



State of New Jersey
DEPARTMENT OF TRANSPORTATION
REGIONAL HEADQUARTERS
100 DANIELS WAY
FREEHOLD, NEW JERSEY 07728-2668

JON S. CORZINE
Governor

STEPHEN DILTS
COMMISSIONER

January 21, 2009

*Township of Neptune
25 Neptune Boulevard
Ewing Township NJ 08618*

Attention: Mayor Jack Wilson

Re: Final Invoice Request Notification

Agreement: Route 33 Drainage Improvements
PUA-01-Rt 33 Drain-980001
AGR Date 3/10/2008

Dear Mr. Wilson,

In accordance with the provisions of the Agreement between the New Jersey Department of Transportation and the Municipality, the Township of Neptune, kindly be advised that the Route 33 Drainage Improvement project is complete, and you are requested to submit, within 30 days of receipt, a Final invoice. In the efforts to close all outstanding project Agreements. This is your certified notice that your work on the project is complete, and your Agreement is no longer required. When submitting your Final Invoice the invoice should clearly indicate "FINAL BILLING" on the face of the invoice under "Payee Reference" and include the following release clause:

"In consideration of the requested payment of this Final Invoice, the (Recipient) hereby releases the State of New Jersey and the New Jersey Department of Transportation, their agents, officers and employees, from all claims and liabilities arising from work done or services performed under this Agreement."

The "Final Invoice" for costs incurred for services provided under the above agreement shall be submitted to the Regional Construction Engineer, at 100 Daniels Way, Freehold, NJ 07728 within the next 30 days of receipt of this notice.

If you have any questions in this matter, please call me at (609)-555-1212.

Sincerely,

John Smith
Resident Engineer

C: Project File
Region Copy, RCE
Project Manager
Police: *Chief Howard O'Neil; Mayor Wilson*

CERTIFIED MAIL RETURN RECEIPT REQUESTED _____