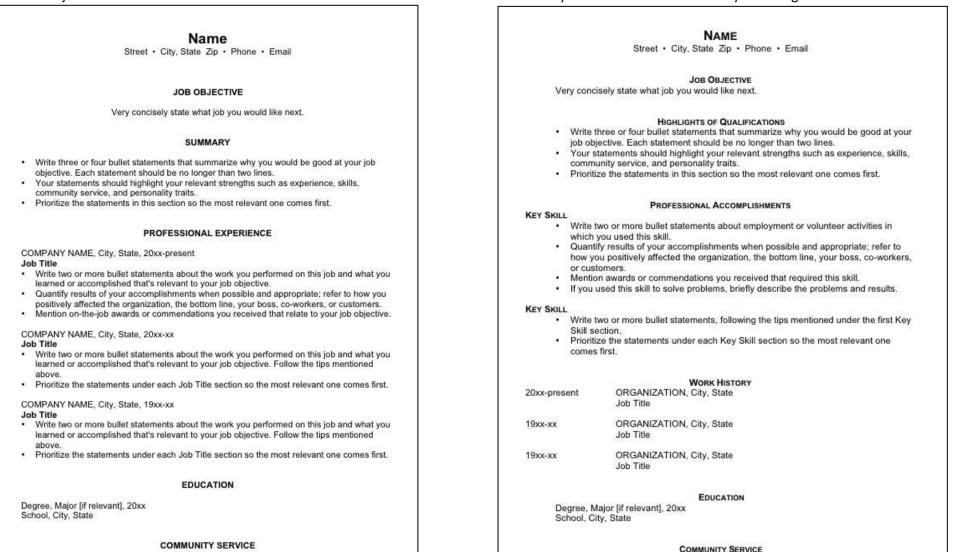
Chronological Resume

Good for individuals with solid work experience and a logical job history.

- Shows growth in a profession

- Don't use if you have large gaps of unemployment or a variety of unrelated jobs.



Functional Resume (or "problem solving" format)

from several different jobs or experiences.

Position held, Organization, 20xx-present

Position held, Organization, 20xx-xx

A functional resumes allows you to show skills important for the job gained

- Use if you lack formal education or your background is in a different field

- Use if you're changing careers, have varied work experience, etc.

Organization, Position held, 20xx-present Organization, Position held, 20xx-xx

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