

## FISCAL YEAR 2013-14 WEEKLY TIME STUDY CALENDAR TITLE V 30/30 EARMARKING

*All MCAH Agencies are required to report Title V expenditures to be in compliance with Federal regulations.*

Week	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Week 1	6/24/2013	9/23/2013	12/23/2013	3/24/2014
Week 2	7/1/2013	9/30/2013	12/30/2013	3/31/2014
Week 3	7/8/2013	10/7/2013	1/6/2014	4/7/2014
Week 4	7/15/2013	10/14/2013	1/13/2014	4/14/2014
Week 5	7/22/2013	10/21/2013	1/20/2014	4/21/2014
Week 6	7/29/2013	10/28/2013	1/27/2014	4/28/2014
Week 7	8/5/2013	11/4/2013	2/3/2014	5/5/2014
Week 8	8/12/2013	11/11/2013	2/10/2014	5/12/2014
Week 9	8/19/2013	11/18/2013	2/17/2014	5/19/2014
Week 10	8/26/2013	11/25/2013	2/24/2014	5/26/2014
Week 11	9/2/2013	12/2/2013	3/3/2014	6/2/2014
Week 12	9/9/2013	12/9/2013	3/10/2014	6/9/2014

*Time Studies must be performed for one full week during each fiscal quarter. Each agency must select the week per Quarter that Title V 30/30 Time Studies will be completed. For example if County "A" chooses "Week 4" time studies must be completed for all relevant staff during the weeks of July 15, 2013; October 14, 2013; January 13, 2014; and April 14, 2014.*

*If an agency fails to select a week to complete its required Title V time studies then MCAH will assign a week for the agency to time study.*

*Failure to document Title V activities (i.e. the timely submission of Title V time studies) may lead to the reduction of funding available to the deficient agency.*