



RESTROOM CLEANING CHECKLIST

	6 a.m.	12 p.m.	6 p.m.	Write Time in	
	Check and Restock	Clean, Disinfect, Restock	Clean, Disinfect, Restock	When Visably Dirty	
MONDAY					
TUESDAY					
WEDNESDAY					
THURSDAY					
FRIDAY					



Place your initials in the box after cleaning, disinfecting and restocking.

Immediately clean: any surface soiled with body fluids (blood, saliva, mucus, vomit, urine, stool, eye or wound drainage).

Follow *Body Substance Clean-Up Policy*.

See cleaning/disinfecting procedure on back.

NOTE! Wear Disposable Gloves!

Clean and Disinfect

- sink/faucet/handles
- soap dispenser
- counters
- toilet seats, bowl, handle
- doorknobs
- floors - daily
- changing tables
- potty chairs

Restock

- soap
- paper towels
- toilet paper



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RESTROOM CLEANING AND DISINFECTING PROCEDURE

- Staff will clean, disinfect and restock the restrooms.
 - in the morning upon arrival
 - mid-day (nap time)
 - end of day
 - when visibly dirty

STOCK RESTROOMS WITH:

- Soap
- Paper towels
- Toilet paper

CLEAN THE FOLLOWING ITEMS:

- sinks/faucets/handles
- counters
- doorknobs
- soap dispenser
- toilet/seat/bowl/handle
- floors

CLEANING/DISINFECTING PROCEDURE

- Wear disposable gloves.
- Wash with soap and fresh water, and paper towels, mop or rags. (DO NOT USE SPONGES.)
- Scrub to remove debris.
- Rinse with fresh water. (DO NOT USE water that has been standing in pails, basins, or sinks.)
- DISINFECT everything in the restroom using one of the following DISINFECTANTS.



1. Bleach Disinfectant

- 2 tablespoons bleach in 1 gallon of water
- 1 1/2 teaspoons bleach in 1 quart of water

PREPARE FRESH SOLUTION DAILY

OR

2. Commercial disinfectant that is EPA approved

FOLLOW MANUFACTURER'S DIRECTIONS.

- Dry with paper towels or air dry.
- Throw paper towels in a foot pedal trash can with a plastic bag liner.
- Laundry rags after each use.
- Clean mops after each use with soap and fresh water. Soak mop in disinfectant for 10-30 minutes. Wring and hang to dry.
- Remove gloves and throw away in a foot pedal trash can with a plastic bag liner. See *GLOVE REMOVAL*.
- Place cleaning materials (all chemicals) in a locked cabinet.
- Wash your hands.



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