

NAME: _____

CITY, COUNTRY: _____

(This is a sample CV only – Please do not include sample in submitted application)

Natalia Nikolaevna Ivanova

ADDRESS

COUNTRY

PHONE

E-MAIL

PROFESSIONAL EXPERIENCE

Secondary School # 102 – Kyiv, Ukraine

Teacher of History (10/2002-present)

- Teach History of Middle Ages to grades 5-6
- Teach Modern History to grades 8-10
- Provide training to teachers in the school
- Act as member of weekly editorial team of school History newsletter

Center for Teacher Training – Kyiv, Ukraine

Teacher Trainer (01/2000-present)

- Responsible for developing curriculum units in History
- Assist Kyiv regional teacher training expert with research in modern teaching methodologies
- Draft monthly reports on teacher training activities

U.S. Peace Corps – Kyiv, Ukraine

Trainer for TEFL teachers (10/1999-9/2002)

- Provided training about teaching in the secondary schools in Ukraine
- Assisted with analysis of education needs in secondary schools in rural areas of Ukraine
- Developed and implemented project plans to address these needs within the Peace Corps mission

EDUCATION

Kyiv State Pedagogical University – Kyiv, Ukraine

diplom (09/1994-07/1999)

Department of History

PROFESSIONAL DEVELOPMENT

Winner of Ministry of Education “Teacher of the Year” Sponsored Competition

Teaching History through Internet Workshop – Moscow, Russia 2003

Participant in workshop on internet resources for teaching history in the secondary schools

British Council Small Grant Program Recipient

Conference Organizer (01/2003-12/2003)

- Developed and managed a conference on teaching history in secondary school for 120 secondary school teachers in Kyiv
- Drafted concept paper for funding of conference

COMMUNITY AND VOLUNTEER ACTIVITIES

Advisor for Students History Newspaper – Kyiv, Ukraine

Volunteer at alma mater, Kyiv State Pedagogical University, 1994-1998

COMPUTER SKILLS

Microsoft Word, Explorer, Excel, PowerPoint, Outlook, Adobe PhotoShop, PageMaker

LANGUAGES

Ukrainian (fluent), English (excellent), French (basic)