Last _____
State Job Title and Describe Your Work _____	Reason for Leaving _____
_____	_____

4

School or Company Name _____	Telephone _____
Address _____	Employed (month/year) From _____ To _____
Name of Supervisor _____	Salary Start _____ Last _____
State Job Title and Describe Your Work _____	Reason for Leaving _____
_____	_____

May we contact the employers listed above unless you indicate those you do not want us to contact?

Do not contact employer number(s) _____ Reason _____

For a faculty position, total years teaching experience _____

List participation in any professional activity or committee for the improvement of the school/s where you have been employed.

Please save completed form and email to the hiring director.