

The National Park Service invites you to submit project proposals for its Cultural Resources Diversity Internship Program for the summer of 2015.

Program Goals: The Cultural Resources Diversity Internship Program (CRDIP) provides career exploration opportunities to diverse undergraduate and graduate students in historic preservation and cultural resources management. The program also gives National Park Service offices, national park units, government agencies at all levels, and private organizations opportunities to meet promising young people who might choose a career in this field. The National Park Service Cultural Resources Directorate, through the CRDIP, cooperates with intern sponsors to provide quality work experiences to students.

How the Program Works:

- The NPS Washington Office's Cultural Resources Diversity Internship Program (CRDIP), in partnership with the Student Conservation Association (SCA), will sponsor interns during a 10-week summer session, beginning approximately June 1, 2015.
- **The cost is shared on a 50/50 basis** between the CRDIP and the intern sponsor. In FY2014, the maximum total cost for each summer intern was approximately **\$10,207**, which included intern recruitment, salary, housing, and transportation. Thus, intern sponsors were expected to contribute **\$5,104**. This amount was matched by the CRDIP. Please contact the coordinator, Paloma Bolasny, with questions concerning costs. **Total final cost will depend on varying factors associated with your site.**
- Intern applicants apply directly to the SCA and intern hosts interview and select interns.
- CRDIP interns are required to participate in several educational activities organized by the WASO CRDIP coordinator, including providing blog updates and attending webinars.

Project Proposals:

- In order to be considered for this program, please submit intern project proposals on the enclosed form by **Tuesday, December 23, 2014** to: Paloma Bolasny by email, Paloma_Bolasny@nps.gov
- You can also submit hardcopy proposals to Cultural Resources Diversity Internship Program, National Park Service, 1201 Eye Street, NW, 8th floor, (Code 2283), Washington DC, 20005. *Electronic submissions are preferred.*
- Additional information about the program is available on our website:

<http://www.nps.gov/crdi/internships/intrnCRDIP.htm>

If you have any questions, please contact me at (202) 354-2174 or by email at Paloma_Bolasny@nps.gov

Cultural Resources Diversity Internship Program National Park Service

Summer 2015

How to Apply as a Host/Co-Sponsor:

- 2014 intern sponsors may not apply for the 2015 program.
- Complete the attached project proposal form.
- All project proposals must be received by **Tuesday, December 23, 2014**, preferably by email.
- Selections will be announced in mid-January.
- Complete a separate application for each proposed project.
- Please **do not** submit pamphlets, posters, articles, letters, or additional materials.
- Space on the application form may be expanded as necessary.
- Please do not use a font smaller than 10-point.

Electronic submissions: paloma_bolasny@nps.gov.

Mailing address: Cultural Resources Diversity Internship Program, National Park Service, 1201 Eye Street, NW (Code 2283), 8th Floor, Washington, DC 20005.

Evaluation Criteria:

- Appropriateness of project for undergraduate and graduate students in history, anthropology, historic preservation, architecture, museum studies, or related fields, who may have no previous experience in historic preservation/cultural resources work.
- Quality of supervision and mentoring.
- Commitment to providing intern with an introduction to the range of historic preservation/cultural resources work at your site as well as careers beyond the immediate work environment.
- Availability of housing, especially in remote areas.
- Commitment to diverse youth.

Eligible Intern Sponsors:

- National Park Service administrative offices
- Units of the National Park System
- Government agencies at all levels
- Private, non-profit organizations

National Park Service

Cultural Resources Diversity Internship Program

Summer 2014 PROJECT PROPOSAL

Please answer each question individually. For questions regarding the proposal or the program please contact Paloma Bolasny at paloma_bolasny@nps.gov or 202-354-2174.

1) **Name or Title of Project:**

2) **NPS Office, National Park Unit, Government Agency, or Private, Non-Profit Organization:**

Name of office, unit, agency, organization:

Address:

Contact person (*proposed intern supervisor(s)*):

Phone: ()

Email:

3) **Summary of Internship Project:** Please propose an individual project for the intern as well opportunities to learn about other aspects of your site's work. (Please review the evaluation criteria listed in the program description)

- a) What is the proposed internship project?
- b) What are the intern's major job responsibilities?
- c) How will you provide the intern with an introduction to the range of historic preservation/cultural resources work at your site and to careers beyond the immediate work environment?
- d) What will be learned in the project and beyond the project?
- e) What basic skills will you expect of the intern? (*Please list any specific academic, software or technical needs*)

4) **Data on Proposed Project:**

- a) What is the location of the intern project?
- b) Will your organization provide housing at no cost to the intern? (*Those providing housing will not be invoiced by SCA for costs up to the allowable monthly housing stipend.*) If no, will you provide housing information for the intern?
- c) Who is the supervisor? Does s/he have prior internship mentoring experience?

d) Will the supervisor be absent at any point during the internship period? Who will be the alternate supervisor?

e) Is a privately-owned vehicle required for the project or to commute between housing and the internship site? (*please specify*)

5) Ability to Provide Match for Cost of Intern:

All non-NPS co-sponsors must directly establish a Task Agreement with SCA. Task Agreements for all NPS hosts will be prepared by WASO Cultural Resources.

a) Please provide an explanation of your site or organization's funding source(s) (general operating funds, YIP fund, Friends Group, grants, etc).