



TECHNICAL APPLICATION

**U.S. DOT
Pipeline and Hazardous
Materials Safety
Administration**

**Competitive Academic
Agreement Program**

Insert Proposal Title

Insert Organization Name

Insert date xx/xx/xx

INSTRUCTIONS

- Please delete this instructions page before submitting this proposal.
- Please insert the requested information on the cover page keeping the formatting as shown.
- Please populate the outline areas shown in this template with the specifics and information your organization intends to use to populate the proposal.
- Proposal Requirements
 - All information supporting the evaluation criteria must be contained within 20 pages which does *not* include the Cover Page, the Technical Application Information Page or the certification letter of minimum requirements.
 - The Appendix may include additional information; however, this information will not be used by reviewers in evaluating the application past page 20.
 - The certification letter of minimum requirements must be the first page in the Appendix.
 - Times New Roman font with 12-pt font size for text body and utilizing 1.15 line and paragraph spacing.

Technical Application Information Page

Organization Name: *Insert name of submitting organization and URL to public website*

Proposal Contact Information: *Insert name, position title, mailing address, phone, fax and email of the main point of contact for this proposal*

Solicitation Topic Area: *Insert the topic area name that this proposal is addressing*

Proposal Title: *Insert the title of this proposal*

Proposal Abstract: *500 words or less*

Introduction

Insert narrative that generally describes your proposed research scope. Include any connection you may feel this work has with pipeline integrity challenges. Also include any lineage to prior or ongoing research and include any findings to date from existing work. Feel free to include a URL if available for further information.

Criterion 1: Relevance to PHMSA’s Pipeline Mission

Insert narrative describing how your proposal addresses this criterion (ref: Section 5.01 of RFA).

Criterion 2: Scientific Merit and Quality

Insert narrative describing how your proposal addresses this criterion (ref: Section 5.01 of RFA).

Criterion 3: Feasibility of Management Plan, Budget & Schedule

Insert narrative describing how your proposal addresses this criterion (ref: Section 5.01 of RFA). Also, identify and include the résumé(s) of the lead organization faculty or employee(s) that will oversee the research execution and who is/are guiding or counseling the graduate or PhD student(s) addressing the research scope. Please only include the core standard areas of the résumé. There is no need to list published papers and affiliations in their entirety; these may be summarized.

Criterion 4: Institution Rapport and Past Performance

Insert narrative describing how your proposal addresses this criterion (ref: Section 5.01 of RFA). Also, provide three references – institution name/contact name, phone and email – on prior completed research of a similar/advanced nature to include the abstract of that work.

Appendix

- ✓ The certification letter of minimum requirements must be the first page in the Appendix.
- ✓ Insert a short bio of the student(s) this proposal identifies as working on executing the research scope.
- ✓ Insert any additional information. **Remember that this information will not be used by reviewers in evaluating the application, except to determine that each applicant has submitted a certification letter regarding minimum requirements (ref: Section 3.02 of RFA).**