

IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006

DOCUMENTS ACCEPTABLE AS PROOF OF ELIGIBILITY TO WORK IN THE UK



LIST A		LIST B	
SECTION 1: Document(s) presented Documents demonstrating an individual has the right to work in the UK with no restrictions:	Tick	SECTION 2: Document(s) presented Documents which indicate eligibility to work in the UK with limitations. These documents must be checked again a least every 12 months whilst employed by the Company.	Tick
Documents listed as items 1 to 6 can be presented on their own as indefinite evidence of eligibility to work in the UK.		Documents listed as items 1, 2 and 3 can be presented on their own as evidence of limited eligibility to work in the UK.	
1. A passport showing that the holder is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK.	<input type="checkbox"/>	1. A passport or travel document endorsed (UK Entry Clearance or UK Residence Permit visa) to show that the holder is allowed to stay in the UK and is allowed to do the type of work you are offering.	<input type="checkbox"/>
2. A passport or national ID card showing that the holder is a national of the European Economic Area or Switzerland. Special rules apply to Nationals from Croatia	<input type="checkbox"/>	2. A Biometric Residence Permit issued by the Home Office to the holder which indicates that the person named in it can stay in the UK and is allowed to do the type of work you are offering. (Biometric card pink & blue)	<input type="checkbox"/>
3. A residence permit, registration certificate or document certifying or indicating permanent residence issued by the Home Office to a national of an EEA country or Switzerland.	<input type="checkbox"/>	3. A residence card or document issued by the Home Office to a family member of a national of a EEA country or Switzerland.	<input type="checkbox"/>
4. A permanent residence card or document issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.	<input type="checkbox"/>	The following documents, if presented, must be accompanied by the official documentation stipulated. Tick both boxes relating to each combination	2 Documents required
5. A Biometric Residence Permit (BRP – blue & pink plastic card) issued by the UKBA to the holder which indicates that the person named in it is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK (settlement / Indefinite leave to remain).	<input type="checkbox"/>	4. A work permit or other approval to take employment issued by the Home Office together with either a passport or travel document endorsed to show the holder is allowed to stay in the UK and is allowed to do the work you are offering, or a letter issued by the Home Office to the holder or the employer or to you confirming the same.	<input type="checkbox"/> <input type="checkbox"/>
6. A passport or other travel document endorsed (UK Entry Clearance or UK Residence Permit visa in passport) to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.	<input type="checkbox"/>	5. A Certificate of Application (letter) which is less than 6 months old issued by the Home Office to or for a family member of a national of an EEA country or Switzerland stating that the holder is allowed to take employment together with a positive verification letter from the Home Office's Employer Checking Service (ECS) .	<input type="checkbox"/> <input type="checkbox"/>
The following documents, if presented, must be accompanied by an official document giving the person's permanent National Insurance Number and their name issued by a Government agency or a previous employer. Tick 2 boxes if relying on evidence below	2 Documents required	6. An Application Registration Card (ARC card - rare) issued by the Home Office stating that the holder is 'ALLOWED TO WORK' or 'EMPLOYMENT PERMITTED' together with a positive verification letter from the Home Office's Employer Checking Service (ECS) .	<input type="checkbox"/> <input type="checkbox"/>
7. An Immigration Status Document (ISD – white document with settlement visa) issued by the Home Office to the holder with an endorsement indicating that the person named in it is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK together with an official National Insurance number (a P45, P46, NI card or letter from a Government agency)	<input type="checkbox"/> <input type="checkbox"/>	7. An Immigration Status Document (ISD – white A4 folded with UKRP visa) issued by the Home Office to the holder with an endorsement (visa) indicating that the person named on it can stay in the UK, and is allowed to do the type of work you are offering, together with an official National Insurance number (a P45, P46, NI card or letter from a Government agency)	<input type="checkbox"/> <input type="checkbox"/>
8. A FULL UK birth or adoption certificate issued in the UK which includes the name(s) of at least one of the holder's parents together with an official document issued by a previous employer or Government agency with the person's name National Insurance number (a P45, P46, NI card or letter)	<input type="checkbox"/> <input type="checkbox"/>	8. A letter issued by the Home Office to the holder or to you the employer or potential employer, which indicates that the person named in it can stay in the UK and is allowed to do the work you are offering together with an official National Insurance number (a P45, P46, NI card or letter from a Government agency)	<input type="checkbox"/> <input type="checkbox"/>
9. A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland together with an official document issued by a previous employer or Government agency with the person's name National Insurance number (a P45, P46, NI card or letter)	<input type="checkbox"/> <input type="checkbox"/>		
10. A certificate of registration or naturalisation as a British citizen together with an official document issued by a previous employer or Government agency with the person's name National Insurance number (a P45, P46, NI card or letter)	<input type="checkbox"/> <input type="checkbox"/>		
11. A letter issued by the Home Office to the holder which indicates that the person named in it is allowed to stay indefinitely in the UK together with an official document issued by a previous employer or Government agency with the person's name National Insurance number (a P45, P46, NI card or letter)	<input type="checkbox"/> <input type="checkbox"/>		