

Introduction to the DS-160

American Consulate General, Mumbai

January 2010

- DS-160 is an online nonimmigrant visa (NIV) form.
- Replaces the following forms:
 - DS-156 NIV Visa Application
 - DS-157 Supplemental NIV Application
 - DS-158 Contact Information and Work History for NIV Applicant



All appointments starting February 1st will require a completed DS-160.

The form will be available starting January 19th.



Currently

- VFS website for form submission/scheduling
- Up to three paper forms
 - DS-156, 157, and 158
- Print both forms and confirmation pages
- Individual applications

As of February 1

- Use VFS website for scheduling only
- One electronic form
 - DS-160
- Print only the confirmation page
- Applicant uploads photo



It is important to fully and correctly complete the DS-160:

- Incomplete or incorrect forms will not be accepted.
- Applicants will not be able to interview until a correct form has been re-submitted.

You must identify yourself if you are completing the form on an someone else's behalf.

- We have the ability to identify the source of any submitted application.

The Application Process



1. Have an electronic photo of applicant.
2. Fill out the DS-160 application online.
3. Pay the visa application fees at HDFC bank.
4. Schedule the appointment through VFS.

The Photo – A Brand New Step

- The photograph to be digitized must be at minimum 2 inches by 2 inches, plain background.
- The scanner resolution should be set to a minimum of 300 dots per inch or 300 pixels per inch.
- The digital photograph should be saved as a high-quality (low-compression) JPEG image file.
- More technical requirements can be found at:
http://travel.state.gov/visa/guide/guide_3877.html

Filling out the DS-160



- Log onto <https://ceac.state.gov/genniv/> for the application. This link will be located on the consulate's website and VFS's website.
- Complete the DS-160 form following the instructions.
- Upload the photo when instructed.
- Print the completed application form's confirmation page with a barcode.

All fees must still be paid at one of the designated branches of HDFC Bank.

All appointments must still be made via the VFS website. The VFS website layout will change on January 19, 2010.

Cancelled appointments/no show processes do not change.



The DS-160

- Family
- Work / Education / Training
- Security and Background
- E-Visa
- Student/Exchange Visa
- Crew Visa
- Temporary Work Visa
- V-Visa

Help: Navigation Buttons
Click on the buttons above to access previously entered data.

stop the application before it has been completed for any reason, click the "save" button at the bottom of the last page you have completed and follow the instructions to save the application data to a file. When you return to the Consular Electronic Application Center, click on the 'Upload a Previous Application' button to upload the previously saved data.

Please have your passport, previous visa information (if applicable), and any other documents relevant to your intended travel to the United States ready and available for your reference before you start the application process.

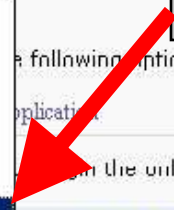
Further instructions on how to complete the application are found on the [Instructions page](#).

Begin/Resume Application Process

Step 1) Select the location where you will be...

Location
- SELECT ONE -
- SELECT ONE -
CIUDAD JUAREZ, MEXICO
DUBLIN, IRELAND
HONG KONG
MONTREAL, CANADA
MATAMOROS, MEXICO
MONTERREY, MEXICO
NUEVO LAREDO, MEXICO
VANCOUVER, CANADA

IF THE CHOSEN SELECTION IS WRONG, THE INFORMATION IN THE DS-160 WILL BE SENT TO A DIFFERENT DATABASE.



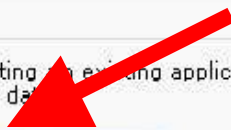
[Start a New Application](#)

Option B - Upload a Previously Saved Application

Click the button below to continue completing an existing application to start a new one using previously saved data.

[Upload a Previous Application](#)

THIS IS WHERE YOU UPLOAD PREVIOUSLY SAVED APPLICATIONS.



- Getting Started
- Personal
- Address and Phone
- Passport
- Travel
- Travel Companions
- Previous U.S. Travel
- U.S. Contact
- Family
- Work / Education / Training
- Security and Background
- E-Visa
- Student/Exchange Visa
- Crew Visa
- Temporary Work Visa
- V-Visa

Upload a Previous Application

Import failed! Surname and/or Year of Birth do not match.

Click 'Browse' and select the previously saved application file you wish to upload. Next, answer the security questions to validate that the correct file has been selected then click 'Upload Data'. Finally, click on the 'Next' button at the bottom of this page until the last completed page has been reached and continue the process.

Previously Saved Application File

File Path:
 Browse...

Security Questions

First 5 Letters of Surname:
Year of Birth:

Cancel

IT IS VERY IMPORTANT TO SAVE THE APPLICATION WHILE IT'S BEING FILLED OUT.

ONCE THE FILE IS SAVED TO YOUR COMPUTER, YOU CAN EMAIL IT OR UPLOAD IT TO COMPLETE THE APPLICATION AT A LATER DATE.

FILE SAVE AS .DAT EXTENSION; CANNOT BE OPENED OUTSIDE OF THE DS-160 ONLINE SYSTEM.

- Getting Started
- Personal
- Personal 1
- Personal 2
- Address and Phone
- Passport
- Travel
- Travel Companions
- Previous U.S. Travel
- Contact
- Family
- Work / Education / Training
- Security and Background

Personal Information 1

OMB CONTROL NUMBER: 1405-0182
 FORM NUMBER: DS-160
 EXPIRATION DATE: 07/31/2011
 ESTIMATED BURDEN: 75 MIN

NOTE: Data on this page must match the information as it is written in your passport.

Surnames

 (e.g., FERNANDEZ GARCIA)

Help: Surnames
 Enter all surnames as listed in your passport.

Microsoft Internet Explorer [Close]

 [Fri Feb 6 14:41:16 CST 2009] There has been no activity for 15 minutes. As a security measure, your session will time out in 5 minutes. Click OK to continue.

Full Name in Native Alphabet

Does Not Apply

name, please enter 'FNU' in Given Names.

Q: Have you ever used other names (i.e., maiden, religious, professional, alias, etc.)?

A: Yes No

Help: Other Names
 Other names used include your maiden name, religious name, professional name, or any other names which are known by or have been known by in the past.

Navigation Buttons
 In the buttons above access previously saved data.

OMB CONTROL NUMBER: 1405-0182
FORM NUMBER: DS-160
EXPIRATION DATE: 07/31/2011
ESTIMATED BURDEN: 75 MIN

Personal Information 1

- Getting Started
- Personal
 - Personal 1
 - Personal 2
- Address and Phone
- Passport
- Travel
- Travel Companions
- Previous U.S. Travel
- U.S. Contact
- Family
- Work / Education / Training
- Security and Background

NOTE: Data on this page must match the information as it is written in your passport.

Surnames

(e.g., FERNANDEZ GARCIA)

Help: Surnames

Enter all surnames as listed in your passport. If only listed surnames enter...

Given Names

(e.g., JUAN MIGUEL)

Help: Given Names

If you do not include 'FNU' in Given Names...

Full Name in Native Alphabet

Does Not Apply

THE INFORMATION PROVIDED IN THESE FIELDS WILL BE PRINTED ON THE VISA.

Q: Have you ever used other names (i.e., maiden, religious, professional, alias, etc.)?

A: Yes No

Help: Other Names

Other names used include your maiden name, religious name, professional name, or any other names which are known by or have been known by in the past.

Help: Navigation Buttons

Click on the buttons above to access previously entered data.

Other Given Names Used

[+ Add Another](#) [- Remove](#)

Conversely, if you only have other given names to enter, enter the same surname as above.

Sex Male Female
Marital Status [i](#)
MARRIED

Date and Place of Birth
Date of Birth [i](#)
03 MAR 1983
(Format: DD-MMM-YYYY)
City of Birth
NUEVO LAREDO
State/Province of Birth
TAMAULIPAS
 Does Not Apply
Country of Birth
MEXICO - TAMAULIPAS

FIELDS THAT DETERMINE IF ADDITIONAL QUESTIONS WILL BE REQUIRED.

Help: Country of Birth
The name of the country should be the name that is currently in use for the place where you were born.

- Present
- Previous
- Additional
- Security and Background

Help: Navigation Buttons
Click on the buttons above to access previously entered data.

Street Address (Line 1)
MADERO 8956

Street Address (Line 2) *Optional
[Empty]

City
NUEVO LAREDO

State/Province
TAMAULIPAS Does Not Apply

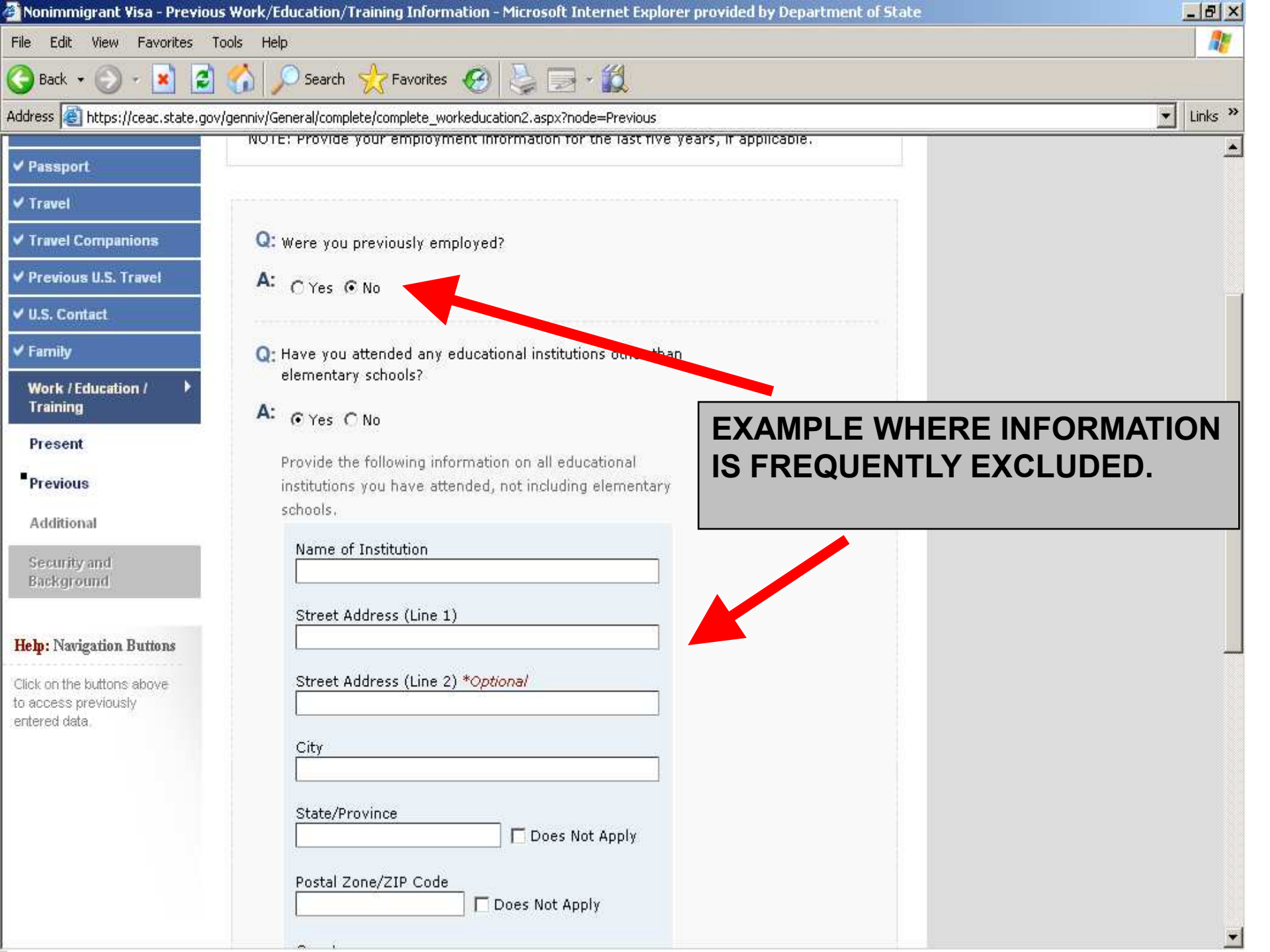
Postal Zone/ZIP Code
[Empty] Does Not Apply

Country
MEXICO

Monthly Salary in Local Currency (if employed)
[Empty] Does Not Apply

Briefly describe your duties:
[Empty text area]

MONTHLY SALARY AMOUNT AND SPECIFIC JOB DUTIES SHOULD BE STATED.



NOTE: Provide your employment information for the last five years, if applicable.

Q: Were you previously employed?

A: Yes No

Q: Have you attended any educational institutions other than elementary schools?

A: Yes No

Provide the following information on all educational institutions you have attended, not including elementary schools.

Name of Institution

Street Address (Line 1)

Street Address (Line 2) **Optional*

City

State/Province

Does Not Apply

Postal Zone/ZIP Code

Does Not Apply

EXAMPLE WHERE INFORMATION IS FREQUENTLY EXCLUDED.

A: Yes No

Phone

Home Phone Number

Work Phone Number
 Does Not Apply

Work Fax Number
 Does Not Apply

Mobile/Cell Phone Number
 Does Not Apply

IT IS VERY HELPFUL FOR APPLICANTS TO SPECIFY AS MANY CONTACT PHONE NUMBERS AS POSSIBLE.

Email Address

Email Address
 Does Not Apply
(e.g., emailaddress@example.com)

[← Back: Personal](#) [Save](#) [Next: Passport →](#)



Nonimmigrant Visa Application

Security and Background: Medical and Health Information

NOTE: Provide the following security and background information. Provide complete and accurate information to all questions that require an explanation. A visa may not be issued to persons who are within specific categories defined by law as inadmissible to the United States (except when a waiver is obtained in advance). Are any of the following applicable to you? While a YES answer does not automatically signify ineligibility for a visa, if you answer YES you may be required to personally appear before a consular officer.

- Getting Started
- Personal
- Address and Phone
- Passport
- Travel
- Travel Companions
- Previous U.S. Travel
- U.S. Contact
- Family
- Work / Education / Training
- Security and Background**
- Medical and Health
- Criminal
- Security
- Immigration Law Violations
- Miscellaneous

Q: Do you have a communicable disease of public health significance such as tuberculosis (TB)?

A: Yes No

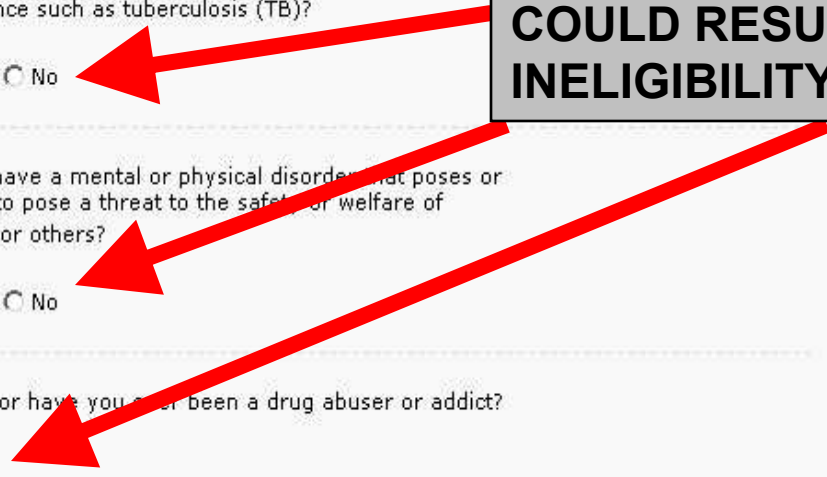
Q: Do you have a mental or physical disorder that poses or is likely to pose a threat to the safety or welfare of yourself or others?

A: Yes No

Q: Are you or have you ever been a drug abuser or addict?

A: Yes No

NOT BEING HONEST WHEN ANSWERING THESE QUESTIONS COULD RESULT IN A VISA INELIGIBILITY



- U.S. Contact
- Family
- Work / Education / Training
- Security and Background

Help: Navigation Buttons
Click on the buttons above to access previously entered data.

A: Yes No

Q: Have you ever been issued a U.S. Visa?

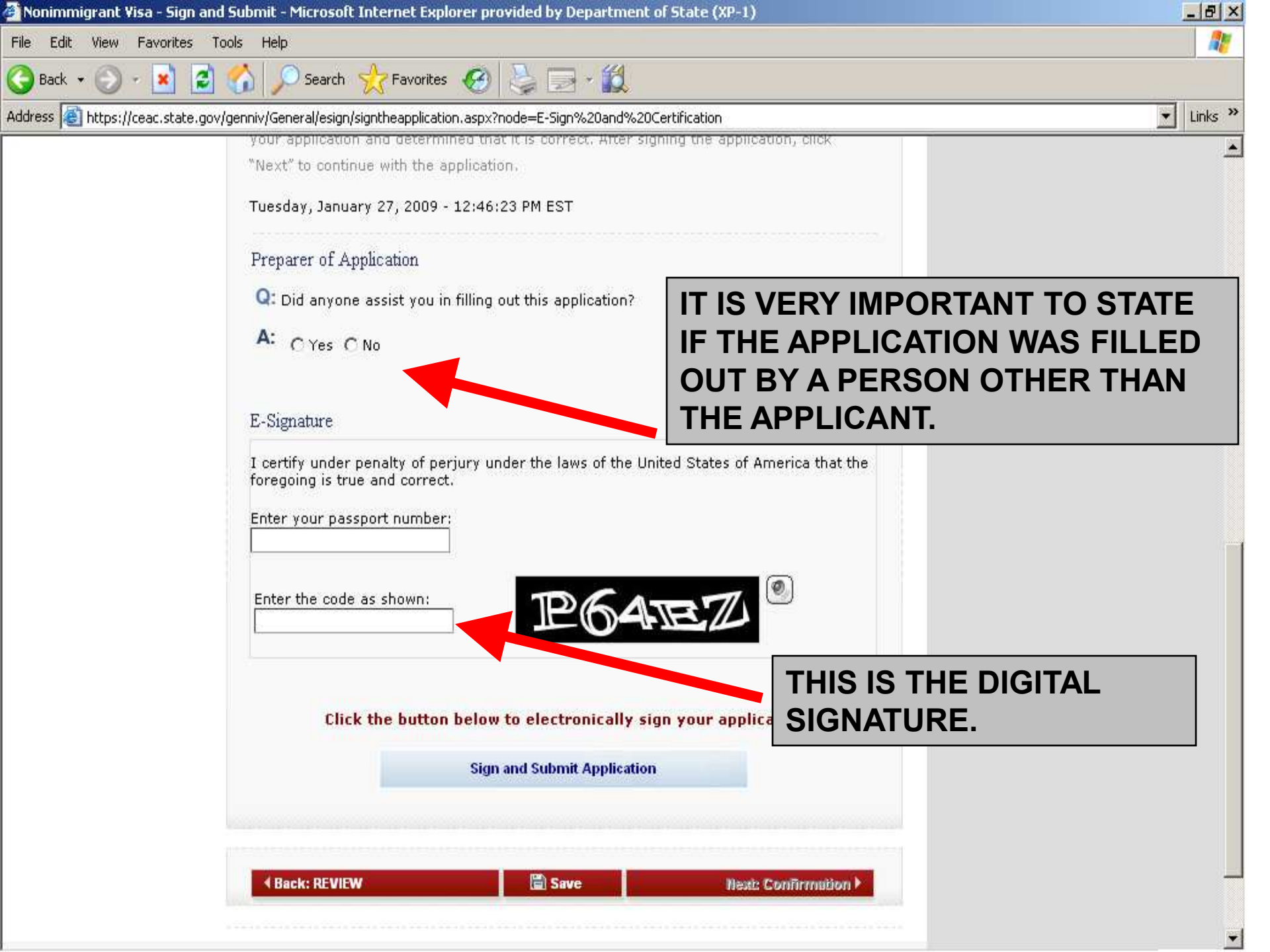
A: Yes No

Q: Have you ever been refused a U.S. Visa, been refused admission to the United States, or withdrawn your application for admission at the point of entry?

A: Yes No

Explain

PROVIDING THIS INFORMATION CORRECTLY CAN SPEED UP THE APPLICATION PROCESS.



your application and determined that it is correct. After signing the application, click "Next" to continue with the application.

Tuesday, January 27, 2009 - 12:46:23 PM EST

Preparer of Application

Q: Did anyone assist you in filling out this application?

A: Yes No

IT IS VERY IMPORTANT TO STATE IF THE APPLICATION WAS FILLED OUT BY A PERSON OTHER THAN THE APPLICANT.

E-Signature

I certify under penalty of perjury under the laws of the United States of America that the foregoing is true and correct.

Enter your passport number:

Enter the code as shown:



THIS IS THE DIGITAL SIGNATURE.

Click the button below to electronically sign your application.

Sign and Submit Application

[Back: REVIEW](#)

[Save](#)

[Next: Confirmation](#)

The CEAC Barcode



Nonimmigrant Visa Application

Confirmation

YOU MUST PRINT this confirmation page. The barcode **MUST** be clear and legible on the printed page. You may also print the entire application for your records. If you do not have access to a printer at this time, select the option to email your confirmation page to an email address.

YOU MUST SUBMIT this confirmation page and the following document(s) to the Consular post indicated below: Passport. You may also submit any additional documents you feel will support your case. **DO NOT** send the entire application.

If you have further questions, please go to <http://travel.state.gov>.

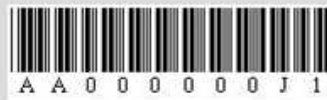
This confirms the submission of the Nonimmigrant visa application for:



Name Provided:	TEST, TEST
Nationality:	BRAZIL
Passport Number:	TEST
Completed On:	20 February 2008
Confirmation No:	AA000000J1

Location Selected:

US EMBASSY - SEOUL
333 TEST DR
SEOUL, S. KOREA



Print Confirmation

Print Application

Email Confirmation

**THIS IS THE CEAC
BARCODE THAT YOU
WILL USE TOGETHER
WITH THE HDFC
BARCODE TO MAKE
THE APPOINTMENT
ON THE VFS WEBSITE.**

New Family Option

- If the applicant is traveling with dependents, you may use the Family Option after submission of the first application.
- This saves data entry on subsequent applications.



Nonimmigrant Visa Application

Thank You

Your application has been electronically submitted. Please see the confirmation page for additional information and instructions on completing your application.

[Back to Confirmation](#)

[Create a Family Application](#)

[Start Another Application](#)

[Exit Application](#)



The applicant brings to the interview:

- Passport,
- VFS appointment letter, and
- Other supporting documents per visa category.

Tips for Success

- Save to your desktop while you are completing the form.
- Only use “do not know” or “does not apply”, if true. Use explanation fields as appropriate.
- Be honest; ask applicant more questions if needed.
 - Incomplete/inaccurate information may lead to visa ineligibilities.
- Ensure photo meets quality standards.
- Confirmation page should have a clearly printed bar code.
- After form submission, email the confirmation page to yourself in case the hard copy is lost.

- The DS-160 is required for all appointments starting February 1, 2010.
- DS-160 information on the Consulate's and VFS's websites.
- Continue to use VFS to schedule appointments.
- Continue to pay fees at HDFC.
- Frequently Asked Questions are located at:
http://travel.state.gov/visa/frvi/forms/forms_4401.html