

ILLINOIS INDEPENDENT
TAX TRIBUNAL

)	
)	
Petitioner,)	
)	
v.)	
)	
ILLINOIS DEPARTMENT)	
OF REVENUE,)	
)	
Respondent.)	

PETITION

The Petitioner, _____, hereby petitions the Illinois Independent Tax Tribunal to review and reverse and/or modify the [Notice of Tax Liability, Notice of Deficiency, Notice of Claim Denial, Notice of Penalty Liability, etc.] (“Notice”) issued by the Illinois Department of Revenue (“Department”), for the reasons stated below:

[Separately numbered paragraphs must be used below. Each factual allegation should be set out in its own paragraph or subparagraph.]

INTRODUCTION

1. The “Notice” was issued by the Department on _____ (assessing or denying a refund – select one) in the amount of \$_____ in tax, \$_____ in penalties and \$_____ in interest for taxable periods _____ . A copy of the “Notice” is attached to this Petition. [If multiple Notices, add additional paragraphs.]

2. Petitioner is a ____ (corporation, partnership, individual, etc.) ____ with its principal place of business in ____ (city/state) ____.

3. It is located at ____ (address) ____, and its telephone number is _____. The Taxpayer Account number is _____.

4. ADD

5. ADD

BACKGROUND AND RELEVANT FACTS

6. Petitioner filed a return for taxable period _____ on _____.

7. ADD

8. ADD

9. ADD

10. ADD

APPLICABLE LAW

11. ADD

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12. ADD

ERROR I

13. ADD

14. ADD.

15. ADD

ERROR II

16. ADD

17. ADD

ERROR III

18. ADD.

ERROR IV

19. ADD

CONCLUSION AND RELIEF REQUESTED

20. ADD

WHEREAS, Petitioner requests that the “Notice” be modified or canceled for the reasons contained herein.

NAME OF PETITIONER

By: _____
_____, one of the Attorneys
Representing Petitioner.

Representatives:

(Names and addresses, phone numbers, emails, and ARDC numbers)

Only for use by out of state attorneys:

As an attorney authorized to practice law in _____ (name state), I certify that I have complied with the Illinois Supreme Court procedures for admission to practice *pro hac vice* in Illinois for this matter and a copy of my court order on this is attached.

Print Name

Signature