

**California Department of Transportation
 Transportation Planning Grants
 Fiscal Year 2011-2012**

SAMPLE PROJECT TIMELINE

Project Title		City of Can Do Planning Project				Grantee	The Council of Governments																												
Task Number		Responsible Party	Fund Source			Fiscal Year 2011/12				FY 2012/13				FY 2013/14				Deliverable																	
			Total Cost	Grant	Local	J	A	S	O	N	D	J	F	M	A	M	J		J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N
1.0	Project Contracting																																		
1.1	Project Initiation / Kick-off Meeting	The COG	\$500	\$450	\$50																														
1.2	Staff coordination	The COG	\$3,000	\$2,700	\$300																														
1.3	RFP for consultant selection	The COG	\$1,500	\$1,350	\$150																														
2.0	Public Outreach																																		
2.1	Community Workshop #1	Consultant	\$5,000	\$4,500	\$500																														
2.2	Community Workshop #2	Consultant	\$7,000	\$6,300	\$700																														
2.3	Safety/Bicycle Advisory Commission Meeting	Consultant	\$800	\$720	\$80																														
3.0	Streetscape Design																																		
3.1	Develop Streetscape Concept	Consultant	\$10,000	\$9,000	\$1,000																														
3.2	Develop Design Concept Alternatives	Consultant	\$15,000	\$13,500	\$1,500																														
3.3	Draft Final Design Concept & Report	Consultant	\$10,000	\$9,000	\$1,000																														
3.4	Final Design Concepts & Report	Consultant	\$5,000	\$4,500	\$500																														
3.5	Community Workshop #3	Consultant	\$8,000	\$7,200	\$800																														
3.6	City Council Adoption	The COG	\$200	\$180	\$20																														
4.0	Project Management & Administration																																		
4.1	Project Administration	The COG	\$3,000	\$2,700	\$150																														
4.2	Submit Info for Quarterly reports	The COG	\$0	\$0	\$0																														
	TOTALS		\$69,000	\$62,100	\$6,750																														

This sample timeline is for illustrative purposes only. Your scope of work and timeline may include different tasks under different headings. Local match must be proportionally distributed throughout each task.