

REFERENCING



REFERENCING CONSENT FORM

HELPING TO SECURE A HOME

For the applicant

I give permission for The Landlord Hub, or any agent thereof, to carry out all necessary checks to verify the information I have submitted on my referencing application form. I authorise them to contact the referees disclosed on my application form and obtain references for the purpose of completing my application for a rented property (or acting as a guarantor for someone wishing to rent a property).

Applicant's name: (Block Capitals Please)

Applicants' current address:

.....

Signature: **Date:**

(Please note this cannot be a computer generated signature)

What happens next?

Once completed, please return this form by one of the following methods:

Uploading now! – This is our preferred method and allows us to start your reference check.

Email – referencing@landlordhub.com

Fax – 0845 180 0971

Or as a last resort you can post to:

The Landlord Hub

7A Axon • Ground Floor

Commerce Road

Lynchwood Business Park

Peterborough PE2 6LR

For the referee

In order to help us move the applicant named above into their desired property (or assist them if they are acting as a guarantor), we are required to verify the information that they have provided to us in their application form.

This includes financial background checks and verification of income or their previous residential status. You have been nominated as the person that can verify this information. This forms a critical part of the tenant referencing process as without your reference, we are unable to proceed with their application and move them into their new home.

The easiest way to provide your reference is by calling **0845 180 0976**. However, if you would prefer not to call us with your reference then please complete the email reference request you will receive and send it back to us at your earliest convenience.

If we do not hear from you, you will be contacted shortly by one of our team to answer any of your questions or queries.

It is crucial that you do get in touch with us at your earliest convenience in order for us to proceed with the applicants tenancy as we do not want to cause delay to them being able to move into their new home.

You are required to provide information that is only true and accurate and please be assured we will only use the information received for the purpose of this application.

Above is signed authority from the applicant to state they are happy for you to verify the information they have already supplied to us on their application form.

