

Please complete and submit 3 forms: Application for Certification (CLIA 116), the Health Screen Testing Permit Application and the Director Qualification Appraisal form prior to test performance. To process your applications we must have the Director or owner signature on appropriate forms.

If you do not possess a valid CLIA number a fee notice for \$150 will be issued by the CMS (formerly HCFA)/CLIA program following the processing of your application. You will then receive a Certificate of Waiver from the CLIA program following payment of the CLIA fee. If you already possess a current CLIA Certificate, simply note that number in the box designated at the top of the HST application. It is not necessary to complete an additional CLIA application in that event.

You will also receive an HST Permit from the Department of Human Services (DHS), Health Services to perform certain tests without a clinician's order. Remit \$150 to the DHS/Health Services Fiscal Services together with all of your completed forms, to the address listed at the bottom of the HST application.

This packet contains information for a waived HST permit only. If you perform moderate complex test methods, contact Laboratory Compliance & Quality Assurance for additional information and a fee schedule which is on a sliding scale based on the test volume.