




County of San Diego, Planning & Development Services

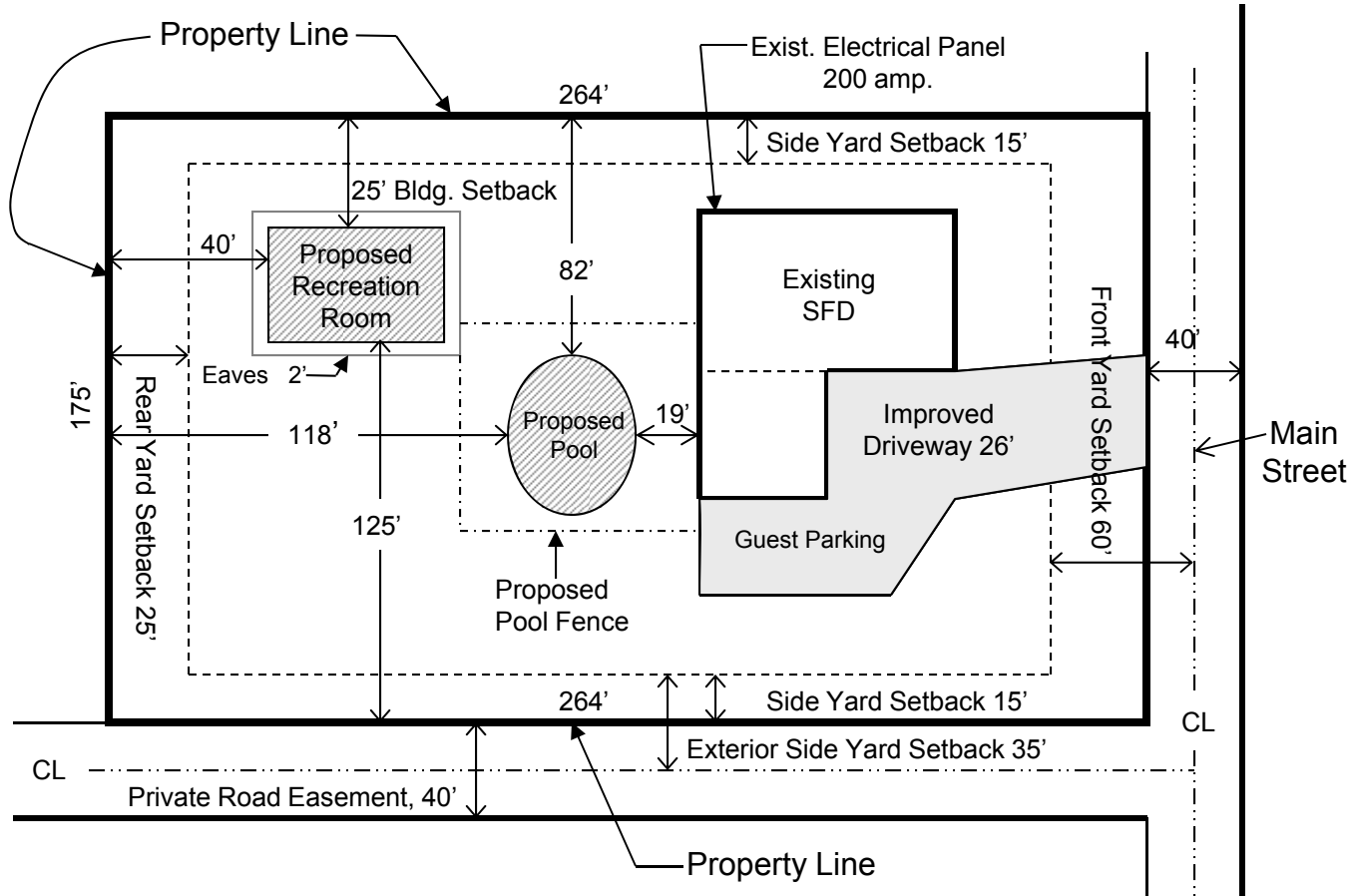
**MINIMUM PLOT PLAN INFORMATION**  
**BUILDING DIVISION**

***FOR BUILDING AND DISCRETIONARY PERMIT SUBMITTALS***

**ALL ITEMS LISTED BELOW MUST BE SHOWN TO SCALE ON THE PLOT PLANS.**  
**IF NOT SHOWN, YOUR PLANS WILL BE REJECTED.**

- The subject parcel must constitute a legally created parcel per the Subdivision Map Act, and the plot plan must match the legal lot plat/map to 100%.
- Two complete sets of plot plans. Minimum sheet size 18" x 24" (except 11" x 17" for minor permits, pool permits and small additions). **See plot plan sample on back.**   
*For building permits, the Building Plot Plan Template (PDS 040) is recommended, and for PDS Minor Grading, use of the Grading Plan Template is required (available online at [SDCPDS.ORG](http://SDCPDS.ORG)).*
- Show scale used (must be to standard engineer scale, i.e. 1"=10', 1"=20', 1"=30', 1"=40', 1"=50', 1"=60', **DO NOT USE ARCHITECTURAL SCALE**).
- Show North arrow and Vicinity Map.
- Plot plans must be clear and legible (do not show topographical lines; copy of Grading Plan is not acceptable). Show the **entire parcel** regardless of size and **show all property line dimensions**.
- Show the footprint of all proposed (new), as-built (non-permitted), and existing (permitted) structures to scale, and labeled as either "**Proposed**", "**As-Built**", or "**Existing**" (do not show "**Future**" structures).
- Identify the use of each structure and include a summary/table of square footages and show location of all existing and proposed electrical services (including size).
- Indicate the required **front, exterior side, interior side, and rear yard** setbacks and building setbacks.
- Identify and show location of well(s) and leach lines.
- Indicate property owner's name, current address, and parcel address (if available).
- Indicate Assessor's Parcel Number(s) (APN) and net area of parcel(s) exclusive of road easements.
- Indicate driveway(s) and parking areas, paving material, slope of driveway (percentage and direction).
- Show how lot will drain and all stormwater BMPs (see forms [LUEG-SW](#) and [PDS 272](#) for details and examples).
- Show all **existing easements**, roads, streets, and alleys, including, names and width of all easements adjacent to the property. Indicate centerline of all road easements and streets, and show areas of inundation/flooding on the plot plan.

# Plot Plan Sample



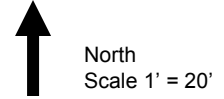
Owner:  
 Carl Sample  
 123 Sample Street  
 Sample Town, US 90000  
 Ph. 700-700-7000

Contact:  
 Mike Sample  
 124 Sample Street  
 Sample Town, US 90000  
 Ph. 700-700-8000

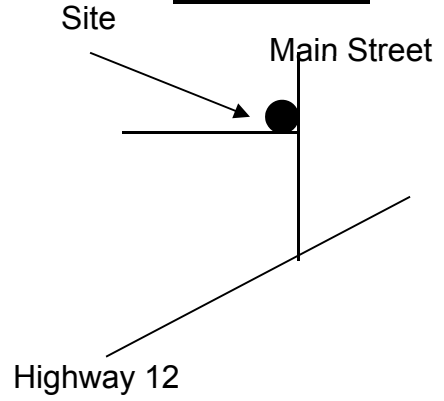
Site Address:  
 123 Sample Street  
 Sample Town, US 90000  
 APN# 500-500-50  
 2.8 acres (net)

Summary Table  
Existing:  
 SFD, 2,500 sq.ft.  
 Attached Garage, 800 sq.ft.

Proposed:  
 Recreation room, 1,200 sq.ft.  
 Pool 850 sq.ft.



**Vicinity Map:**



**Stormwater Notes:**

1. Stormwater BMPs must be shown on the plot plan or on an Erosion Control Plan that is a separate page of the plans. See form PDS 272 for a sample of how these BMPs must be presented.
2. If a grading or topographic plan is used, the grading and topographic information must not interfere with the clarity and presentation of the plot plan information.