

## Divorce Part 2

# JOINT DIVORCE WITHOUT MINOR CHILDREN - MILWAUKEE COUNTY

### FILING FEES

- \$5.00

### FORMS AND COPIES NEEDED

- **Financial Disclosure Statements** – one for each party (*originals only*)
- **Marital Settlement Agreement Without Minor Children** – (*original and 3 copies*)
- **Interim Financial Summary** – if child support or maintenance payments are to be paid (*self copying original only*)
- **Certificate of Divorce** (AKA Vital Stats Form) – Use black ink only. NO mistakes, NO whiteout, NO cross-outs. This form is not required for Legal Separation.
- **Findings of Fact, Conclusions of Law, & Judgment Without Minor Children** –fully completed (*original and 2 copies*)
- **Two large (8 ½ by 11) envelopes** – one addressed to each party with 4 stamps on EACH envelope
  - *Envelopes with stamps may be purchased in Legal Resource Center*

### HOW TO FILE THE MOTION, & SCHEDULE A COURT DATE

1. **Room 104 – Clerk of Courts**
  - Pay \$5.00 fee and add receipt to papers.
2. **Room 707, Family Court Commissioner's Office**
  - File all documents with the Paralegal. **The Hours the paralegal is available to help you are: Monday through Friday 8:30 a.m. to 11:30 a.m. and 1:30 p.m. to 4:00 p.m.**
  - PLEASE NOTE: Call ahead (278-4407) to ensure that a paralegal will be available at the time you plan on coming to the courthouse.

### ATTENDING YOUR COURT HEARING (arrive early, dress nicely, act respectfully)

- Bring any information that is incomplete in papers (account numbers, updated pay stubs, Social Security numbers, etc.)



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