

HOW TO APPLY FOR A U.S. PASSPORT IN SANTO DOMINGO

For **ANY** passport service, the first step in applying is to fill out an application online at the following link:

<https://pptform.state.gov/>

The **PASSPORT APPLICATION WIZARD** will determine whether you need a DS-11 or DS-82 and create the relevant form with a **BARCODE**. Print this out for your interview.

APPLICANTS WHO HAVE FILLED OUT THEIR FORM THROUGH THE **PASSPORT APPLICATION WIZARD** WILL BE PROCESSED ON A **PRIORITY** BASIS AND WILL BE GIVEN **EXPEDITED SERVICE**.

CHILDREN(under 16)

First time Passport

1. DS-11 form
2. One recent (within 6 months) 2x2 photo
3. Original birth certificate and copy
4. Original form of identification with signature for EACH parent and copies
5. US\$105.00

Passport Renewals

1. DS-11 form
2. One recent (within 6 months) 2x2 photo
3. Copy of the most recent passport
4. Original birth certificate and copy
5. Original form of identification with signature for EACH parent and copies
6. US\$105.00

ADULTS

First time Passport

1. DS-11 form
2. One recent (within 6 months) 2x2 photo
3. Original birth certificate and copy
4. Copy of Certificate of Naturalization (if applicable)
5. Original form of identification and copy
6. US\$135.00

Passport Renewals (10 year passport)

1. DS-82 form
2. One recent (within 6 months) 2x2 photo
3. Most recent passport and copy
4. US\$110.00

IMPORTANT: International Parental Child Abduction (IPCA) is a matter of serious concern to the United States Government. To help prevent child abduction, Congress passed Section 236 of Public Law 106-113, also known as the two-parent consent requirement. This law requires that both parents execute the passport application of any minor **under age 16**. If only one parent is able to execute the application, that parent must demonstrate his or her custodial status or present the non-applying parent's written and notarized consent.

REMEMBER: To receive **EXPEDITED SERVICE**, please use the correct form and come with all your documents ready.

LOST OR STOLEN PASSPORTS

1. DS-11 form
2. DS-64 form
3. One recent (within 6 months) 2x2 photo
4. Police Report
5. Original form of identification and copy
6. US\$135.00

ADD PAGES

1. DS-4085 form
2. Current passport
3. US\$82.00

PASSPORT CORRECTION

1. DS-5504 form
2. Current Passport
3. Copy of document to correct error or reflect change (birth certificate, divorce or marriage certificate)

To make an appointment, please visit our website:

http://santodomingo.usembassy.gov/online_appointment_system.html