



SAN FRANCISCO PLANNING DEPARTMENT

PLANNING CODE VIOLATION COMPLAINT FORM

Code Enforcement Complaint Hotline: (415) 575-6863

Use this form to report Planning Code violations on private properties. Refer to the back of this form for examples of Planning Code violations. There is no fee to file a complaint. Please be sure to provide accurate information. We accept anonymous complaints, but information that is incorrect or insufficient may hamper the investigation.

Important: Please report building construction related issues to the Department of Building Inspection (DBI) at (415) 558-6570 or DBI.BID.Complaints@sfgov.org. If you are unsure where to report your complaint, please call "311" or visit www.sf311.org.

1650 Mission St.
Suite 400
San Francisco,
CA 94103-2479

Reception:
415.558.6378

Fax:
415.558.6409

Planning
Information:
415.558.6377

ADDRESS WHERE ALLEGED VIOLATION OBSERVED

Address: _____ Block/Lot (if known): _____

Property Owner Name: _____ Phone (if known): _____

Tenant's Name: _____ Phone (if known): _____

DESCRIPTION OF ALLEGED VIOLATION: Please provide accurate information and state the reason you believe it is a violation of Planning Code. If possible, please include supporting documentation such as photographs, reference to relevant permits and Planning Code Sections. If you are submitting this form by email, you may attach your supporting documentation to the email.

Details of violation: _____

Impact of violation: _____

How long have you observed the violation?: _____

Other agencies where complaint has been filed: _____

Your Name: _____ Signature: _____ Date: _____

Address: _____ E-mail: _____ Phone: _____

Note: The information your provide may be disclosed in response to a Public Records Request

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Examples of Planning Code Violations:

- Addition of Dwelling Unit(s) without Planning Dept. Approval
- Alteration of Historical Building or Structure without Planning Dept. Approval
- ATM without Required Setback
- Demolition without Planning Dept. Approval
- Exceeding Permitted Hours of Operation
- Expansion of Non-Conforming Use
- Failure to Provide Required Bicycle Parking
- Formula Retail Use (Franchise/chain store) without Planning Dept. Approval
- Illegal Advertising Sign
- Illegal Business Sign on Private Property
- Illegal Massage Establishment
- Illegal Medical Cannabis Dispensary
- Illegal Residential, Commercial, Industrial, and Institutional Uses
- Illegal Tourist Hotel/Short-Term Vacation Rental Use
- Non-compliance with Conditions of Approval
- Obstruction in Front or Rear Setback
- Operation of Home Business beyond Limitations
- Removal of Dwelling Unit(s) without Planning Dept. Approval
- Removal of Required Landscaping
- Removal of Required Parking without Planning Dept. Approval
- Rooming/Boarding House (Group Housing) without Planning Dept. Approval
- Unpermitted Parking Facility
- Unpermitted Parking Facility
- Use of Required Front or Rear Setback as Parking
- Wireless Facility without Planning Dept. Approval