



# COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

## YOUTH WORKER I

Job Number: 20001171

Job Code: 64010V150216

Job Group: 6400 - JUVENILE JUSTICE

Job Established: 06/01/1997

Job Revised: 02/16/2015

Grade: 09	Salary (MIN - MID):	<b>Special Entrance Rate:</b>
	\$11,224-\$14,869 - Hourly	<b>NONE</b>
	\$1,823.90-\$2,416.22 - 37.5 Hr. Monthly Salary	<b>NONE</b>
	\$1,945.50-\$2,577.30 - 40 Hr. Monthly Salary	<b>NONE</b>

### **PROBATIONARY PERIOD:**

This job has an extended initial probationary period of 12 months. For additional information refer to: <http://www.lrc.ky.gov/kar/101/001/325.htm>

### **CHARACTERISTICS OF THE JOB: *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.***

At the entry level, supervises court committed delinquent youth assigned to a group home, day treatment, residential or detention facility. OR At the entry level, provides transportation for committed youth as required; and performs other duties as required

### **MINIMUM REQUIREMENTS:**

#### **EDUCATION:**

High school graduate.

#### **EXPERIENCE:**

NONE

#### **Substitute EDUCATION for EXPERIENCE:**

NONE

#### **Substitute EXPERIENCE for EDUCATION:**

NONE

### **SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):**

Must possess and maintain a valid driver's license prior to appointment in this classification. Must maintain a valid driver's license for the length of employment in this classification. Employing agency is responsible for ensuring employee possesses and maintains a valid driver's license. Must successfully complete the Department of Juvenile Justice Training Academy within six months of appointment. <http://www.djj.ky.gov/>.

**EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION:** *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Supervises youth in their daily routines (i.e., KP, classes, etc.). Supervises, observes and interacts with youths during study time, recreation, shower time, while transporting and when asleep. Supervises sports and recreational activities. Participates in implementation of individual treatment plans. Monitors youth at school and while transporting. Supervises work details and demonstrates the proper use of tools and equipment. Interacts therapeutically with youths in developing living skills. Keeps a log of observations of behavior, disturbances or other unusual events or circumstances of behavior that should be brought to the attention of workers on the next shift. Performs necessary tasks in the operation of the facility such as routine maintenance duties of building, maintaining supplies and linens, supervising housekeeping and laundry functions. Checks security of building and grounds. Transports youth to and from other facilities or authorized places as necessary. Attends staff meetings and case conferences where policy and methods of treatment are developed. Provides written documentation for program policies. Must be able to physically restrain out-of-control youth. May be required to obtain a Commercial Driver's License (CDL) to provide transportation services in a 16+ passenger vehicle.

**UNIQUE PHYSICAL REQUIREMENTS:**

Incumbents must be able to exert physical effort in the proper restraint of residents based on behavior. May perform other physical efforts in assisting youth with recreational and work related projects. May exert physical effort in the performance of routine maintenance duties.

**TYPICAL WORKING CONDITIONS:** *Incumbents in the job will typically perform their job duties under these conditions.*

Typically works in a day treatment, group home, residential, community office setting or detention facility. May be exposed to hazards and dangers associated with operating a motor vehicle while providing transportation services.

**ADDITIONAL REQUIREMENTS:**

Upon appointment, employees in this class may be required to maintain a valid driver's license and required to drive a licensed vehicle. This status may be necessary for the length of time in this class. If this is necessary it will be listed in the specific position description for that position. Applicants and employees in this job title maybe required to submit to a drug screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

*THE COMMONWEALTH OF KENTUCKY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, NATIONAL ORIGIN, SEX, AGE, DISABILITY, SEXUAL ORIENTATION, GENDER IDENTITY, GENETIC INFORMATION OR VETERAN STATUS. REASONABLE ACCOMMODATIONS ARE PROVIDED UPON REQUEST.*