

chair John Chiang  
member Betty T. Yee  
member Ana J. Matosantos

State of California  
**Franchise Tax Board**

07.29.10

To: Selvi Stanislaus  
From: Jeanne Harriman  
Subject: Board Approval for Contracts Exceeding \$1 Million

## Memorandum

This memorandum provides information for your notification to the Board pursuant to the Board's resolution requiring approval for purchases exceeding \$1 million.

### **EDR - IT Consulting Services – Project Management Support**

This agreement will provide IT Consulting Services for the Franchise Tax Board (FTB) Enterprise Data to Revenue (EDR) Project. The EDR Project addresses fundamental business problems with processing Personal Income Tax (PIT) and Business Entity (BE) tax returns including the underutilization of data and business rules to further streamline and automate return processing and generate more revenue for all business areas. The planning process and approach to the EDR Project has been geared to maximize the Project's chances for success. The Project Schedule is critical and potentially challenging since the EDR Project estimates considerable State General Fund tax revenue benefits, implementation can only occur in State prescribed tax filing season windows, and all EDR Project activities must be coordinated across related projects with cross project dependencies. For this reason, the State will secure Project Management Support Consultant (PMSC) services to align State and Prime Solution Provider (PSP) project schedule planning, execution and evaluation methodology and rigor.

The PMSC will assist with the EDR Project working directly with EDR Project Management Office (PMO). The PMSC will assess and provide recommendations about the State's current EDR Master Project Schedule (MPS) and schedule management process, integrate the State schedules with the PSP schedule to produce an EDR Master Integrated Project Schedule, and provide knowledge transfer. Additionally the PMSC will review selected Management Requirement Deliverables (MRDs) from the PSP in the area of Project Management and provide recommendations regarding acceptance, and provide input to the EDR PMO for the PSP Project Management Performance Reviews.

The term of this agreement will be January 2011 through June 2013, with an anticipated amount of this agreement to be \$2,160,000.00.

If you have any questions regarding any of the above items, please contact me at 845-6431.



Director  
Financial Management Bureau