

REQUEST AND APPROVAL FOR LOAN OR LEASE OF EQUIPMENT AND LOAN OR LEASE AGREEMENT		PAGE NO.	NO. OF PAGES
For use of this form, see AR 700-131; the proponent agency is DCS, G-4.		REQUIRED DELIVERY DATE	
LOAN OR LEASE (Check one) <input type="checkbox"/> LOAN <input type="checkbox"/> LEASE	LOAN/LEASE AGREEMENT NUMBER (When Approved)		
ADDRESS OF ACCOUNTABLE OFFICER		EXPIRATION DATE OF LOAN/LEASE	
SECTION A - (To be completed by Requester/Lessee)			
1. NAME AND ADDRESS OF ACTIVITY (Include UIC)			
2. ITEM DESCRIPTION (Include LIN and NSN and Quantity Required)			
3. OTHER ITEMS REQUIRED (Show item, page no. of request and agency to which request was submitted. A separate request is required for each item.)			
4. EQUIPMENT TO BE SHIPPED TO (include DODAAC, if applicable)			
5. FUND CITE FOR PC&H AND TRANSPORTATION COSTS			
6. COMPLETE JUSTIFICATION INCLUDING PROPOSED DURATION OF LOAN/LEASE (If additional space is needed, use reverse)			
7. CERTIFICATION I certify that I am the authorized individual to request loan/lease of Army equipment, and if this request is approved, agree to pay all authorized charges including PC&H, transportation, and repair costs for other than fair wear and tear, and agree to abide by all conditions specified for Loan/Lease of Army materiel by AR 700-131.			
8. TYPED NAME, GRADE, AND TITLE OF AUTHORIZED REPRESENTATIVE	8a. SIGNATURE	8b. DATE	
SECTION B - (To be completed by the activity having custody of item)			
9. NAME AND ADDRESS OF ACTIVITY			
10. REQUESTED ITEM <input type="checkbox"/> (Enter NSN) SUBSTITUTE ITEM <input type="checkbox"/> (Enter NSN)	10a. AVAILABILITY (Check one) WITH DAMPL IMPACT <input type="checkbox"/> WITHOUT DAMPL IMPACT <input type="checkbox"/> NOT AVAILABLE <input type="checkbox"/>		
10b. APPROVAL AUTHORITY FOR LOAN/LEASE (Based upon above data and Table 2-1, AR 700-131)			
11. FOR LOANS/LEASES WITH DAMPL IMPACT (Provide the following information to HQDA)			
11a. AUTHORIZED	ON HAND (Worldwide)	QTY D/I PER MONTH	
		PRODUCED	OVERHAULED
11b. QTY O/H CONUS DEPOT BY PURPOSE CODE		11c. QTY BACKORDERED BY MACOM	
11d. IMPACT OF LOAN/LEASE APPROVAL AND ACTIVITY RECOMMENDATION			
12. TYPED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE	12a. SIGNATURE	12b. DATE	
SECTION C - (Action by final approval authority)			
13. <input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED <input type="checkbox"/> OTHER (SEE REVERSE)			
14. TYPED NAME AND TITLE OF APPROVING AUTHORITY	14a. SIGNATURE	14b. DATE	