



ALABAMA DEPARTMENT OF REVENUE/ MOTOR VEHICLE DIVISION

Mandatory Liability Insurance Questionnaire/ Notice of Suspension Instructions and Appeal Rights

(Reinstatement Instructions for a NO response) If the vehicle was operated without insurance on the insurance verification date, you must do all of the following:

1. **Purchase liability insurance for your vehicle.** Liability insurance should be purchased from an insurance company qualified to do business in Alabama.
2. **Provide evidence of insurance information in the space provided on the postcard.** Evidence of insurance information submitted must include the insurance company's name, address, NAIC number, telephone number, insurance policy number, effective date and expiration date of the insurance policy. Examples of evidence of insurance include an insurance card, policy declarations page, liability insurance binder, or certificate of insurance.
3. **Pay the reinstatement fee.** The reinstatement fee for the 1st violation is \$200. The reinstatement fee for a 2nd or subsequent violation is \$400. **Payment must be made by cashier's check, money order or other certified funds. Personal checks will not be accepted.** Your driver's license number and/or license plate number must be included on your payment.

Evidence of insurance may be provided and the reinstatement fee may be paid in the following manner:

1. **IN PERSON** - The vehicle registration may be reinstated by the county license plate issuing official in the vehicle owner's county of residence, or at any one of the Alabama Department of Revenue Taxpayer Service Centers located throughout Alabama. Please visit www.revenue.alabama.gov for Taxpayer Service Center locations, or
2. **BY MAIL** - Your payment and evidence of insurance may be mailed to the following address:

Alabama Department of Revenue/ Motor Vehicle Division/ MLI Unit
P.O. Box 327650
Montgomery, AL 36132-7650

If you are mailing the fee and evidence of insurance, please allow thirty (30) days for processing.

4. **Serve the suspension period.** There is no minimum suspension period for a 1st violation. You may pay the reinstatement fee and provide evidence of insurance anytime prior to, or during the period of suspension. A four (4) month suspension period is required for a 2nd or subsequent violation and the vehicle registration cannot be reinstated until the four (4) month suspension period has been served.

(Instructions for a NO response, vehicle stored/ inoperable) If the vehicle was stored/ inoperable on the insurance verification date, the department will revoke the current registration. A new tag/ registration must be obtained before operating the vehicle again. A personalized message plate can be reissued upon payment of the standard and additional registration fees before operating the vehicle again.

(Instructions for a NO response, vehicle Sold) If the vehicle was sold on the insurance verification date, the department will revoke the registration related to that vehicle. A new license plate/ registration must be obtained for any subsequently acquired vehicle. This will not affect the current registration related to tags properly transferred already.

If you are dissatisfied by the above action of the Department of Revenue, Section 40-2A-8(a), Code of Alabama 1975, provides "any taxpayer aggrieved by any act or proposed act or refusal to act by the department, pursuant to Act 2014-146, shall be entitled to file a notice of appeal from such act or proposed act or refusal to act with the Alabama Tax Tribunal. Such notice of appeal must be filed within thirty (30) days of the date notice of such act or refusal to act is mailed to the taxpayer." To do so, you must notify the Alabama Tax Tribunal in writing of your intent to appeal. The written appeal notice should contain your name, address, and telephone number, along with a copy of the Mandatory Liability Insurance Notice of Suspension. Your notice of appeal must also contain a detailed statement of the specific reasons for your appeal. Such request for a hearing should be directed to:

Alabama Tax Tribunal
2 North Jackson Street, Suite 301
Montgomery, AL 36104

WARNING

The vehicle may not be operated while the registration is suspended. The maximum fine is \$500 for the 1st violation and \$1000 for each subsequent violation and/or suspension of the person's driver's license.