

# INSTRUCTIONS/SAMPLE: BID COST PRO-FORMA

**Houston Hope**  
Revised: 2/09/2009

1. Presented below is a sample of a completed, "Bid Cost Pro-Forma". Please use it as a guide when preparing the actual excel file form you must fill out for each of the various house model types that you propose to build under this program.
2. The sample is in no way intended to convey minimum or maximum standards under the program.
3. When completing the actual excel file worksheet, summarize your cost breakdowns and type them into the **BLUE** boxes
4. Return the excel spreadsheet file electronically with other required documents by sending it to: [lara@cityofhouston.net](mailto:lara@cityofhouston.net) .
5. LARA will use this worksheet to ensure that houses are sold to homebuyers in accordance with the agreed upon sale price.

**NOTE: PLEASE ONLY FILL IN BLUE BOXES**

<b>Name of Builder:</b>	<b>Builder SAMPLE CDC</b>	
<b>Offer Submission Date:</b>	<b>February 9, 2009</b>	
<b>Plan number/name</b>	<b>MODEL # 1412 - MayZack</b>	
<b>Square Footage of Plan</b>	<b>1,412</b>	sq. ft.

	Cost	Notes
<b>LAND DEVELOPMENT COSTS</b>		
Lot Development Cost	\$ <b>4,500</b>	
Soft Costs	\$ <b>1,000</b>	
	\$ <b>5,500</b>	total
<b>LAND DEVELOPMENT COSTS</b>	\$ 3.90	per sq. ft.

<b>BUILDER HARD AND SOFT CONSTRUCTION COSTS</b>		
<b>Builder Hard Costs</b>		
Builder Hard Costs (Construction)	\$ <b>66,000</b>	Include hard construction costs only.
	\$ <b>66,000</b>	
<b>Sub Total - Builder Hard Costs</b>	\$ 46.74	per sq. ft.

<b>Builder Soft Costs, Including</b>		<b>Note: Buyer Closing costs are not included in this proforma</b>
Survey/Breakage/Theft/ Builder Financing/Builder Closing Costs Overhead & Supervision Marketing Sales Commission to Realtor Homeowner Warranty Builder Profit		
	\$ <b>23,800</b>	
<b>Sub Total - Builder Soft Costs</b>	\$ 16.86	per sq. ft.

<b>Bid price</b>	\$ <b>95,300</b>	total
	\$ <b>67.49</b>	per sq. ft.