

# DEFERRED ACTION

## For Childhood Arrivals: Collecting Documents

To request Consideration of Deferred Action for Childhood Arrivals from USCIS, you will need to collect documents that show you meet the guidelines for eligibility. You may be able to get some of these documents from City agencies. Note: You may need to collect additional documents not listed here before you submit your request to USCIS. For more information, visit [NYC.gov](http://NYC.gov) or 311 online and search "deferred action."

## School Records

NYC Department of Education (DOE)

### Documents

If you are a current or former DOE student, you can request the following: School ID (current students only), official transcript, attendance records, school registration documents. To learn how to get your GED record, visit [NYC.gov](http://NYC.gov) or call 311.

### Process

Visit the main office at your current or former school building and bring a valid ID, such as a school photo ID or foreign ID. If you need additional help accessing these records, call 311 or 212-374-2323.

## Immunization Records

NYC Department of Health and Mental Hygiene (DOHMH)

### Documents

If you received an immunization in New York City, DOHMH may be able to give you a copy of your immunization record, which includes the date the immunization was given.

### Process

To request a copy of your immunization record, visit [NYC.gov](http://NYC.gov) or 311 online, search "immunization record," and download the Immunization Record Request Application. You can also call 311 or email [nycimmunize@health.nyc.gov](mailto:nycimmunize@health.nyc.gov).

## Medical Records

NYC Health and Hospitals Corporation (HHC)

### Documents

If you received health care in a NYC public hospital or clinic, HHC may be able to give you a patient report, a copy of your medical bill or a copy of your original medical records.

### Process

Visit the hospital or outpatient clinic where you received care and bring a valid ID, such as a school photo ID or foreign ID. If you need help locating a facility, go to [NYC.gov](http://NYC.gov) or call 311. You can request these documents from staff in the patient accounts department, the medical records department, or from a financial counselor.

## Foster Care Records

NYC Administration for Children's Services (ACS)

### Documents

If you were in foster care, ACS can give you a letter stating the dates you were in ACS custody and the age at which you entered the foster care system in New York City.

### Process

To request this information, call the ACS help line at 212-676-9421.

## Public Benefits Records

NYC Human Resources Administration (HRA)

### Documents

If you received public benefits, HRA can provide you with a letter stating the dates your case was open.

### Process

To request this information, contact HRA via [NYC.gov](http://NYC.gov) or 311 online and "send a message to the Commissioner" requesting a budget letter. You can also call HRA at 212-331-4640 for a closed case, or call 718-722-8009 if your case is still open.

## Youth and Adult Ed Program Records

NYC Department of Youth and Community Development (DYCD)

### Documents

If you were enrolled in a DYCD-funded program (such as a Beacon or after school program), DYCD may be able to provide a confirmation of your dates of participation.

### Process

To request this information directly from the DYCD-funded community agency where you received services, return to the site where you were enrolled or go to the organization's main office.

To request this information from DYCD, contact DYCD's YouthConnect at 800-246-4646 or 212-227-4005 (if calling from outside NYC). Have your name, date of birth, mailing address, telephone number, and the name of the organization and type of program you attended available.



**NYC**

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