REIN	MBURSABL	E WORK AUTH	ORIZATION		1. DATE OF REQUEST	2. RWA NUMBER (GSA Use Only)
3. NAME OF AGENCY				4. WORK SIT	E	
5A. CONTACT'S NAME	AREA CODE	PHONE NUMBER	EXT.	-		
TELEPHONE NO.				5D. CONTAC	T'S ADDRESS	
5C. CONTACT'S FAX NUMBER	AREA CODE	PHONE NUMBER				
5E. CONTACT'S E-MAIL				<u>]</u>		

6. DETAILED DESCRIPTION OF REQUESTED WORK

CHECK AS A	APPROPRIATE	10. REC	QUESTED	WORK DA	TES	13A. FED CODI	Ξ		13B. BL	JREAU CO	DE
7. PLANS	ATTACHED	A. START:									
8. MOD		B. COMPLE				14A. AGENCY	FINANCI	E BILLING	OFFICE		
9A. BILLING TYPE	9B. BILLING TERMS	11. AMOUN	IT CERTIFI	ED BY AGE	NCY						
						14B. STREET A	DDRESS	6			
12A. AGENCY LOC	ATION CODE	12B. AGEN	CY ID NO.	12C. FUN	ID CODE						
						14C. CITY				14D. STA	TE 14E. ZIP
12D. AGENCY ACC	OUNTING DATA (Lim	ited to 60 chara	acters)			16A. CREDIT C	ARD NU	MBER		16B. EXP	RATION DATE
						16C. TYPE OF	CARD (i.	.e., VISA)	16D. NAME OF	CARD HOL	DER
15A. CERTIFICATIO	ON SIGNATURE		1	5B. DATE							
							7. TELE	PHONE NI	JMBER OF CERT	IFYING OF	FICIAL
15C. NAME OF SIG	NER					AREA CODE	PHONE	E NUMBER			EXT.
		NOTE:	GSA will	bill in acc	cordanc	e with FPMR I	Part 10	1-21.604	l(e)		
	-	FO	R GENER	RAL SERV	/ICES A	DMINISTRATI	ON US	EONLY			
18.PROJECT NO.	19A. ORGANI	ZATION CODI	E í	19B. B/A CC	DDE		19C. B	OAC COD	E	19D. CO	ORRES. SYMBOL
20. BRIEF PROJECT	T DESCRIPTION (Lim	ited to 25 chara	acters)								
					1						
	21. ACTION (C	Check one)				22	. PLEA	SE CHE	CK IF APPRO	PRIATE	
NEW	CHANGE	DELETE		MPLETE		COST BREAKDOV	VN ATTA	CHED	MULTIPLE B	LDG./FUNG	CTION (See reverse)
23. FIXED PR	RICE DOES NOT APPI	_Y	24	. GUARANT	EE DOES	S NOT APPLY		25. AGR	EED UPON COM	PLETION D	ATE
26A. ORGANIZ	ATION 268 B	UILDING	26	C. LEASE	=	26D, FUNC		-		1	
CODE		MBER				CODE	-	2	26E. O/C		26F. TOTAL
						0001					
								ł			
								1			
	ł					•		26G. G	RAND TOTAL		
27A. GSA APPROVI	NG OFFICIAL'S SIGN	IATURE	2	27B. DATE		ľ			. TELEPHON		
						AREA CODE		NUMBER			EXT.
27D. NAME						28. POINT OF S	ALE TER	RMINAL (Fo	r credit card purch	ases only)	
						A. FINA	NCE	ſ	B. PBS	- /	
29A. CERTIFICATE	OF COMPLETION SIG	GNATURE				29B. SIGNER'S	NAME (7	ype or Prin	<i>t)</i>		29C.COMPLETION
							,				DATE

GENERAL SERVICES ADMINISTRATION

This form was electronically produced by Elite Federal Forms, Inc.

GSA FORM **2957** (REV. 10-97) Prescribed by PBS P 7000.2A

INSTRUCTIONS

GENERAL: Keep a copy for your record and forward one copy to your obligating/paying office.

ITEM		SPECIF	FIC ITEM			
NO. 1.	Enter date of wo	rk request.				
2.	For GSA Use Or	nly.				
3. 4.		gency requesting the	е worк. erformed. If multiple loca	tions use attachment	(below)	
ч . 5А-Е.			vidual with the authority t			
6.	Enter a concise	statement of work to	be done, including loca			
7.		plans are attached.				
8. 9A.		al is a modification to	o an existing RWA. CreditCard, P = Prepaid.			
9A. 9B.			= At completion, M = Mon	thly Q = Quarterly T =	At termination Y = Annua	allv (in
00.			r \$25,000 will be billed a			
	projects over \$2				-	-
		project start and co				
11. 12A.			ed for funding. Must mate Location Code. (Treasu		tor)	
12/ 0. 12B.		priate agency identifi		ry r dy oldlon Designe		
12C.	Enter the approp	priate agency fund co	ode.			
12D.			n (limited to 60 character	s). <u>THIS WILL APPEAR</u>	ON YOUR BILL.	
13A. 13B.	Enter the agence Enter the agence					
		priate billing address	s information.			
	Enter the date, s	ignature, and name	of agency's authorized r	epresentative, certifying	g the validity of order and	l the
	availability of fur					~ .
16A-D.			f card, card holder's nam	e, and expiration date.	(You may contact your G	iSA
		ing official's phone n	rmation confidentially.)	E ONLY		
18.	Enter project nu	mber, if applicable.	65A 05			
			B/A code, c. BOAC code	and d. the Organization	n Correspondence Syml	bol.
20.	Enter a brief pro	ject description, limi	ted to 25 characters.	J		
21.		priate action block.				
22.	Check box(es) if					
< >	I DOCK IT TOO DOO	iact is NOT fivad aria	If the project is to be	actual cost instead of fi	ved price the requesting	
23.			e. If the project is to be a ler agency is responsible			agency
24.	contact should b Check if the gua	be advised that his/h arantee <u>DOES NOT</u> a	er agency is responsible			agency
24. 25.	contact should b Check if the gua Enter the mutua	be advised that his/h irantee <u>DOES NOT</u> a Ily agreed upon com	er agency is responsible pply. ppletion date.	e for all actual costs, inc	cluding overhead.	
24. 25.	contact should b Check if the gua Enter the mutua Enter the Organ	e advised that his/h irantee <u>DOES NOT</u> a Ily agreed upon com ization Code, Buildir	er agency is responsible	e for all actual costs, inc	cluding overhead.	
24. 25. 26A-G.	contact should b Check if the gua Enter the mutua Enter the Organ and Grand Total	be advised that his/h Irantee <u>DOES NOT</u> a Ily agreed upon com ization Code, Buildir	er agency is responsible pply. npletion date. ng Number, Lease Numb	e for all actual costs, ind	cluding overhead. ject Class, Total Dollar A	
24. 25. 26A-G. 27A-D. 28.	contact should b Check if the gua Enter the mutua Enter the Organ and Grand Total Enter the signate Enter the Point of	be advised that his/h Irantee <u>DOES NOT</u> a Ily agreed upon com ization Code, Buildir I. Jre, name, date, and of Sale Terminal (for	er agency is responsible pply. npletion date. ng Number, Lease Numb I telephone number of the Credit Card Purchases (e for all actual costs, ind per, Function Code, Ob e GSA Approving Officia Only).	cluding overhead. ject Class, Total Dollar A al.	
24. 25. 26A-G. 27A-D.	contact should b Check if the gua Enter the mutua Enter the Organ and Grand Total Enter the signate Enter the Point of	be advised that his/h Irantee <u>DOES NOT</u> a Ily agreed upon com ization Code, Buildir ure, name, date, and of Sale Terminal (for sate of completion sin	er agency is responsible pply. npletion date. ng Number, Lease Numb I telephone number of the Credit Card Purchases (gnature, name, and date	e for all actual costs, ind per, Function Code, Ob e GSA Approving Officia Only). when the project was	cluding overhead. ject Class, Total Dollar A al. <u>physically completed</u>	
24. 25. 26A-G. 27A-D. 28.	contact should b Check if the gua Enter the mutua Enter the Organ and Grand Total Enter the signate Enter the Point of	be advised that his/h Irantee <u>DOES NOT</u> a Ily agreed upon com ization Code, Buildir ure, name, date, and of Sale Terminal (for sate of completion sin	er agency is responsible pply. npletion date. ng Number, Lease Numb I telephone number of the Credit Card Purchases (e for all actual costs, ind per, Function Code, Ob e GSA Approving Officia Only). when the project was	cluding overhead. ject Class, Total Dollar A al. <u>physically completed</u>	Amount,
24. 25. 26A-G. 27A-D. 28.	contact should b Check if the gua Enter the mutua Enter the Organ and Grand Total Enter the signate Enter the Point of Enter the certific	be advised that his/h Irantee <u>DOES NOT</u> a Ily agreed upon com ization Code, Buildir Jure, name, date, and of Sale Terminal (for tate of completion si ATTA	er agency is responsible pply. npletion date. ng Number, Lease Numb I telephone number of the Credit Card Purchases (gnature_name_and date CHMENT - MULTIPLE BU	e for all actual costs, ind per, Function Code, Ob e GSA Approving Officia Only). when the project was ILDINGS/MULTIPLE FU	cluding overhead. ject Class, Total Dollar A al. <u>physically completed</u>	
24. 25. 26A-G. 27A-D. 28.	contact should b Check if the gua Enter the mutua Enter the Organ and Grand Total Enter the signate Enter the Point of Enter the certific	be advised that his/h arantee <u>DOES NOT</u> a Ily agreed upon com ization Code, Buildir ure, name, date, and of Sale Terminal (for cate of completion si ATTA BUILDING	er agency is responsible pply. npletion date. ng Number, Lease Numb I telephone number of the Credit Card Purchases (gnature, name, and date CHMENT - MULTIPLE BU LEASE	e for all actual costs, ind er, Function Code, Ob e GSA Approving Officia Only). when the project was ILDINGS/MULTIPLE FU FUNCTION	cluding overhead. ject Class, Total Dollar A al. <u>physically completed</u>	Amount,
24. 25. 26A-G. 27A-D. 28.	contact should b Check if the gua Enter the mutua Enter the Organ and Grand Total Enter the signate Enter the Point of Enter the certific	be advised that his/h arantee <u>DOES NOT</u> a Ily agreed upon com ization Code, Buildir ure, name, date, and of Sale Terminal (for cate of completion si ATTA BUILDING	er agency is responsible pply. npletion date. ng Number, Lease Numb I telephone number of the Credit Card Purchases (gnature, name, and date CHMENT - MULTIPLE BU LEASE	e for all actual costs, ind er, Function Code, Ob e GSA Approving Officia Only). when the project was ILDINGS/MULTIPLE FU FUNCTION	cluding overhead. ject Class, Total Dollar A al. <u>physically completed</u>	Amount,
24. 25. 26A-G. 27A-D. 28.	contact should b Check if the gua Enter the mutua Enter the Organ and Grand Total Enter the signate Enter the Point of Enter the certific	be advised that his/h arantee <u>DOES NOT</u> a Ily agreed upon com ization Code, Buildir ure, name, date, and of Sale Terminal (for cate of completion si ATTA BUILDING	er agency is responsible pply. npletion date. ng Number, Lease Numb I telephone number of the Credit Card Purchases (gnature, name, and date CHMENT - MULTIPLE BU LEASE	e for all actual costs, ind er, Function Code, Ob e GSA Approving Officia Only). when the project was ILDINGS/MULTIPLE FU FUNCTION	cluding overhead. ject Class, Total Dollar A al. <u>physically completed</u>	Amount,
24. 25. 26A-G. 27A-D. 28.	contact should b Check if the gua Enter the mutua Enter the Organ and Grand Total Enter the signate Enter the Point of Enter the certific	be advised that his/h arantee <u>DOES NOT</u> a Ily agreed upon com ization Code, Buildir ure, name, date, and of Sale Terminal (for cate of completion si ATTA BUILDING	er agency is responsible pply. npletion date. ng Number, Lease Numb I telephone number of the Credit Card Purchases (gnature, name, and date CHMENT - MULTIPLE BU LEASE	e for all actual costs, ind er, Function Code, Ob e GSA Approving Officia Only). when the project was ILDINGS/MULTIPLE FU FUNCTION	cluding overhead. ject Class, Total Dollar A al. <u>physically completed</u>	Amount,
24. 25. 26A-G. 27A-D. 28.	contact should b Check if the gua Enter the mutua Enter the Organ and Grand Total Enter the signate Enter the Point of Enter the certific	be advised that his/h arantee <u>DOES NOT</u> a Ily agreed upon com ization Code, Buildir ure, name, date, and of Sale Terminal (for cate of completion si ATTA BUILDING	er agency is responsible pply. npletion date. ng Number, Lease Numb I telephone number of the Credit Card Purchases (gnature, name, and date CHMENT - MULTIPLE BU LEASE	e for all actual costs, ind er, Function Code, Ob e GSA Approving Officia Only). when the project was ILDINGS/MULTIPLE FU FUNCTION	cluding overhead. ject Class, Total Dollar A al. <u>physically completed</u>	Amount,
24. 25. 26A-G. 27A-D. 28.	contact should b Check if the gua Enter the mutua Enter the Organ and Grand Total Enter the signate Enter the Point of Enter the certific	be advised that his/h arantee <u>DOES NOT</u> a Ily agreed upon com ization Code, Buildir ure, name, date, and of Sale Terminal (for cate of completion si ATTA BUILDING	er agency is responsible pply. npletion date. ng Number, Lease Numb I telephone number of the Credit Card Purchases (gnature, name, and date CHMENT - MULTIPLE BU LEASE	e for all actual costs, ind er, Function Code, Ob e GSA Approving Officia Only). when the project was ILDINGS/MULTIPLE FU FUNCTION	cluding overhead. ject Class, Total Dollar A al. <u>physically completed</u>	Amount,
24. 25. 26A-G. 27A-D. 28.	contact should b Check if the gua Enter the mutua Enter the Organ and Grand Total Enter the signate Enter the Point of Enter the certific	be advised that his/h arantee <u>DOES NOT</u> a Ily agreed upon com ization Code, Buildir ure, name, date, and of Sale Terminal (for cate of completion si ATTA BUILDING	er agency is responsible pply. npletion date. ng Number, Lease Numb I telephone number of the Credit Card Purchases (gnature, name, and date CHMENT - MULTIPLE BU LEASE	e for all actual costs, ind er, Function Code, Ob e GSA Approving Officia Only). when the project was ILDINGS/MULTIPLE FU FUNCTION	cluding overhead. ject Class, Total Dollar A al. <u>physically completed</u>	Amount,
24. 25. 26A-G. 27A-D. 28.	contact should b Check if the gua Enter the mutua Enter the Organ and Grand Total Enter the signate Enter the Point of Enter the certific	be advised that his/h arantee <u>DOES NOT</u> a Ily agreed upon com ization Code, Buildir ure, name, date, and of Sale Terminal (for cate of completion si ATTA BUILDING	er agency is responsible pply. npletion date. ng Number, Lease Numb I telephone number of the Credit Card Purchases (gnature, name, and date CHMENT - MULTIPLE BU LEASE	e for all actual costs, ind er, Function Code, Ob e GSA Approving Officia Only). when the project was ILDINGS/MULTIPLE FU FUNCTION	cluding overhead. ject Class, Total Dollar A al. <u>physically completed</u>	Amount,
24. 25. 26A-G. 27A-D. 28.	contact should b Check if the gua Enter the mutua Enter the Organ and Grand Total Enter the signate Enter the Point of Enter the certific	be advised that his/h arantee <u>DOES NOT</u> a Ily agreed upon com ization Code, Buildir ure, name, date, and of Sale Terminal (for cate of completion si ATTA BUILDING	er agency is responsible pply. npletion date. ng Number, Lease Numb I telephone number of the Credit Card Purchases (gnature, name, and date CHMENT - MULTIPLE BU LEASE	e for all actual costs, ind er, Function Code, Ob e GSA Approving Officia Only). when the project was ILDINGS/MULTIPLE FU FUNCTION	cluding overhead. ject Class, Total Dollar A al. <u>physically completed</u>	Amount,
24. 25. 26A-G. 27A-D. 28.	contact should b Check if the gua Enter the mutua Enter the Organ and Grand Total Enter the signate Enter the Point of Enter the certific	be advised that his/h arantee <u>DOES NOT</u> a Ily agreed upon com ization Code, Buildir ure, name, date, and of Sale Terminal (for cate of completion si ATTA BUILDING	er agency is responsible pply. npletion date. ng Number, Lease Numb I telephone number of the Credit Card Purchases (gnature, name, and date CHMENT - MULTIPLE BU LEASE	e for all actual costs, ind er, Function Code, Ob e GSA Approving Officia Only). when the project was ILDINGS/MULTIPLE FU FUNCTION	cluding overhead. ject Class, Total Dollar A al. <u>physically completed</u>	Amount,
24. 25. 26A-G. 27A-D. 28.	contact should b Check if the gua Enter the mutua Enter the Organ and Grand Total Enter the signate Enter the Point of Enter the certific	be advised that his/h arantee <u>DOES NOT</u> a Ily agreed upon com ization Code, Buildir ure, name, date, and of Sale Terminal (for cate of completion si ATTA BUILDING	er agency is responsible pply. npletion date. ng Number, Lease Numb I telephone number of the Credit Card Purchases (gnature, name, and date CHMENT - MULTIPLE BU LEASE	e for all actual costs, ind er, Function Code, Ob e GSA Approving Officia Only). when the project was ILDINGS/MULTIPLE FU FUNCTION	cluding overhead. ject Class, Total Dollar A al. <u>physically completed</u>	Amount,
24. 25. 26A-G. 27A-D. 28.	contact should b Check if the gua Enter the mutua Enter the Organ and Grand Total Enter the signate Enter the Point of Enter the certific	be advised that his/h arantee <u>DOES NOT</u> a Ily agreed upon com ization Code, Buildir ure, name, date, and of Sale Terminal (for cate of completion si ATTA BUILDING	er agency is responsible pply. npletion date. ng Number, Lease Numb I telephone number of the Credit Card Purchases (gnature, name, and date CHMENT - MULTIPLE BU LEASE	e for all actual costs, ind er, Function Code, Ob e GSA Approving Officia Only). when the project was ILDINGS/MULTIPLE FU FUNCTION	cluding overhead. ject Class, Total Dollar A al. <u>physically completed</u>	Amount,
24. 25. 26A-G. 27A-D. 28.	contact should b Check if the gua Enter the mutua Enter the Organ and Grand Total Enter the signate Enter the Point of Enter the certific	be advised that his/h arantee <u>DOES NOT</u> a Ily agreed upon com ization Code, Buildir ure, name, date, and of Sale Terminal (for cate of completion si ATTA BUILDING	er agency is responsible pply. npletion date. ng Number, Lease Numb I telephone number of the Credit Card Purchases (gnature, name, and date CHMENT - MULTIPLE BU LEASE	e for all actual costs, ind er, Function Code, Ob e GSA Approving Officia Only). when the project was ILDINGS/MULTIPLE FU FUNCTION	cluding overhead. ject Class, Total Dollar A al. <u>physically completed</u>	Amount,
24. 25. 26A-G. 27A-D. 28.	contact should b Check if the gua Enter the mutua Enter the Organ and Grand Total Enter the signate Enter the Point of Enter the certific	be advised that his/h arantee <u>DOES NOT</u> a Ily agreed upon com ization Code, Buildir ure, name, date, and of Sale Terminal (for cate of completion si ATTA BUILDING	er agency is responsible pply. npletion date. ng Number, Lease Numb I telephone number of the Credit Card Purchases (gnature, name, and date CHMENT - MULTIPLE BU LEASE	e for all actual costs, ind er, Function Code, Ob e GSA Approving Officia Only). when the project was ILDINGS/MULTIPLE FU FUNCTION	cluding overhead. ject Class, Total Dollar A al. <u>physically completed</u>	Amount,
24. 25. 26A-G. 27A-D. 28.	contact should b Check if the gua Enter the mutua Enter the Organ and Grand Total Enter the signate Enter the Point of Enter the certific	be advised that his/h arantee <u>DOES NOT</u> a Ily agreed upon com ization Code, Buildir ure, name, date, and of Sale Terminal (for cate of completion si ATTA BUILDING	er agency is responsible pply. npletion date. ng Number, Lease Numb I telephone number of the Credit Card Purchases (gnature, name, and date CHMENT - MULTIPLE BU LEASE	e for all actual costs, ind er, Function Code, Ob e GSA Approving Officia Only). when the project was ILDINGS/MULTIPLE FU FUNCTION	cluding overhead. ject Class, Total Dollar A al. <u>physically completed</u>	Amount,