



# MOSI Application for Employment

## WE ARE AN EQUAL OPPORTUNITY EMPLOYER

*It is the policy of MOSI to provide equal employment opportunity (EEO) to all persons regardless of age, color, national origin, citizenship status, physical or mental disability, race, religion, creed, gender, sex (including pregnancy), sexual orientation, gender identity and/or expression, genetic information, marital status, status with regard to public assistance, veteran status, or any other characteristic protected by federal, state or local law.*

*MOSI will not tolerate discrimination or harassment based on any of the characteristics listed above.*

*This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, and transfer, leaves of absence, compensation and training.*

*In addition, MOSI will provide reasonable accommodations for qualified individuals with disabilities.*

**(PLEASE PRINT)**

Date of Application: \_\_\_\_\_

Position(s) Applied For:		
How did you learn about this Position?	<input type="checkbox"/> MOSI Website <input type="checkbox"/> MOSI Employee <input type="checkbox"/> Other:	
Last Name:	First Name:	Middle Name:
Address:		City/State/Zip Code:
Home Phone:	Cell Phone:	Other Phone:
Email Address:		
Preferred Method of Contact: <input type="checkbox"/> Home Phone <input type="checkbox"/> Cell Phone <input type="checkbox"/> Email <input type="checkbox"/> Mail to Home Address <input type="checkbox"/> Other:		

If you are under 18, can you provide required proof of your eligibility to work? Yes   No

Have you ever filed an application with us before? Yes   No

If yes, give date \_\_\_\_\_

Have you ever been employed with us before? Yes   No

If yes, give date \_\_\_\_\_

Are you currently employed? Yes   No

May we contact your present employer? Yes   No

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status? Yes   No

*(Proof of citizenship or immigration status will be required upon employment.)*

On what date would you be available to work?	
Are you available to work:	<input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Shift Work <input type="checkbox"/> Temporary/Seasonal
Are you able to perform the essential functions of the position for which you are applying?	<input type="checkbox"/> Yes <input type="checkbox"/> No

**EDUCATION:**                      **Middle School**                      **High School**                      **College/University**                      **Graduate**

School Name / Location	Middle School	High School	College/University	Graduate
Years Completed				
Diploma / Degree				
Course of Study				

**Indicate any languages you sign and/or foreign languages you speak, read or write:**

**REFERENCES:** Give name, address and phone number of 3 references who are not related to you and are not previous employers:

Name	Address	Phone Number

**EMPLOYMENT EXPERIENCE:** Start with your present or last job. Include job-related military service assignments and volunteer activities. You may exclude organizations which indicate race, color, religion, gender, national origin, handicap or other protected status.

Employer:	Dates of Employment:	Hourly Rate/Salary:
Employer Address:	Job Title:	Supervisor:
Employer Phone Number:	Job Duties:	
Reason for Leaving:		

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**SPECIAL SKILLS AND QUALIFICATIONS:** Summarize special job-related skills and qualifications previously acquired.


If you need additional space, please continue on a separate sheet of paper.

**APPLICANT'S STATEMENT**

I certify that the information provided herein to MOSI is true and complete to the best of my knowledge. I authorize the investigation of all statements and matters contained in this application for employment and hereby give MOSI permission to contact schools, previous employers, references, law enforcement agencies and others. I hereby release MOSI from any liability as the result of such contact.

I understand that misrepresentations, omissions of fact, false, incomplete or misleading information given in my application, resume or interview(s) may remove me from further consideration for employment. In addition, if I am employed, I understand that misrepresentations, omissions of fact, false, incomplete or misleading information given in my application, resume or interview(s) may subject me to discipline, up to and including discharge, at any time without any previous notice. I understand, also, that I am required to abide by all rules and regulations of the employer.

I understand that neither the completion of this application nor any other part of my consideration for employment establishes any obligation for MOSI to hire me. I understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.

This application for employment shall be considered active for a period of time not to exceed 60 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**Please return this application to: MOSI Human Resources, 4801 E. Fowler Avenue, Tampa, FL 33617-2099**

Name: \_\_\_\_\_  
Please Print

The following information will help us to determine which position you qualify for based on your availability and areas of expertise. Please check the appropriate boxes below.

I can work:	<input type="checkbox"/> Full-time	<input type="checkbox"/> Part-time	<input type="checkbox"/> Either
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Please indicate **all** times available, including **weekend** availability

- Sunday (from \_\_\_\_\_ to \_\_\_\_\_)
- Monday (from \_\_\_\_\_ to \_\_\_\_\_)
- Tuesday (from \_\_\_\_\_ to \_\_\_\_\_)
- Wednesday (from \_\_\_\_\_ to \_\_\_\_\_)
- Thursday (from \_\_\_\_\_ to \_\_\_\_\_)
- Friday (from \_\_\_\_\_ to \_\_\_\_\_)
- Saturday (from \_\_\_\_\_ to \_\_\_\_\_)

MOSI is open 365 days a year including all Holidays. Are you able to work Holidays?

- Yes  No

I have experience in:

- guest/customer service
- multi-line phones
- computer skills
- audio visual/film
- public speaking
- commercial driving
- teaching
- cash handling
- handling of chemicals
- event coordination
- supervision/management
- childcare

Please indicate specific equipment you have knowledge of:	
Please indicate any current certifications, designations or licenses:	

# AFFRIMATIVE ACTION INFORMATION FOR STATISTICAL USE ONLY

Name: \_\_\_\_\_

Date of Application: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

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In order to compile information for Equal Employment Opportunity (EEO) statistical reports, we request you provide the following information.

## Your completion of the information below is entirely voluntary.

The information will be kept in strictest confidence. This information will not be kept with the application form, and will not become a part of your personnel file. Inclusion or exclusion of any of the data will not affect any employment decision.

Date of Birth: \_\_\_\_\_

Gender:  Male  Female

### Please Check One Box to Indicate Your Racial Ethnic Background:

- Hispanic or Latino** – A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin regardless of race.
- White** (Not Hispanic or Latino) – A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.
- Black or African American** (Not Hispanic or Latino) – A person having origins in any of the black racial groups of Africa.
- Native Hawaiian or Other Pacific Islander** (Not Hispanic or Latino) – A person having origins in any of the peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
- Asian** (Not Hispanic or Latino) – A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
- American Indian or Alaska Native** (Not Hispanic or Latino) – A person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.
- Two or More Races** (Not Hispanic or Latino) – All persons who identify with more than one of the above five races.