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717-817-2036
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CHOICE

Volume 47
No. 7 rev. 0

March
2011

CENTRAL PENNSYLVANIA CHAPTER
CONSTRUCTION SPECIFICATIONS INSTITUTE

2011 EXHIBITORS' SHOW

of the
The Central Pennsylvania Chapter
of the Construction Specifications Institute, Inc.

Wednesday, March 9, 2010

11:00 A.M. - 6:00 P.M.

Camp Hill Radisson

1150 Camp Hill Bypass, Camp Hill, PA

View exhibitor invitation, reservation form
in Choice and at www.cpc-csi.org

**Thirty-Sixth Annual Exhibitors' Show
2011 Committee**

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930 Century Drive, Suite 103
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717-766-3714
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jeffturicik@ykk-api.com

BOARD MEETING

Tuesday, March 1, 2011

5:00 P.M.

at President Burkholder's office at Conestoga Tile.
There will be no regular meeting in March
due to the March 9 Exhibitors Show.

All members are welcome to attend the Board Meeting

The Central Pennsylvania Chapter meets
the second Tuesday monthly
except NO meetings are held in July or August.

*Please Read Ads On Our Website
They Support "Choice"*

www.cpc-csi.org

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All material MUST be in the editor's hands no later than March 18, 2011 for publication in the April 2011 issue of "Choice".

Send to:
Jeff Turicik
251 Colonial Drive
Mechanicsburg, PA 17050
or email to:
jeffturicik@ykk-api.com

The Construction Specifications Institute is a nation-wide nonprofit technical organization dedicated to the advancement of construction technology through communications, education, research and service. Founded in 1948, CSI provides a forum for architects, engineers, specification writers, contractors, suppliers and others in the industry.

Anyone who is concerned with construction specifications in any manner is invited to apply for membership. Contact: Maria Weber
Ph: 717-790-9261 or email maria_weber@mcgraw-hill.com.



*Knowledge for
Creating and Sustaining
the Built Environment*



*Jake Burkholder,
CSI, CCPR
President*

President's Message

First and foremost I'd like to remind everyone of our upcoming Product Show to be held Wednesday, March 9 at the Radisson Convention Center in Camp Hill. Stu Cluck and his band of volunteers have worked hard and put together a good show and some excellent seminars.

In recent months the board has had several inquiries by chapter members as to whether or not there is any help available for members experiencing financial pressures due to economic conditions. As a result we are considering several measures and hope to be able to provide some

form of support. CSI on the national level does have a program and I encourage anyone interested to contact Institute for details. They should also contact our chapter Membership chairperson Jan Myers for details of any local plans being developed.

A nominating committee has put together a slate of candidates for our upcoming chapter elections. This slate will be posted on the website shortly. Ballots will be sent out and the various methods of casting your vote will be explained on the ballot. The election will be held at our regular April meeting. I look forward to a good turnout. Remember, these candidates, once elected, will be responsible for carrying on the great tradition of service by the chapter for your benefit.

Last but by no means least, the region LOS is scheduled for April 1 and 2 in Gettysburg. This is another good opportunity to hone your leadership skills, network and learn more about what CSI can do for you.

I hope to see everyone at the Product Show and remember, there is no regular meeting in March.

*Jake Burkholder, CSI, CCPR
President*



*Jeff Turicik
Editor*

From the Editor's Desk

The Central PA Chapter dues include all meals for the chapter program dinner meetings for the year.

Come out to our meeting to network, socialize, and learn about timely subjects in the Construction Field.

Classified Ads

To place classified ads, please submit your ad to the editor, Jeff Turicik, jeffturicik@ykk-api.com for insertion in "Choice" and on cpc-csi.org.



*Jeff Snyder
Awards Committee
Chair*

Fellowship, Distinguished & Honorary Memberships, and The Michelangelo Award

Fellowship

Fellowship is one of the top honors given by the Institute. Nominees must be members in good standing for not less than five years. The qualifications for Fellowship require notable contributions in one or more areas of the following areas:

- Advancement of Construction Technology
- Improvement of Construction Specifications
- Education
- Service to the Institute

Nominations are made using Honors & Awards Form 201, 202, and 203 and are judged by the members of the Jury of Fellows. Nominations may be submitted by any chapter or not fewer than five members in good standing. There is no limit or set number of Fellows elected in any given year.

Visit the Fellowship page on CSINet (www.csinet.org/fellowship) to get details and tips on preparing a Fellowship nomination. There is also a directory of Fellowship mentors on the website. These mentors are valuable resources that can be consulted during the preparation of a nomination package.

Distinguished and Honorary Memberships

Distinguished and Honorary Memberships are considered the most prestigious honors of the Institute. They are conferred on individuals who have performed distinguished services to the construction industry in fields related to the purposes of the Institute.

(Continued on page 4)

Chapter Awards and Criteria



*Jeff Snyder
Awards Committee
Chair*



*Charlie Beauduy
Awards Committee
Co-Chair*

Chapter awards are presented at Chapter Awards meeting on June 9th. The Awards Committee would like to receive nominations from the members for these awards. Please take the time to go through the following list, select one or more of your fellow members or organizations for a much-deserved award.

Chapter Certificate of Appreciation: Awarded to an individual who has rendered distinguished service to the Chapter in advancing the objectives of the Institute or the Chapter.

Chapter Organizational Certificate of Appreciation: Awarded to a firm or organization for distinguished accomplishments which promote the objectives of the Institute or the Chapter.

Chapter Cooperation Award: Awarded to a trade organization, traded union, contractor association, or professional association for exceptional liaison work with the Chapter.

Chapter President's Certificate: Awarded by the Chapter President, at the discretion of the President, for exceptional work performed on behalf of the Chapter.

Chapter Special Proficiency Award: Awarded to a professional member attaining special proficiency and outstanding stature as a practicing specification writer.

Chapter Citation: Awarded to an individual firm or organization for some outstanding accomplishment in specification writing.

Chapter Education Award: Awarded to an individual or organization that has made significant educational contribution in areas related to the purpose of the Institute or a significant contribution to the educational programs of the Chapter or the Institute.

Chapter Technical Award: Awarded to an individual, firm, or organization that has made a significant contribution to the technical program of the Chapter or the Institute.

Special Awards: The Chapter President and the Board of the Chapter, at their sole discretion, may present any special awards as may promote the purpose of the Institute or the Chapter.

Chapter Craftsmanship Award: Awarded to an individual for superior craftsmanship, with the purpose of recognizing such outstanding craftsmanship in the construction industry within the Chapter's area.

The Rolf G. Loddengaard Award: Awarded to those members with 20 years of membership in CSI who continue to be active contributors to the Chapter and who best exemplify those ideals promoted and propagated by the late Rolf G. Loddengaard, FCSI, CCS.

Special Spouse's Award: Awarded to those members spouses who through their patience, understanding and devotion to their spouse, have contributed both to their spouses performance in behalf of the Chapter and to the principles of the Institute.

Academic Affairs Certificate of Appreciation: Awarded to an individual, firm, or organization for advancing the objectives of the chapter and the student affiliate. This award shall have no limit on the number to be presented each year and may be awarded to either a CSI member, firm, Trade association, organization or others who have shown a commitment to advancing the objectives of the Chapter and / or the student affiliate.

Leroy S. Kimmons Award: Awarded to a CSI member for distinguished service and exceptional support toward the student affiliate. Through his/her outstanding commitment, this recipient's effort has set forth a high standard in advancing the objectives of the student affiliate. One award may be given each year to a CSI member who has shown a commitment in advancing the objectives of the student affiliate.

Please send nominations for the above awards as soon as possible to Jeff@wagmanmetal.com by April 12th.

*Jeff Snyder,
Awards Committee Chair*

*Charlie Beauduy
Awards Committee Co-Chair*



Jeff Snyder
Awards Committee
Chair

Construction Technology Award and Excellence In Construction Information Award

Construction Technology Award

Today's construction industry is driven not only by a stressed economy but also by technology. There is hardly a project in construction news that isn't receiving high acclaim for the use of technology in solving the design issues of a project. So isn't it ironic that with all this technology in our projects that two of CSI's most relevant awards for the 21st Century have seen few nominations in recent years.

The Construction Technology Award is presented to an individual, Chapter, Region or Group for:

- development of new materials, methods, technology, or project delivery systems or
- development or use of existing materials, methods, or technology in a new innovative manner

With all the new technology and products introduced every day, nominations for this award should be pouring in. The highly visible Building Information Management (BIM) technology alone has spawned many new construction technologies from software development to new ways of manufacturing materials. Any of these are potential award winning developments, but only if someone nominates them.

Excellence in Construction Information (EICI) Award

The EICI Award is a joint effort of CSI and Specifications Consultants in Independent Practice (SCIP). Its purpose is to recognize excellence, originality and creativity in processes, tools or documents used for the development or construction of the built environment. There are 3 separate categories: Project Documentation, Product Documentation and Innovation.

Project Documentation includes project conception documents, project delivery documents, design documents, or construction documents. They can include Preliminary Studies, Project Programs, Preliminary Project Descriptions, Outline Specifications, Entire Project Manuals, Individual Specification Divisions, Individual Specification Sections, Request for Proposals, Request for Qualifications or any document(s) related to a project or a

project delivery method. Nominations for this category are made using Form 501.

Product Documentation is limited to forms of construction product information and may recognize a manufacturer or an organization for their efforts. Submittals can be for a website, a Guide Specification, a database, or other methods of product information contributing to project development. Nominations for this category are made using Form 502.

Innovation is a catch-all category; one that encompasses documentation, processes, or information dissemination in a manner for which there is no established method. It is an attempt to award originality, uniqueness, creativity, and imagination as it applies to construction information. Nominations for this category are made using Form 503.

In all EICI categories, submittals themselves may be innovative. What the award is seeking to recognize is excellence in communication. And communication, as we are rapidly learning, takes many forms which are continually expanding and changing. No doubt your grandmother has a completely different definition for "tweet" than you do!

So what do you need to do now? As with all awards, you can do a quick check of the matrix in the front of the FY11 Honors & Awards Guide to view the award's basic submission requirements. Compile your list of potential nominees and contact your Region or Chapter Awards Chairman to determine who the best nominees are to submit for one of these prestigious technology awards. Then begin preparing the package by requested endorsement letters and completing the required forms. Starting these steps now will allow sufficient time to produce a well-documented nomination package.

If you would like more information on any of these awards, please review the Honors & Awards Guide at www.csinet.org/honorsandawards.

2011 Honors & Awards Submission Deadline: May 6, '11

www.csinet.org/honorsandawards
awards@csinet.org

Jeff Snyder
Awards Committee Chair

(Continued from page 2)

The only difference between Distinguished Membership and Honorary Membership is that membership in the Institute is a requirement for Distinguished Membership. Membership in the Institute is not a requirement for Honorary Membership.

Nominations for either Distinguished or Honorary Membership can be made by:

- A chapter using Honors & Awards Form 101 or Five voting CSI members Honors & Awards Form 102

Nominations shall include the statistical and supporting information listed on Honors & Awards Form 103. Letters of endorsement are also required. Distinguished and Honorary Members are elected by the Board.

The Michelangelo Award

Synonymous with the word "masterpiece" Michelangelo is recognized as one of the greatest artists of all time. The Michelangelo Award is one of CSI's most esteemed tributes, and it recognizes an individual for a lifetime of distinguished, innovative service to

(Continued on page 8)



*John Cannon,
Academic Affairs
Chair*

Scholarship Program

Central Pennsylvania Chapter
of the Construction Specifications Institute
SCHOLARSHIP PROGRAM

INTENT OF THE SCHOLARSHIP

To provide annual Scholarships to assist with tuition, fees and books to students who have demonstrated outstanding scholastic achievement and a desire to pursue an education in construction, engineering, or architecture.

ELIGIBILITY

Any graduating High School senior, current College, University or Technical School student who is, or will be registered as a full or part-time student at an institution of higher learning in the Adams, Cumberland, Dauphin, Franklin, Lancaster, Lebanon, Perry, or York Counties. The course of study shall be a degree program in architecture, engineering, interior design, facility management, or construction management.

NUMBER OF AWARDS (AND AMOUNTS)

The number of scholarships, in the amounts to be determined by the board members, will be awarded annually to a student or students enrolled in an institution of higher learning and will be deposited with the institution for the students use towards tuition, fees, and books.

DETERMINATION OF AWARD

The recipient(s) shall be students with a high grade point average who demonstrate the qualities required. Areas of consideration shall include, but not be limited to, scholastic achievement, extra curricular and community activities, leadership and communication skills, and personal presentation.

PROCESS

Each applicant will submit a completed application, transcript, Three (3) letters of reference and a brief personal letter of introduction which shall include achievements and reasons for selecting their career path. Candidates will be selected and notified by the Central PA Chapter (CPC) Scholarship Committee.

Winners will be selected and notified by the CPC Scholarship Committee. Applications shall be received until April 15th. The Scholarship Committee will make their selection on or before May 1st. The recipients shall receive the award at the Annual Awards Meeting of the Chapter (May or June).

APPLICATION

Application deadline will be April 15th annually. Applications will only be accepted from students in the Central PA area. Applicants are only eligible to receive one (1) scholarship per year.

AWARD

The recipient shall receive the award by having it directly applied to his/her account at the enrolled institution of higher learning. The award shall be presented by a representative of the Central Pennsylvania Chapter of CSI. The name of the recipient shall be publicized in any media deemed appropriate by the institute of higher learning and the Central Pennsylvania Chapter of CSI.

SCHOLARSHIP COMMITTEE

The Committee shall function as a sub-committee of the Academic Affairs Committee.

The Chairman of the Academic Affairs Committee along with a minimum of two (2) other board approved members shall serve on this committee.

FUNDING

The Committee will solicit donations from members and related industry companies to maintain a fund. A designated account shall be maintained by the CSI Foundation. The fund is reported to the Chapter board of directors four (4) times per year by the Academic Affairs Committee Chairman.

The Scholarship Committee will request an amount, to be determined annually, be placed in the Chapter Designated CSI Foundation Scholarship Fund from the General Fund of the Chapter, upon approval of the Chapter board of directors. The Scholarship Committee will request the required funds to be withdrawn from the Chapter Designated CSI Foundation Scholarship Fund thirty (30) days prior to award to recipient(s), upon approval of the Chapter board of directors. *Return completed application (on page 6 and at www.cpc-csi.org), transcript, three (3) letters of reference, and letter of introduction no later than April 15 to:*

John Cannon
CSI Academic Affairs Chairman
3427 Glenmede Lane
Elizabethtown, PA 17022
Phone: 717-805-3533
Email: ickoroseal@aol.com

*John Cannon
Academic Affairs Chair*

(Continued on page 6)

(Continued from page 5)

CENTRAL PENNSYLVANIA CHAPTER CSI SCHOLARSHIP APPLICATION

NAME: _____

HOME ADDRESS: _____

CITY AND STATE: _____

HOME PHONE # _____

SCHOOL: _____

ADDRESS: _____

SCHOOL PHONE # _____

COURSE OF STUDY: _____

COUNSELOR: _____

INSTITUTION OF HIGHER EDUCATION APPLIED TO:

COURSE OF STUDY REGISTERED FOR:

DEGREE PROGRAM: _____

REFERENCES: (name, address, phone #)

1. _____

2. _____

3. _____

EMPLOYMENT HISTORY: (name, address, phone #, dates of employment)

1. _____

2. _____

3. _____

I hereby give permission to contact all persons and references listed above concerning any information deemed relevant by the Scholarship Committee.

Signature: _____

Date: _____

This application must be completed and returned along with letters of reference and introduction letter to the Scholarship Committee by April 1.

Minutes of Board of Directors Meeting



Mark B. Therikildsen,
AIA, CSI
Recording Secretary

Date: February 8, 2011

Time: 5:00 pm

Location: Radisson Hotel,
Camp Hill, PA

The Board of Directors of the Central Pennsylvania Chapter of the Construction Specifications Institute met at the Radisson Hotel in Camp Hill, PA on February 8, 2010. President Burkholder called the meeting to order at 5:00 p.m. Board members and committee chairs present were: Altland, Atwood, Beauduy, Brightbill, Brunski, Burkholder, Cannon, Cluck, Deck, Groff, Morgan, J. Myers, Saylor, Scruggs, Snyder, Stefan, Therikildsen, and Turicik.

Opening Comments:

1. President Burkholder welcomed the group of officers, board members, and attendees. We had a quorum, and the meeting was brought to order. Jake passed around a thank you letter from Caitlin's Smiles for the CSI contribution in December.

Approval of Minutes:

2. Minutes from the January 11, 2011, meeting were approved, as moved and seconded by Groff and Saylor.

Treasurer's Report:

3. Treasurer Brightbill presented current checking and savings account balance sheets, including a discussion of expenses and revenues.

4. Bill has analyzed the budget, and he recommends no change in Chapter dues, with 2011 dues to be the same as 2010. The motion was passed to keep the dues unchanged, as moved and seconded by Brightbill and Groff. Bill will inform the Institute of the cost of member dues in the Chapter.

Officer's Reports:

5. President-Elect: John is working on a three year calendar. He will have a PDF file of the calendar linked to the Choice.

6. **Vice President:** Jan needs volunteers for the Exhibitors Show booth and registration desk.

7. **Secretary:** No report.

8. **Past President/Advisor:** No Report.

Editor's Report:

9. A reminder to all that information submitted after the Friday deadlines will not be published in the Choice until the following month.

Committee Reports:

10. **Academic Affairs:** CSI scholarships will be advertised at regional central Pennsylvania colleges.

11. **Advertising:** Three people are unpaid for ads, Jan will pursue payment.

12. **Archives:** A scanning wand (\$300 cost) is being reviewed for electronic archives of old documents. Old issues of Choice are important to keep in the archives.

13. **Awards:** Outstanding Chapter application has been reviewed, some information is missing. Nominations for chapter awards are due April 12.

14. **Budget/Finance:** A budget meeting will take place after the March 1 board meeting.

15. **Bylaws:** Institute level changes, if passed, will need to be reflected in the bylaws. May include revisions to membership categories.

16. **Certification:** Fourteen people have signed up for upcoming Monday night CDT classes. The program and books will be revamped next year for PRM.

17. **Education:** Programs continue to be registered for AIA continuing education credits.

18. **Electronics:** No report. This committee could possibly be eliminated.

19. **Exhibit/Show:** 42 vendors have signed up for the next Exhibit / Show. Invitations have been sent to numerous vendors.

20. **Hospitality:** We have a good dinner turn out tonight with 37 people.

21. **Long Range Planning:** No report.

22. **Membership:** The 50/50 program should help increase membership.

23. **Program:** Tonight's program will be on paint materials and specifications. There will be no March program, and the April program will tentatively be a continuation of the construction industry panel discussion.

24. **Publicity:** No report.

25. **Roster:** A final copy of the updated roster has been sent out to Chapter members.

26. **Technical:** No report.

Directors:

27. No report.

Old Business:

28. Don Scruggs still need comment from all committees for the updated By-Laws and the descriptions of committee duties.

New Business:

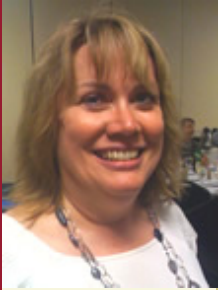
29. A nominating committee was named for new officers. The committee included President-Elect Groff as the chairman. The committee members will be Altland, Morgan, Burkholder, Scruggs, and Beauduy. A slate of nominees will be developed at the March 1 board meeting.
Action: Nominating committee.

30. The Central Pennsylvania Chapter CSI will have a 50/50 promotion for the Chapter to pay half of the first year dues for new members. The promotion will start at the March 9 Exhibitors Show and will continue to ten days after the show. Scruggs made a motion, with a second from Groff to approve the Chapter contribution to the 50/50 dues.
Action: Membership Committee.

31. The 50th anniversary of the Central Pennsylvania CSI will be in three years from now. We need ideas to commemorate and celebrate this milestone.
Action: Brunski.

32. The next board meeting is scheduled for 5:00 PM on March 1, 2011, at President Burkholder's office at Conestoga Tile. There will be no regular meeting in March due to the March 9 Exhibitors Show.
Action: All board members.

Respectively submitted,
Mark B. Therikildsen, AIA, CSI
Recording Secretary



Jan Myers,
Advertising Chair

CHAPTER ADDRESS

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Ads
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CHOICE STAFF

Editor
Jeff Turicik

Advertising
Jan E. Myers

Roster
Don Scruggs

Calling All Reps!

Would you like to highlight your company or a special product? Do we have a deal for you. For a mere \$125-\$150 you can display your wares during the social time and have 10 minutes of everyone's attention during dessert at one of our CPC/CSI dinner meetings. What an awesome opportunity to hit several specifiers at once. If you are a member of this chapter, it will cost \$125. If you are not, it will cost \$150. For more details, see the CPC-CSI.org website. To schedule a table top, call Jan Myers at 717.238.4910. Thanks!

Jan Myers
Advertising Chair



**Central Pennsylvania Chapter of the Construction Specifications Institute
Table Top Display Registration**

Name/Contact: _____

Company: _____

Meeting Date: _____

Telephone: _____ E-Mail: _____

Cost: \$125 members /\$150 non-members (does not include meal)

Fee Includes:

- 1. One 72 x 30 inch table to display product.
- 2. Display time: 6:00 - 7:00 P.M. (During social hour)
- 3. Presentation: 10 minute presentation during dessert.
- 4. Electrical: Outlets available. Vender supplied extension cords.

Contact: _____

CPC _____ Committee

717- _____ - _____

Calendar of Events

March 9, 2011

CSI Central Pa. Chapter
35th Annual Exhibitors' Show - Radisson, Camp Hill, PA. Education seminars throughout the day.

March 28 - April 9, 2011

Certification exams

April 12, 2011

CSI Central Pa. Chapter
Dinner Meeting & Program: Construction Contract Administration Issues – Part 2, a continuation of our January panel discussion.

May 10, 2011

CSI Central Pa. Chapter
Dinner Meeting & Program

June 14, 2011

CSI Central Pa. Chapter
Dinner Meeting & Program

No Meeting in July and August

(Continued from page 4)

the design and construction industry.

Nominations are judged by a distinguished Panel of Judges and only one recipient is selected in a given year, although the award may or may not be given in any year. Nominations are made by a national officer of a design and/or construction industry organization or association.

Chapters are encouraged to work with other construction organizations and associations to encourage nominations for this award.

Nominations can be made using Honors and Awards forms 401 and 402 and will be supported by specific evidence of far reaching effect and achievement. Five letters of endorsement are required.

Past recipients include:

- 2008 Winner: M. Arthur Gensler Jr., FAIA, FIIDA, RIBA
- 2006 Winner: Dr. Charles H. Thornton, Ph.D, P.E.
- 2005 Winner: Lawrence Halrpin, FASLA

General Award Information

If you would like more information on any of these three honors, please review the Honors & Awards Guide at www.csinet.org/honorsandawards or email awards@csinet.org.

2011 Honors & Awards Submission Deadline: May 6, 2011

Jeff Snyder
Awards Committee Chair

29 11

EXHIBITORS' SHOW

THE CENTRAL PENNSYLVANIA CHAPTER OF THE CONSTRUCTION SPECIFICATIONS INSTITUTE, INC.



Knowledge
for Creating
and Sustaining
The Built
Environment



MARCH 9, 2011

11:00 A.M. - 6:00 P.M.

CAMP HILL RADISSON

1150 Camp Hill Bypass, Camp Hill, PA

Don't miss this chance to exhibit at Central Pennsylvania's Premier Exhibit Show attended by architects, engineers, contractors, facility managers and building owners.

In addition to your exhibit, The Show will feature free sandwiches, wine tasting, coffee, soda and cheese. Door prizes will be drawn hourly.

Complete and return the Reservation Form below to reserve your space for this exciting event. Check must accompany reservation form. Exhibit spaces (6 feet deep by 10 feet wide) are \$500 and will be provided with one table and two chairs, if desired. Number of spaces is limited to 90, first-come, first-served.

The schedule:

- Set-Up 6:00 A.M. until 11:00 A.M.
- Show Time 11:00 A.M. – 6:00 P.M.
- Down & Out 6:00 P.M. – 10:00 P.M.

Each exhibit space can be provided with a duplex receptacle with 120 volt power, if requested. (Please check the box on the Reservation Form.) NO POWER EXTENSION CORDS will be provided with the spaces. If required, please provide your own. Each exhibit space will be provided with a back drop and side drops.

THIRTY-SIXTH ANNUAL EXHIBITORS' SHOW 2011 COMMITTEE

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717-766-3714
717-763-6818 Fax
jeffturicik@ykk-api.com

CENTRAL PENNSYLVANIA CHAPTER CSI OFFICERS

Jake Burkholder, CSI, CCPR *President* John Groff, CSI, CCS, PE *President-Elect*

CPC CSI 36th ANNUAL EXHIBITORS' SHOW RESERVATION FORM

RETURN TO: Stewart C. Cluck, 930 Century Dr., Suite 103, Mechanicsburg, PA 17055.

COMPANY _____

ADDRESS _____

PHONE _____ FAX _____ E-MAIL _____

REPRESENTATIVE _____

Enclosed is our check in the amount of \$ _____ for _____ exhibit spaces.

Please advise major product being displayed _____

(Please make check payable to Central Pennsylvania Chapter, CSI)

____ Yes, we will require a 120 outlet.