

TUTORIAL SERIES

Topic: Printing from CulinarE-Companion™

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The screenshot shows the CulinarE-Companion website interface. At the top, there is a navigation bar with the site logo and the text "CulinarE-Companion™". Below the navigation bar are several tabs: HOME, RECIPES, SHOPPING LIST, SKILLS, TOOLS, GLOSSARY, and MY FILES. A search bar is located below the tabs, with the text "Search recipes: Advanced search" and a dropdown menu set to "All Books".

The main content area is divided into two sections. On the left, under the heading "Cookbooks", there are three book covers: "PROFESSIONAL COOKING" by Wayne Nielsen, "PROFESSIONAL BAKING" by Wayne Nielsen, and "PROFESSIONAL GARDE MANGER" by Wayne Nielsen. Below the covers are links for "Professional Cooking, 7th edition", "Professional Baking, 5th edition", "Professional Garde Manger", "My Cookbooks", "My Recipes", and "View All Cookbooks".

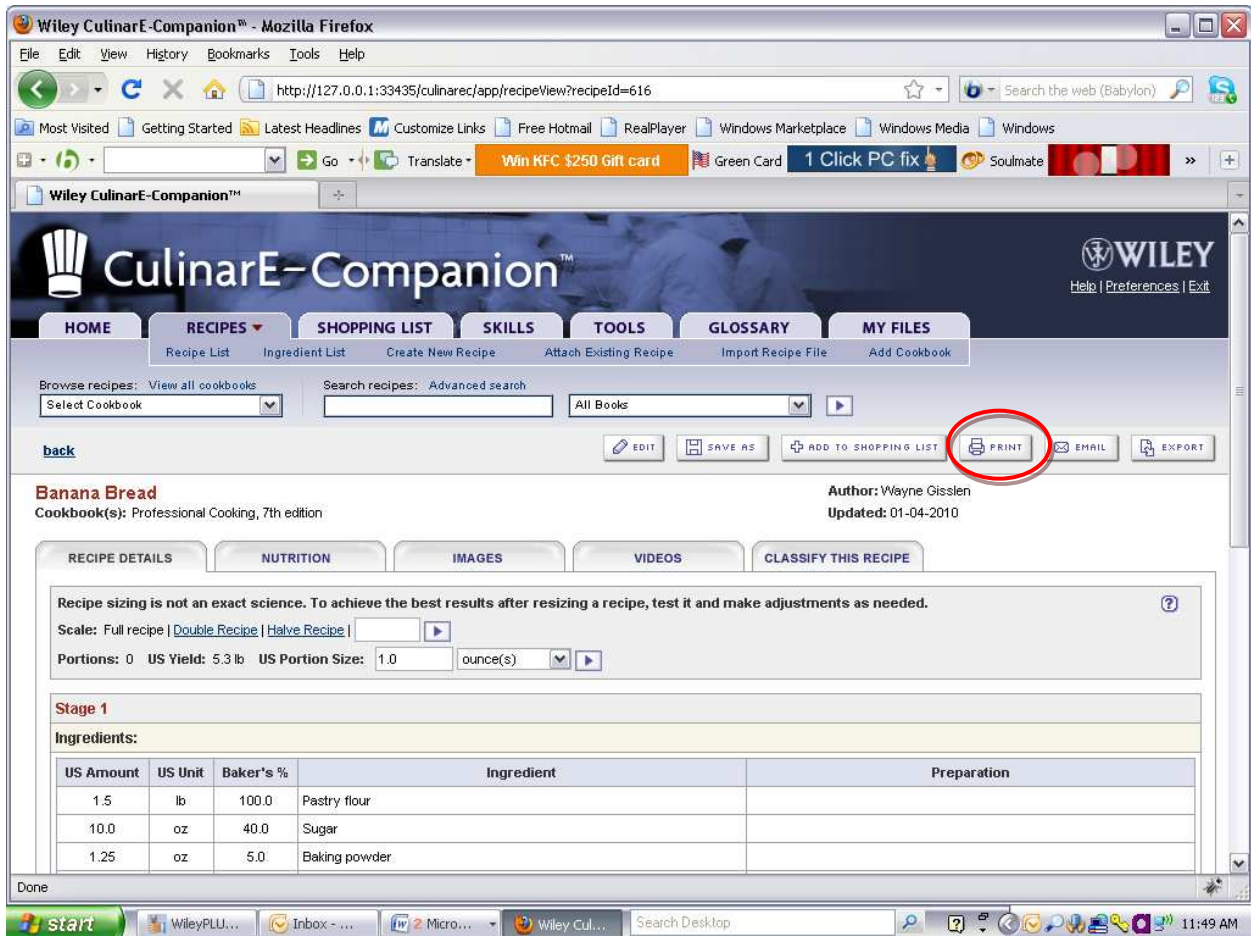
On the right, under the heading "Recently Viewed Recipes", there is a link to "See all Recently Viewed Recipes".

At the bottom of the page, there are three promotional boxes. The first is for "WileyPLUS" with a "Learn more" link. The second is for "WILEY CULINARY ARTS EDUCATION TITLES" with a link to "Get all the latest professional and student editions". The third is for "WILEY CULINARY ARTS TITLES" with a link to "Browse all Wiley Culinary Arts titles".

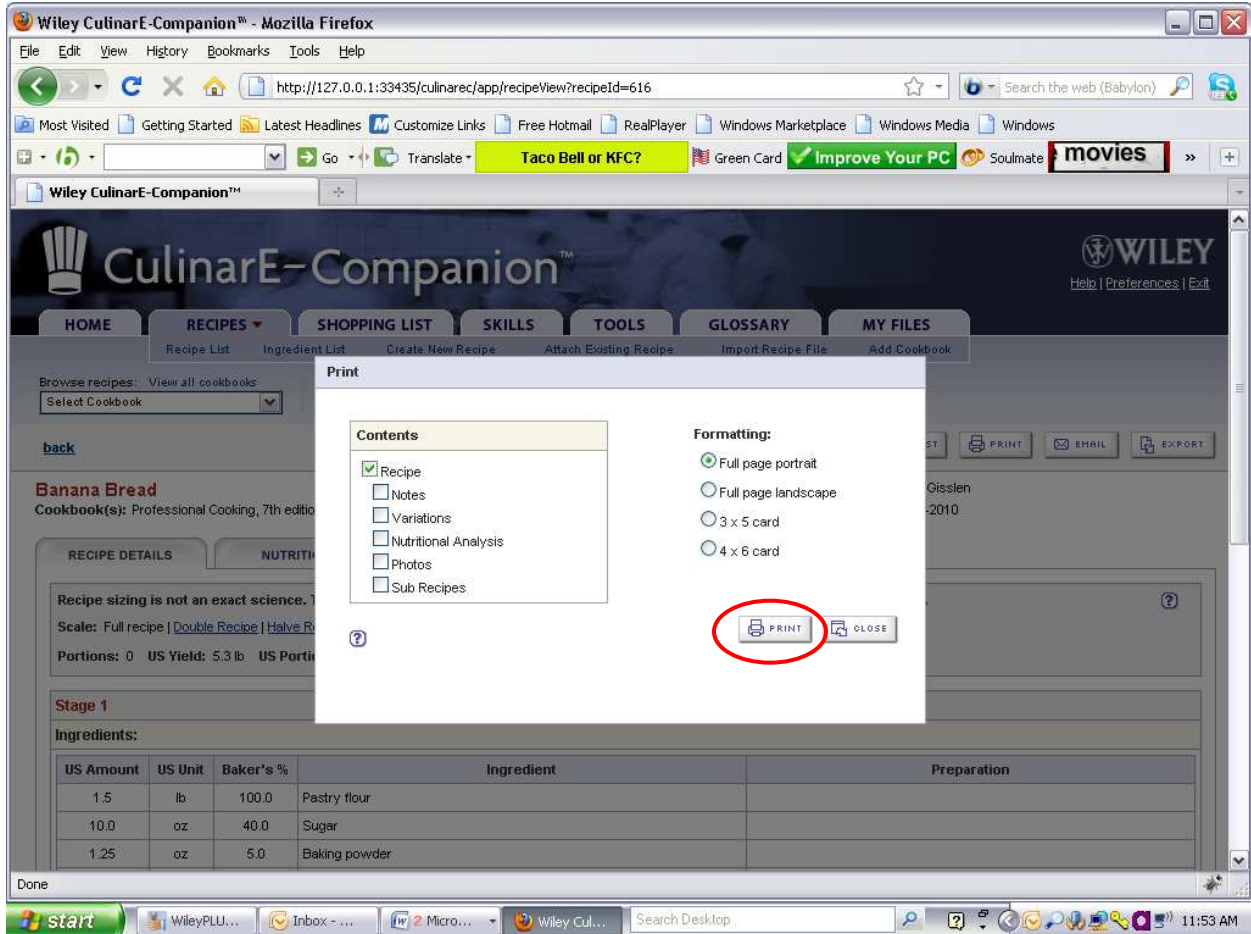
At the very bottom, there is a copyright notice: "Copyright © 2011 by John Wiley & Sons, Inc. All Rights Reserved. Please read our Privacy Policy and Terms of Use."

Question 1: How do I print a recipe from CulinarE-Companion™?

Answer: At the top of the recipe, select the **PRINT** button

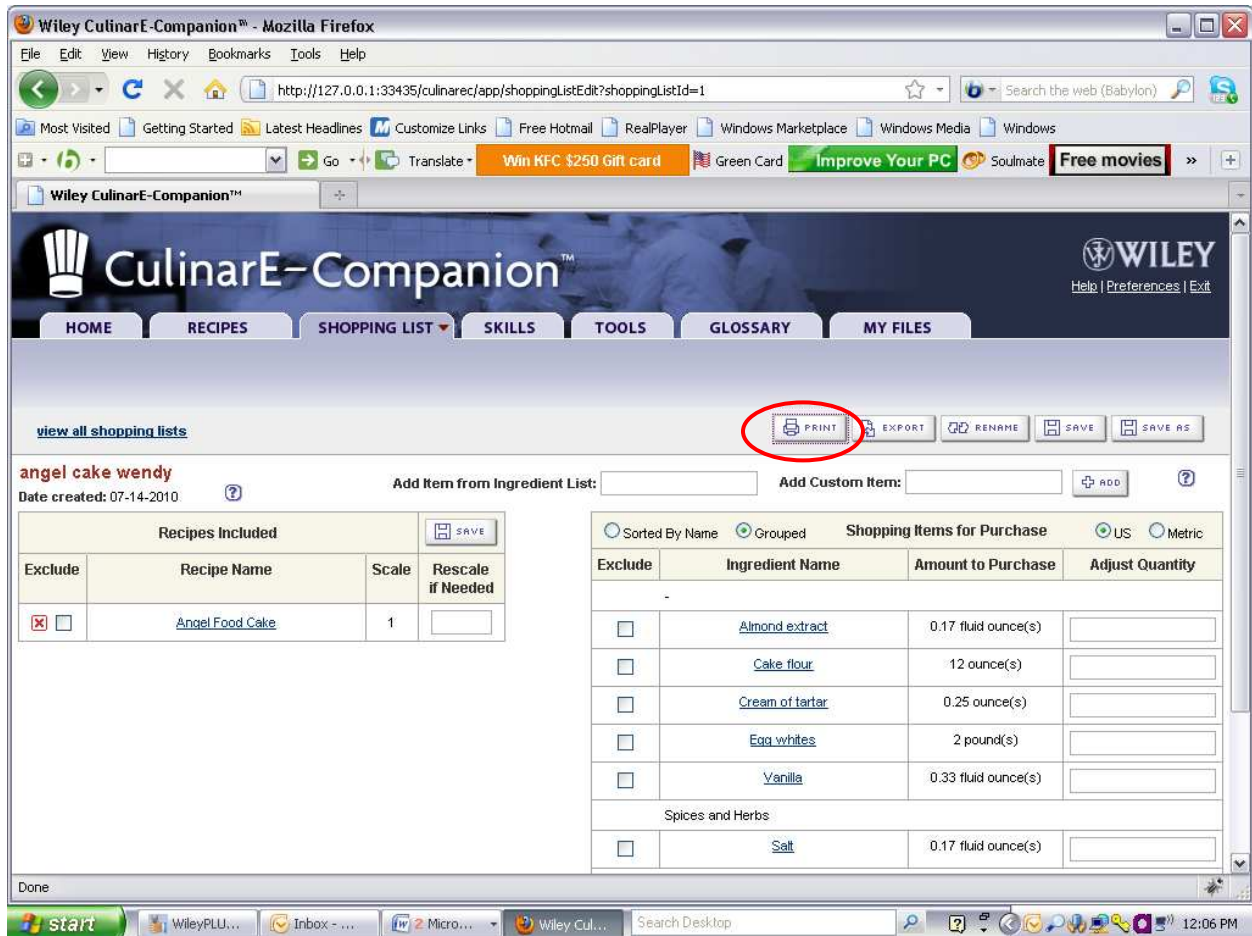


You will then be asked to choose a format and select the **Print** button again.



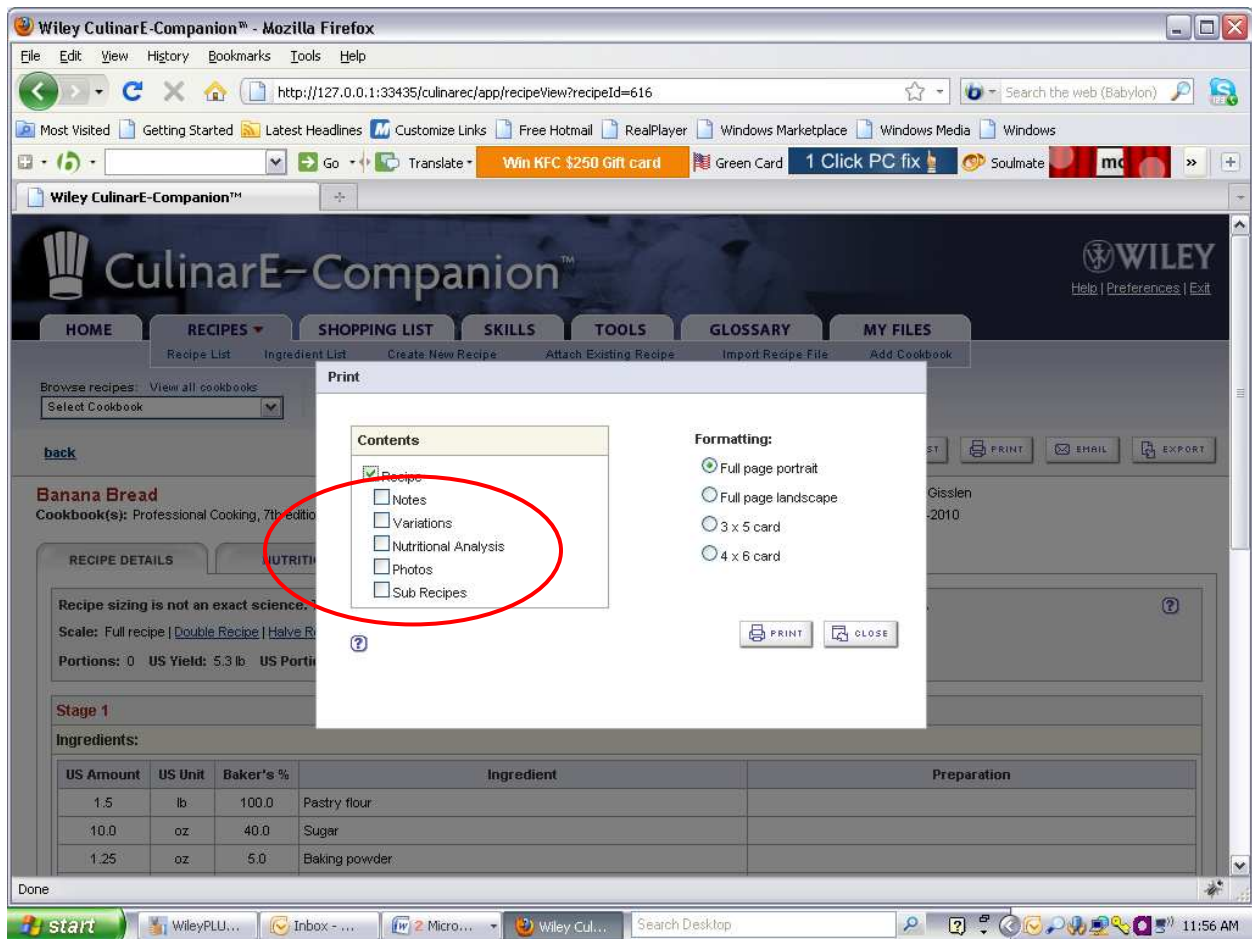
Question 2: How do I print a shopping list from CulinarE-Companion™?

Answer: Shopping lists can be printed from CulinarE-Companion™ in a PDF format by selecting the **PRINT** button at the top of the shopping list.



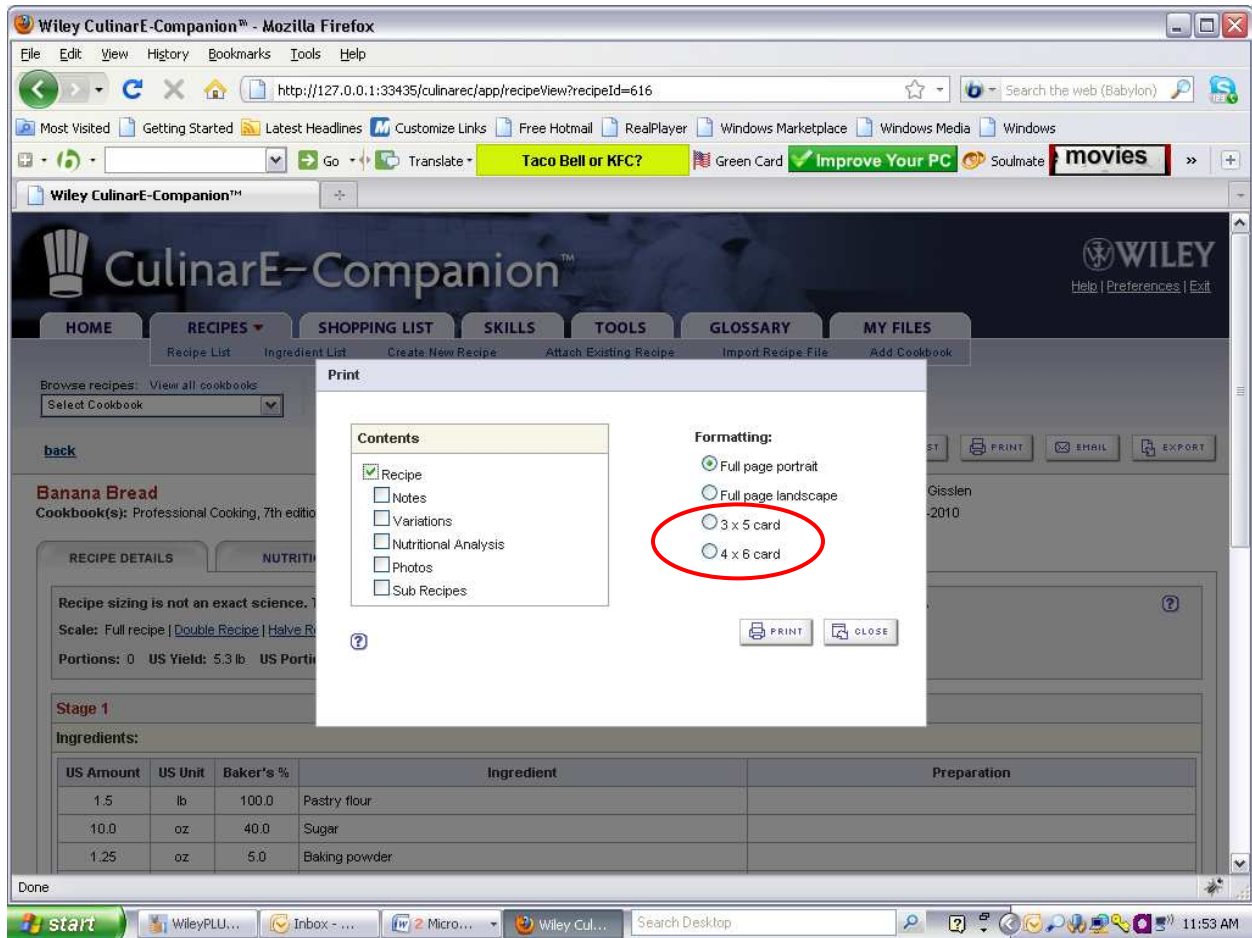
Question 3: Can I include additional information such as the nutritional analysis of a recipe in my print out?

Answer: You can choose to print out any or all of the content associated with a recipe in CulinarE-Companion™ simply by selecting that content from the print menu as shown below.



Question 4: Can I print my recipes in recipe card format?

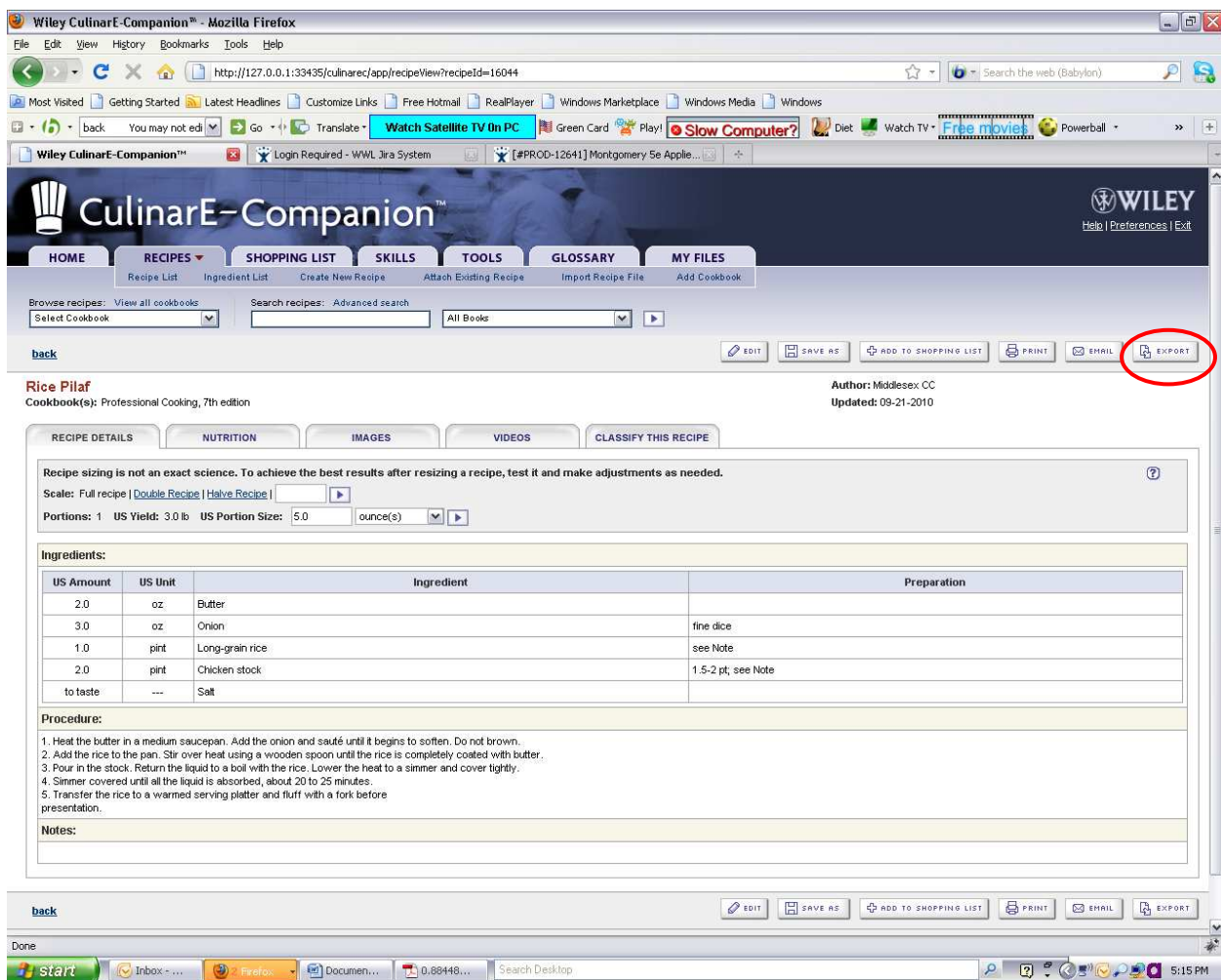
Answer: CulinarE-Companion™ allows for recipes to be printed in two recipe card sizes – 3X5 and 4X6. From the **Print** menu, select your chosen format.



Question 5: How do I print recipes in Culinary format as opposed to Food Service format?

Answer: CulinarE-Companion™ automatically prints recipes in the Food Service format. In order to print a recipe in the culinary format the recipe must first be exported to Excel.

Step 1: When viewing the recipe, select the **Export** button at the top of the screen



The screenshot shows the CulinarE-Companion web application interface. At the top, there is a navigation menu with tabs for HOME, RECIPES, SHOPPING LIST, SKILLS, TOOLS, GLOSSARY, and MY FILES. Below the navigation, there are search and filter options. The main content area displays the recipe for "Rice Pilaf" from the "Professional Cooking, 7th edition" cookbook. The recipe details include a scale selector, portion size, and a table of ingredients with their respective amounts and units. The preparation steps are listed below the ingredients table. At the bottom of the recipe page, there are several action buttons: EDIT, SAVE AS, ADD TO SHOPPING LIST, PRINT, EMAIL, and EXPORT. The EXPORT button is circled in red.

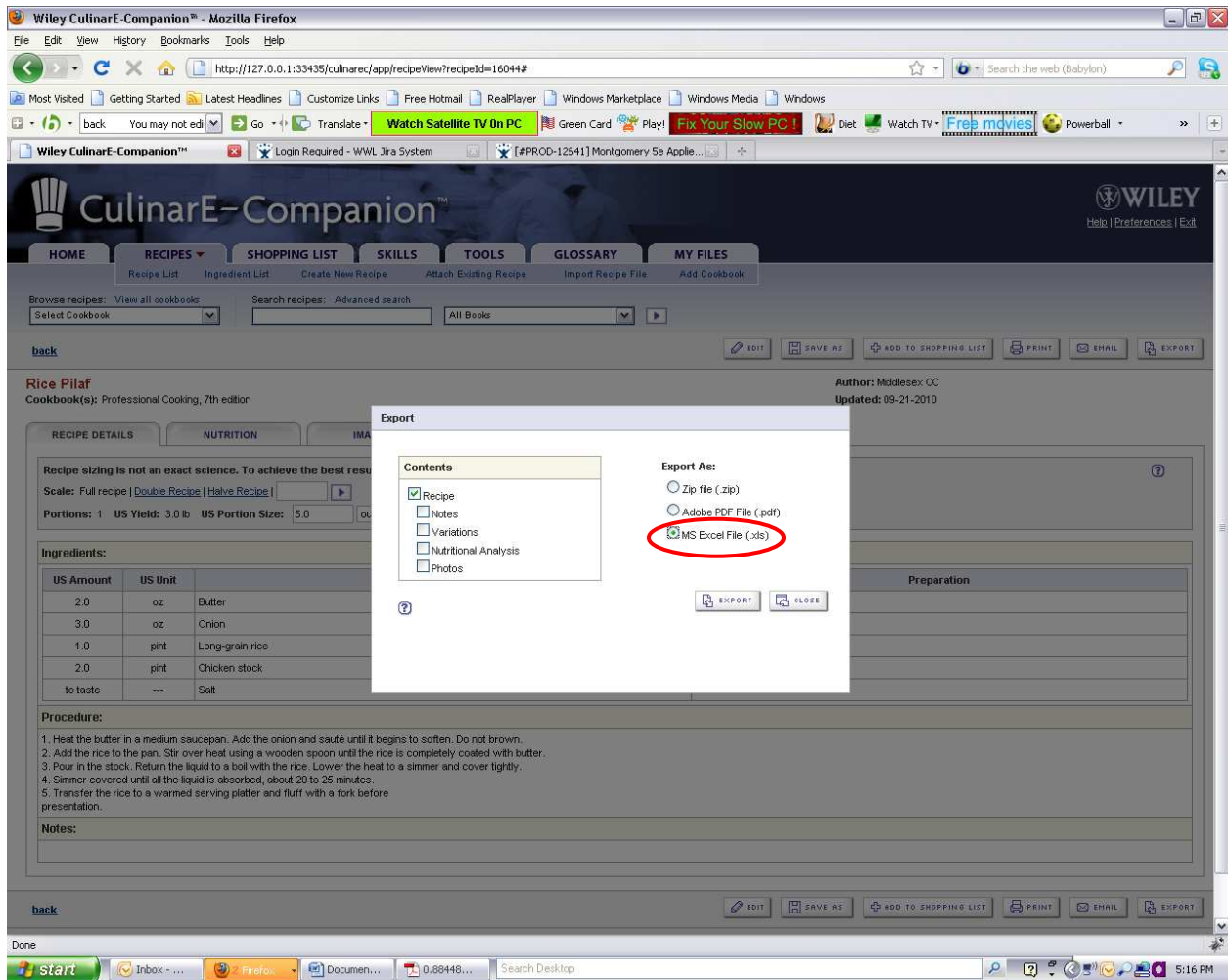
US Amount	US Unit	Ingredient	Preparation
2.0	oz	Butter	
3.0	oz	Onion	fine dice
1.0	pint	Long-grain rice	see Note
2.0	pint	Chicken stock	1.5-2 pt; see Note
to taste	---	Salt	

Procedure:

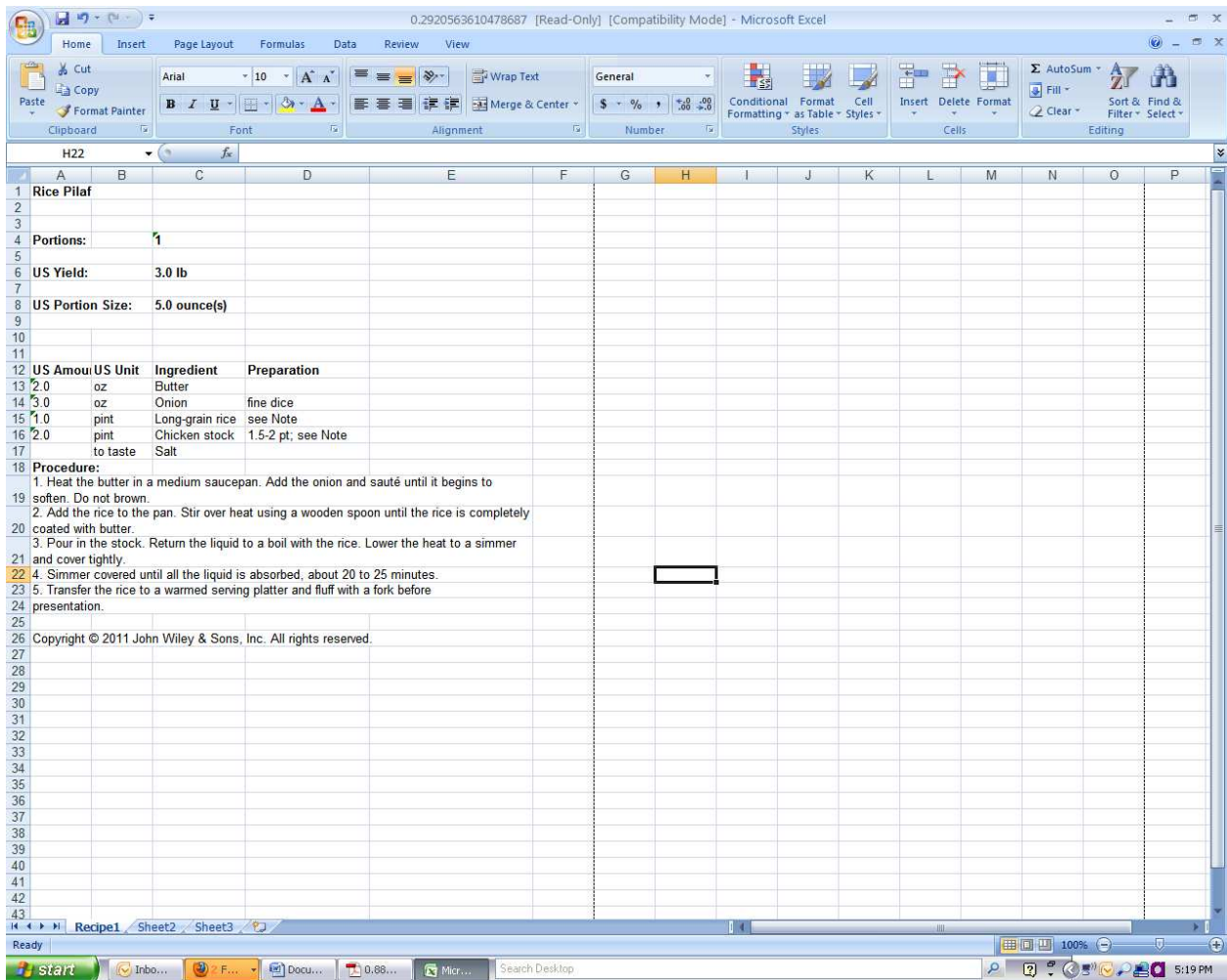
1. Heat the butter in a medium saucepan. Add the onion and sauté until it begins to soften. Do not brown.
2. Add the rice to the pan. Stir over heat using a wooden spoon until the rice is completely coated with butter.
3. Pour in the stock. Return the liquid to a boil with the rice. Lower the heat to a simmer and cover lightly.
4. Simmer covered until all the liquid is absorbed, about 20 to 25 minutes.
5. Transfer the rice to a warmed serving platter and fluff with a fork before presentation.

Notes:

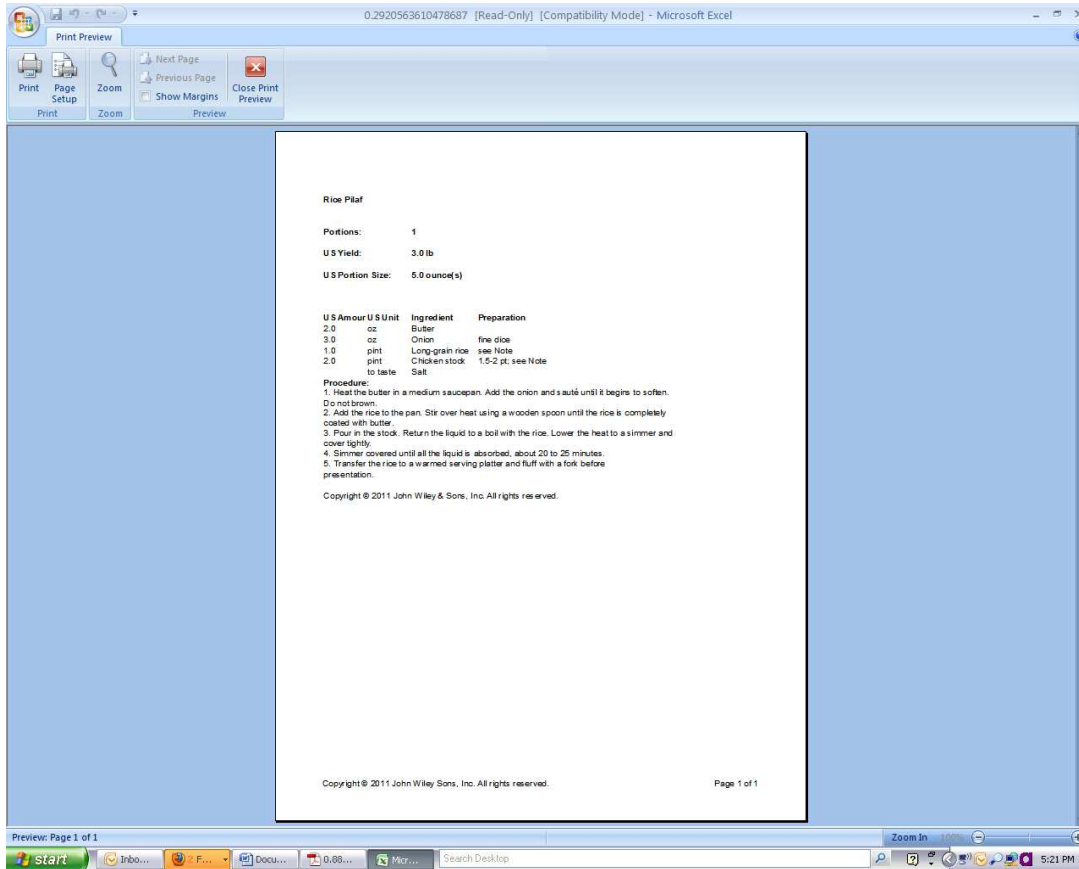
Step 2: Select **MS Excel File** as the format for exporting.



Step 3: Open the exported excel document and you will see the desired layout.



Step 4: Print from Excel without the grid lines and you will have a document that displays as shown below.



Question 6: Can I print multiple recipes at once?

Answer: Yes. From the recipe list page, place a check mark in front of each recipe you would like to print before clicking the **Print** button.