

<http://amsterdam.usconsulate.gov>

## Checklist for a successful U.S. Passport application by mail:

- Make sure you qualify to renew your passport by mail by reading the requirements carefully
- Read, complete and answer every question, then sign the **DS-82 passport application form** – print the completed form on single sided paper!
- Enclose your most recently issued passport
- Submit two photographs — 2" x 2" (5cm x 5cm)
- Complete and sign the **credit card payment sheet**
- Include a self-addressed envelope. The address must be in The Netherlands.
- Please mail your application and passport to:

Passport-by-Mail Service  
American Citizen Services  
American Consulate General Amsterdam  
Museumplein 19  
1071 DJ AMSTERDAM

- Please note we can only process applications for American citizens living or residing in The Netherlands.