

WEBGRANTS REPORTS AND TOOLS



PRESENTED BY:
CALIFORNIA STUDENT AID
COMMISSION



IN TODAY'S WEBINAR...

- Phones will be muted to eliminate background noise
- All questions can be typed in the Chat pod to the right, staff is available to answer your questions
- The PowerPoint can be downloaded from the Files pod

AGENDA

- WebGrants Generated Reports
- WebGrants Tools
- Resources



WEBGRANTS REPORTS



COLLEGE REPORTS

California Student Aid Commission (SAPRD)
WebGrants System

[Tools](#) [Help](#) [Sign Out](#)



Welcome!
To the CSAC Portal Menu

The last time you logged on to this system was: 01/21/2015 01:10:27 pm

Number of failed attempts since your last login: 1

Please contact your School's System Administrator if you need access to additional screens.

Portal Menu

[WebGrants](#)

[User Administration](#)

Account Information

[View Your Account Details](#)

[Help With Your Account](#)

[Privacy Policy](#) Copyright 2000-2015, California Student Aid Commission [Contact Us](#)

Revision: 9 Date: 12/14/2009 11:43:03 AM



COLLEGE REPORTS

California Student Aid Commission (SAPRD)
WebGrants System

[Portal Menu](#) [WebGrants](#) [Tools](#) [Help](#) [Sign Out](#)



Welcome!
To the **WebGrants** Menu

The last time you logged on to this system was: 01/21/2015 01:10:27 pm
Number of failed attempts since your last login: 1

Please contact your School's System Administrator if you need access to additional screens.

WebGrants Menu

[GPA](#)
[Student Info](#)
[School Info](#)
[Data Transfer](#)
[NON-SSN GPA](#)

Account Information

[View Your Account Details](#)
[Help With Your Account](#)

[Privacy Policy](#) Copyright 2000-2015, California Student Aid Commission [Contact Us](#)

Revision: 9 Date: 12/14/2009 11:43:03 AM



COLLEGE REPORTS

California Student Aid Commission (SAPRD) WebGrants System

[Portal Menu](#) [WebGrants](#) [Tools](#) [Help](#) [Sign Out](#)

[Enrollment](#) [GPA](#) [Student Info](#) [School Info](#) [Roster/Reconciliation](#) [Data Transfer](#) [Chafee Grant](#) [Accounting](#)
[NON-SSN GPA](#)

[Data Transfer](#) [File Upload](#) [Report Download](#)

Data Transfer Menu

[File Upload](#)

[Report Download](#)

Report Download

- ▶ To download or display a report or data file click on the Retrieve File button.
- ▶ All data columns can be sorted either ascending or descending order by clicking on the blue column headings.
- ▶ To compare two roster files, select Grant Roster for Report and Data File for Media Type.
- ▶ To delete uploaded Audit Files, select Audit File for Report and the Delete checkbox column will appear.

School ID = Acad Year = Month =
Report = Media Type =

WHAT REPORTS ARE AVAILABLE?

- Accept/Reject
- Award Status Extract
- School Change Upload
- E2 Verification
- Education Level (EL)
Verification
- Education Level (EL)
Verification Accept/Reject
- Grant Roster
- Monthly Payment
Activity
- Cal C Supplement
Recipient
- Student Overlap
- Unclaimed Awards

ACCEPT/REJECT REPORT

1 SABRAR2 - 01 (EDE COPY)		CALIFORNIA STUDENT AID COMMISSION										PAGE : 1													
		ACCEPT/REJECT REPORT										RUN DATE: 10/28/2011													
		ACADEMIC YEAR 2011										RUN TIME: 22:55:36													
REJECTED SECTION		00111100 - ALLAN HANCOCK COLLEGE																							
GRANT ID#	SSN	STUDENT LASTNAME	FIRST NAME	M I	PROCESS DATE	SRC CODE	ACT CODE	PGM CODE	NEED	ADJ NEED	PAY TYPE	TERM	AMOUNT	ADJ RSN	PAY STATUS										
6785:		GONZALEZ	ELIDA		10/28/2011	C	U	B	0	0	ACC	FL	776.00		PD										
6785: PAY TYPE ACC: SCHOOL HAS ALREADY REPORTED PAYMENT																									
6785:			ROBERT		10/28/2011	C	U	C	0	0	B&S	FL	288.00		PD										
6785: PAY TYPE B&S: SCHOOL HAS ALREADY REPORTED PAYMENT																									
6785:		JOSE	JOSE	A	10/28/2011	C	U	B	0	0	ACC	FL	776.00		PD										
6785: PAY TYPE ACC: SCHOOL HAS ALREADY REPORTED PAYMENT																									

TOTALS																									
BATCH -		PAYMENTS REJECTED:		0		AMOUNT REJECTED:		0.00																	
ONLINE -		PAYMENTS REJECTED:		AMOUNT REJECTED:																					
COMBINED -		PAYMENTS COMBINED:		AMOUNT COMBINED:																					

1 SABRAR2 - 01 (EDE COPY)		CALIFORNIA STUDENT AID COMMISSION										PAGE : 2			
		ACCEPT/REJECT REPORT										RUN DATE: 10/28/2011			
		ACADEMIC YEAR 2011										RUN TIME: 22:55:36			
ACCEPTED SECTION		00111100 - ALLAN HANCOCK COLLEGE													
GRANT ID#	SSN	STUDENT LASTNAME	FIRST NAME	M I	PROCESS DATE	SRC CODE	ACT CODE	PGM CODE	NEED	ADJ NEED	PAY TYPE	TERM	AMOUNT	ADJ RSN	PAY STATUS
		ACEVEDO	AMALIA		10/28/2011	C	U	C	18498	0	B&S	FL	216.00		TT
		ACEVEDO	WILBRADO	J	10/28/2011	C	U	B	0	0	ACC	FL	776.00		PD
		ACEVES	MIYU	V	10/28/2011	C	U	B	9389	0	ACC	FL	388.00		HT
		ACEVES	RICARDO		10/28/2011	C	U	B	0	0	ACC	FL	776.00		PD
		AGUILAR	JEANETTE		10/28/2011	C	U	B	0	0	ACC	FL	776.00		PD
		AGUILERA	ANA	J	10/28/2011	C	U	B	0	0	ACC	FL	776.00		PD
		ALBARRANSALINAS	MARIA	G	10/28/2011	C	U	C	0	0	B&S	FL	288.00		PD
		ALBRIGHT	MEGAN	R	10/28/2011	C	U	B	0	0	ACC	FL	776.00		PD

AWARD STATUS EXTRACT

00000000	LAST	FIRST	19870000NE1400000000	B13840T/F	12192	ACSS	1648
00000000	LAST	FIRST	19920000RE1100000000	A 9223T/F	9223		
00000000	LAST	FIRST	19930000NE1400000000	A 5472T/F	5472		
00000000	LAST	FIRST	19870000NE1400000000	B13840T/F	12192	ACSS	1648
00000000	LAST	FIRST	19920000NE1400000000	A12192T/F	12192		
00000000	LAST	FIRST	19870000NE1400000000	A12192T/F	12192		
00000000	LAST	FIRST	19920000NE1400000000	B13840T/F	12192	ACSS	1648
00000000	LAST	FIRST	19870000RE1300000000	A 9084T/F	9084		
00000000	LAST	FIRST	19920000NE1400000000	B13840T/F	12192	ACSS	1648
00000000	LAST	FIRST	19870000RE1300000000	A			
00000000	LAST	FIRST	19870000NE1400000000	B 7120T/F	5472	ACSS	1648
00000000	LAST	FIRST	19920000NE1400000000	A12192T/F	12192		

[illegible]

SCHOOL CHANGE UPLOAD

SABCSCT
BATCH DATE: 06/20/2014

CALIFORNIA STUDENT AID COMMISSION
SCHOOL CHANGE DATA FILE UPLOAD REPORT
ACADEMIC YEAR 2014

PAGE: 5
RUN DATE: 06/20/2014
RUN TIME: 17:38:05

00131300 - UNIV OF CA - DAVIS

00000000 FL Student is not present in the roster
00000000 FL Invalid SSN
00000000 FL Student is not present in the roster
00000000 FL Student is not present in the roster
00000000 FL Invalid SSN
00000000 FL Invalid SSN
00000000 FL Student is not present in the roster
00000000 FL Invalid SSN
00000000 FL Student is not present in the roster
00000000 FL Student is not present in the roster
00000000 FL Student is not present in the roster
00000000 FL There are no record in grant application table for this SSN
00000000 FL Student is not present in the roster
00000000 FL This Entitlement Transfer record is on-hold awaiting the return of the (G6) Transfer Entitlement Cal Grant Certification form. Once the information is verified the record will be released for school change by Commission staff.

Record Counts

Number of records read..... 1332
Number of records converted to school change transactions..... 1213
Number of records that could not be converted to school change transactions 168
Number of blank records..... 1

*** END OF REPORT ***

E2 VERIFICATION

AHTN09	00131200	UNIV OF CA - BERKELEY	24jun14				
00000000	2014	00131200	LAST	FIRST	E1400000	B	1 200
00000000	2014	00131200	LAST	FIRST	E1400000	A	1 200
00000000	2014	00131200	LAST	FIRST	E1400000	B	1 200
00000000	2014	00131200	LAST	FIRST	E1400000	B	1 200
00000000	2014	00131200	LAST	FIRST	E1400000	B	1 200
00000000	2014	00131200	LAST	FIRST	E1400000	A	1 200
00000000	2014	00131200	LAST	FIRST	E1400000	A	1 200
00000000	2014	00131200	LAST	FIRST	E1400000	B	1 200
00000000	2014	00131200	LAST	FIRST	E1400000	B	1 200
00000000	2014	00131200	LAST	FIRST	E1400000	A	1 200
00000000	2014	00131200	LAST	FIRST	E1400000	B	1 200
00000000	2014	00131200	LAST	FIRST	E1400000	B	1 200
00000000	2014	00131200	LAST	FIRST	E1400000	A	1 200
00000000	2014	00131200	LAST	FIRST	E1400000	B	1 200
00000000	2014	00131200	LAST	FIRST	E1400000	B	1 200
00000000	2014	00131200	LAST	FIRST	E1400000	A	1 200
00000000	2014	00131200	LAST	FIRST	E1400000	A	1 200
00000000	2014	00131200	LAST	FIRST	E1400000	B	1 200
00000000	2014	00131200	LAST	FIRST	E1400000	B	1 200

EDUCATION LEVEL (EL) VERIFICATION

ELTN09	00131200UNIV OF CA - BERKELEY 30jan15									
00000000	2014	00131200	3	LAST	FIRST	19870000B	2	Not yet paid,verification required		
00000000	2014	00131200	3	LAST	FIRST	19920000B	2	Not yet paid,verification required	NOT IN ATTENDANCE	
00000000	2014	00131200	3	LAST	FIRST	19930000B	2	Not yet paid,verification required	NOT IN ATTENDANCE	
00000000	2014	00131200	3	LAST	FIRST	19870000A	2	Not yet paid,verification required	NOT IN ATTENDANCE	
00000000	2014	00131200	2	LAST	FIRST	19920000A	2	Not yet paid,verification required	NOT IN ATTENDANCE	
00000000	2014	00131200	3	LAST	FIRST	19870000A	2	Not yet paid,verification required	NOT IN ATTENDANCE	
00000000	2014	00131200	3	LAST	FIRST	19920000B	2	Not yet paid,verification required	NOT IN ATTENDANCE	
00000000	2014	00131200	3	LAST	FIRST	19870000A	2	Not yet paid,verification required	NOT IN ATTENDANCE	
00000000	2014	00131200	3	LAST	FIRST	19920000B	6	Paid,verification required		
00000000	2014	00131200	3	LAST	FIRST	19870000B	2	Not yet paid,verification required	NOT IN ATTENDANCE	
00000000	2014	00131200	3	LAST	FIRST	19870000B	2	Not yet paid,verification required	NOT IN ATTENDANCE	
00000000	2014	00131200	3	LAST	FIRST	19920000B	2	Not yet paid,verification required	NOT IN ATTENDANCE	

EDUCATION LEVEL (EL) VERIFICATION ACCEPT/REJECT

SABELAR
BATCH DATE: 01/23/2015

CALIFORNIA STUDENT AID COMMISSION
EL VERIFICATION ACCEPT REJECT REPORT
ACADEMIC YEAR 2014

PAGE: 1
RUN DATE: 01/23/2015
RUN TIME: 18:41:44

ACCEPTED SECTION 00131300

SSN NBR	EL CODE	EL VERIFICATION STATUS
---------	---------	------------------------

00000000	3	3--Verified as reported
00000000	3	3--Verified as reported
00000000	3	3--Verified as reported
00000000	3	4--Verified with change
00000000	3	3--Verified as reported
00000000	3	3--Verified as reported
00000000	3	3--Verified as reported
00000000	3	3--Verified as reported
00000000	3	3--Verified as reported
00000000	4	4--Verified with change
00000000	3	3--Verified as reported
00000000	3	3--Verified as reported
00000000	3	3--Verified as reported
00000000	3	3--Verified as reported

SABELAR
BATCH DATE: 08/22/2014

CALIFORNIA STUDENT AID COMMISSION
EL VERIFICATION ACCEPT REJECT REPORT
ACADEMIC YEAR 2014

PAGE: 15
RUN DATE: 08/22/2014
RUN TIME: 18:18:38

REJECTED SECTION 00131300 - UNIV OF CA - DAVIS

SSN NBR	EL CODE	EL VERIFICATION STATUS	REJECT REASON
---------	---------	------------------------	---------------

00000000	3	3--Verified as reported	School is not allowed to verify student EL code
00000000	3	3--Verified as reported	Invalid award status code

GRANT ROSTER

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
	Transaction Code	Action Code Flag	Section Indicator	Grant ID Number Flag	Grant ID Number	Social Security	Social Security Flag	Last Name	First Name	Middle Initial	Date of Birth	Program Code	Program Code Flag	Dependency Status	New-Renew Indicator	El Code
1	GPPR		1		E12	000000000						A	-E1	D	R	2
2	GPPR		1		E13	000000000						A	-E1	D	R	1
3	GPPR		1		E12	000000000						A	-E1	D	R	2
4	GPPR		1		E13	000000000						B	-E2	D	R	3
5	GPPR		1		E13	000000000						A	-E1	D	R	1
6	GPPR		1		E11	000000000						B	-E1	D	R	3
7	GPPR		1		E13	000000000						A	-E1	D	R	1
8	GPPR		1		E11	000000000						A	-E1	D	R	3
9	GPPR		1		E14	000000000						A	-E1	D	N	1
10	GPPR		1													
P	Q	R	S	T	U	V	W	X	Y	Z	AA	AB	AC	AD		
	El Code	Housing Code	CSAC Budget Amount	EFC Amount	Need	Adjusted Need	Remaining Eligibility	Forecasted AY Eligibility	Annual Award Amount	Annual Tuition/Fee Amount	Annual Access Amount	Annual Books & Supplies Amount	Fall Total Amount	Fall Tuition/Fee Amount		
	2	2	\$28,929	\$0	\$20,070		133.36%	100.00%	\$12,192	\$12,192	\$0	\$0	\$4,064.00	\$4,064.00		
	1	1	\$33,802	\$0	\$33,802		233.35%	100.00%	\$12,192	\$12,192	\$0	\$0	\$4,064.00	\$4,064.00		
	2	1	\$33,802	\$0	\$32,342		133.36%	100.00%	\$12,192	\$12,192	\$0	\$0	\$4,064.00	\$4,064.00		
	3	2	\$28,929	\$0	\$26,971		33.35%	100.00%	\$13,840	\$12,192	\$1,648	\$0	\$4,613.00	\$4,064.00		
	1	1	\$33,802	\$0	\$31,600		400.00%	100.00%	\$12,192	\$12,192	\$0	\$0	\$0.00	\$0.00		
	3	3	\$25,737	\$0	\$25,737		133.34%	100.00%	\$13,840	\$12,192	\$1,648	\$0	\$4,613.00	\$4,064.00		
	1	1	\$33,802	\$0	\$30,641		233.35%	100.00%	\$12,192	\$12,192	\$0	\$0	\$4,064.00	\$4,064.00		
	3	1	\$33,802	\$0	\$33,802		100.03%	100.00%	\$12,192	\$12,192	\$0	\$0	\$4,064.00	\$4,064.00		
	1	1	\$33,802	\$0	\$33,802	*****	333.34%	100.00%	\$12,192	\$12,192	\$0	\$0	\$4,064.00	\$4,064.00		

MONTHLY PAYMENT ACTIVITY REPORT

1 SABRMPA1 - 01

CALIFORNIA STUDENT AID COMMISSION
PAYMENT ACTIVITY REPORT
ACCOUNTING SUMMARY
ACADEMIC YEAR 2011
00111100 - ALLAN HANCOCK COLLEGE

PAGE NO: 1
RUN DATE: 11/19/2011
RUN TIME: 03:40:30

DATE ----	ACTIVITY -----	FUNDS DISBURSED TO INSTITUTION -----	PAYMENT TRANSACTIONS -----	BALANCE -----
08-23-11	FALL ADVANCE	141,653.00		141,653.00
08-26-11	FALL RECONCILED PAYMENT TRANSACTIONS		0.00	141,653.00
09-02-11	FALL RECONCILED PAYMENT TRANSACTIONS		0.00	141,653.00
10-07-11	FALL RECONCILED PAYMENT TRANSACTIONS		0.00	141,653.00
10-28-11	FALL RECONCILED PAYMENT TRANSACTIONS		260,346.00	-118,693.00
10-28-11	RECONCILED PAYMENT TO INSTITUTION	118,693.00		0.00
11-04-11	FALL RECONCILED PAYMENT TRANSACTIONS		704.00	-704.00
11-04-11	RECONCILED PAYMENT TO INSTITUTION	704.00		0.00
11-18-11	FALL RECONCILED PAYMENT TRANSACTIONS		1,374.00	-1,374.00
11-18-11	RECONCILED PAYMENT TO INSTITUTION	1,374.00		0.00
	TOTAL FUNDS DISBURSED / TOTAL PAYMENTS	262,424.00	262,424.00	

	YEAR-TO-DATE ACTIVITY					TOTAL
	FALL	WINTER	SPRING	SUMMER		
CAT/F	0.00	0.00	0.00	0.00	0.00	0.00
CBT/F	0.00	0.00	0.00	0.00	0.00	0.00
CBACC	255,692.00	0.00	0.00	0.00	0.00	255,692.00
CBTOTAL	255,692.00	0.00	0.00	0.00	0.00	255,692.00
CCT/F	0.00	0.00	0.00	0.00	0.00	0.00
CCB/S	6,732.00	0.00	0.00	0.00	0.00	6,732.00
CCTOTAL	6,732.00	0.00	0.00	0.00	0.00	6,732.00
GFT/F	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	262,424.00	0.00	0.00	0.00	0.00	
GRAND TOTAL						262,424.00

CAL GRANT C SUPPLEMENT RECIPIENT

CAL C SUPPLEMENT RECIPIENT REPORT ACADEMIC YEAR 2014

FULLERTON COLLEGE - 00120100

08/15/2014

SSN	Last	First	MI	Address	City	State	Zip Code	CSupp Form
00000000	ORO	ED		320 VERMONT AVENUE	ANAHEIM	CA	928	N
00000000	VAZQUEZ	KEVIN		2432 CLIFHURST ST	ROWLAND HEIGHTS	CA	928	Y
00000000	RAMOS	FERNANDA		445 ARIEL PARK DRIVE	ANAHEIM	CA	928	Y
00000000	MENDEZ	JORGE		438 RASKIN DRIVE	ROWLAND HEIGHTS	CA	917	N
00000000	RAMIREZ	PETER		31 FIRST AVE	LA HABRA	CA	906	Y
00000000	CARRILLO	AL		533 WEST ST	PALM SPRINGS	CA	928	Y
00000000	SANTIAGO	ANIEE		3030 JACKSON AVE	YORBA LINDA	CA	928	N
00000000	PANH	JESS		13 MARIE DRIVE	FULLERTON	CA	928	N
00000000	TRAN	ANNE		1 EAST OLIVE AVE	ANAHEIM	CA	928	N
00000000	MARIN	CHRIS		322 WEATLH WAY APT A	LA HABRA	CA	928	N
00000000	SANCHEZ	FRANK		41 SUNRISE DR	PALM SPRINGS	CA	922	N
00000000	JAM	DON		20 S BAY WAY	YORBA LINDA	CA	928	N
00000000	HUY	DAN		162 BAKER AVE	LA HABRA	CA	928	N
00000000	VAL	REY		130 VALENCIA AVE	FULLERTON	CA	928	N
00000000	ESTRADAHERNANDEZ	ALEJANDRA		309 COMMON ST	FULLERTON	CA	928	N
00000000	TUAN	FAY		250 BROOK AVE	ANAHEIM	CA	928	N

STUDENT OVERLAP

2014	00131300	UNIV OF CA - DAVIS
00000000	FIRST	LAST 19940000E2N3B
00000000	FIRST	LAST 19930000E2N3B
00000000	FIRST	LAST 19920000E2N3B
00000000	FIRST	LAST 19910000E2N3B
00000000	FIRST	LAST 19920000E2N3B
00000000	FIRST	LAST 19930000E2N2B
00000000	FIRST	LAST 19940000E2N3B
00000000	FIRST	LAST 19920000E2N3B
00000000	FIRST	LAST 19910000E2N3B
00000000	FIRST	LAST 19930000E2N3B
00000000	FIRST	LAST 19920000E2N3B
00000000	FIRST	LAST 19930000E2N2B
00000000	FIRST	LAST 19920000E2N3B
00000000	FIRST	LAST 19900000E2N3B
00000000	FIRST	LAST 19930000E2N3B
00000000	FIRST	LAST 19950000E2N2B
00000000	FIRST	LAST 19930000E2N3B
00000000	FIRST	LAST 19880000E2N3B
00000000	FIRST	LAST 19890000E2N3B
00000000	FIRST	LAST 19950000E1N1A
00000000	FIRST	LAST 19960000E1N1A
00000000	FIRST	LAST 19960000E1N1A
00000000	FIRST	LAST 19960000E1N1A
00000000	FIRST	LAST 19930000E2N3B
00000000	FIRST	LAST 19950000E1N1A
00000000	FIRST	LAST 19910000E2N3B
00000000	FIRST	LAST 19960000E1N1A
00000000	FIRST	LAST 19960000E1N1A

UNCLAIMED AWARDS

ucar-2013-00131300-05dec14.txt
BATCH DATE: 12/05/2014

CALIFORNIA STUDENT AID COMMISSION
UNCLAIMED AWARDS FOR UNIV OF CA - DAVIS (00131300)
ACADEMIC YEAR 2013

PAGE: 1
RUN DATE: 12/06/2014
RUN TIME: 09:27:09

SSN	LAST NAME	FIRST NAME	M BIRTH I DATE	CYCLE ID	PROG CODE	NEW/ REN	CURRENT SCHOOL	LOA	ADDRESS
00000000			00/00/1995	E1	A	N			
00000000			00/00/1995	E1	B	N		Y	
00000000			00/00/1995	E1	B	N		Y	
00000000			00/00/1995	E1	B	N		Y	
00000000			00/00/1995	E1	B	N		Y	
00000000			00/00/1995	E1	B	N		Y	
00000000			00/00/1994	E1	B	N		Y	
00000000			00/00/1995	E1	B	N		Y	
00000000			00/00/1995	E1	A	N			
00000000			00/00/1995	E1	B	N		Y	
00000000			00/00/1995	E1	B	N	Y	Y	
00000000			00/00/1995	E1	A	N			

WEBGRANTS TOOLS



LOCATING TOOLS IN WEBGRANTS

California Student Aid Commission (SAPRD) WebGrants System

[Tools](#) [Help](#) [Sign Out](#)



Welcome!
To the CSAC

The last time you logged on to this system was: 03/30/2012 09:31:44 am
Number of failed attempts since your last login: 0

Please contact your School's System Administrator if you need access to additional screens.

Portal Menu

[WebGrants](#)
[Table Edit](#)
[User Administration](#)

Account Information

[View Your Account Details](#)
[Help With Your Account](#)

[Privacy Policy](#) Copyright 2000-2012, California Student Aid Commission [Contact Us](#)
Revision: 9 Date: 12/14/2009 11:43:03 AM





THE TOOLS PAGE IN WEBGRANTS

Tools	
<ul style="list-style-type: none">✦ *Note: Systems that have upgraded to Microsoft Office Excel 2007 will encounter a file format error while exporting HTML in Excel format with an extension (xlsm). For best results download the "Template for Excel 2007" to your computer. *See under "Description" for saving the converted template to your computer✦ Each of these tools involves downloading files that use external software. Some require that additional software be resident on the user's computer✦ For best results, right click on the link and select the "Save" option.✦ A Users Guide containing further descriptions and instructions for each of these tools is located in the Help Center	
Tools	Description
✦ Roster Data File Compare -- Delphi	Provides comparisons between a previous roster data file and the current file
✦ Excel Grant Roster Template -- for Excel '97	Formats roster data files into a Microsoft Excel spreadsheet
✦ Excel Grant Roster Template -- for Excel 2000	Formats roster data files into a Microsoft Excel spreadsheet
✦ Excel Grant Roster Template -- for Excel 2007	<p>*Right-click the link "Excel Grant Roster Template" and select "Save Link As" option to save the template to your computer. Change the name of the file to (.xlsm) and save</p>

AVAILABLE TOOLS IN WEBGRANTS

- **Roster Data File Comparison-** Provides comparisons between a previous roster data file and the current file
- **Grant Roster Template-** Formats roster data files into a Microsoft Excel Spreadsheet
- **Reconciliation Template-** Formats reconciliation data files into a Microsoft Excel spreadsheet
- **EL Verification Template-** Formats EL Verification data files into a Microsoft Excel spreadsheet
- **Unclaimed Awards Template-** Formats Unclaimed award data files into a Microsoft Excel spreadsheet

TOOLS



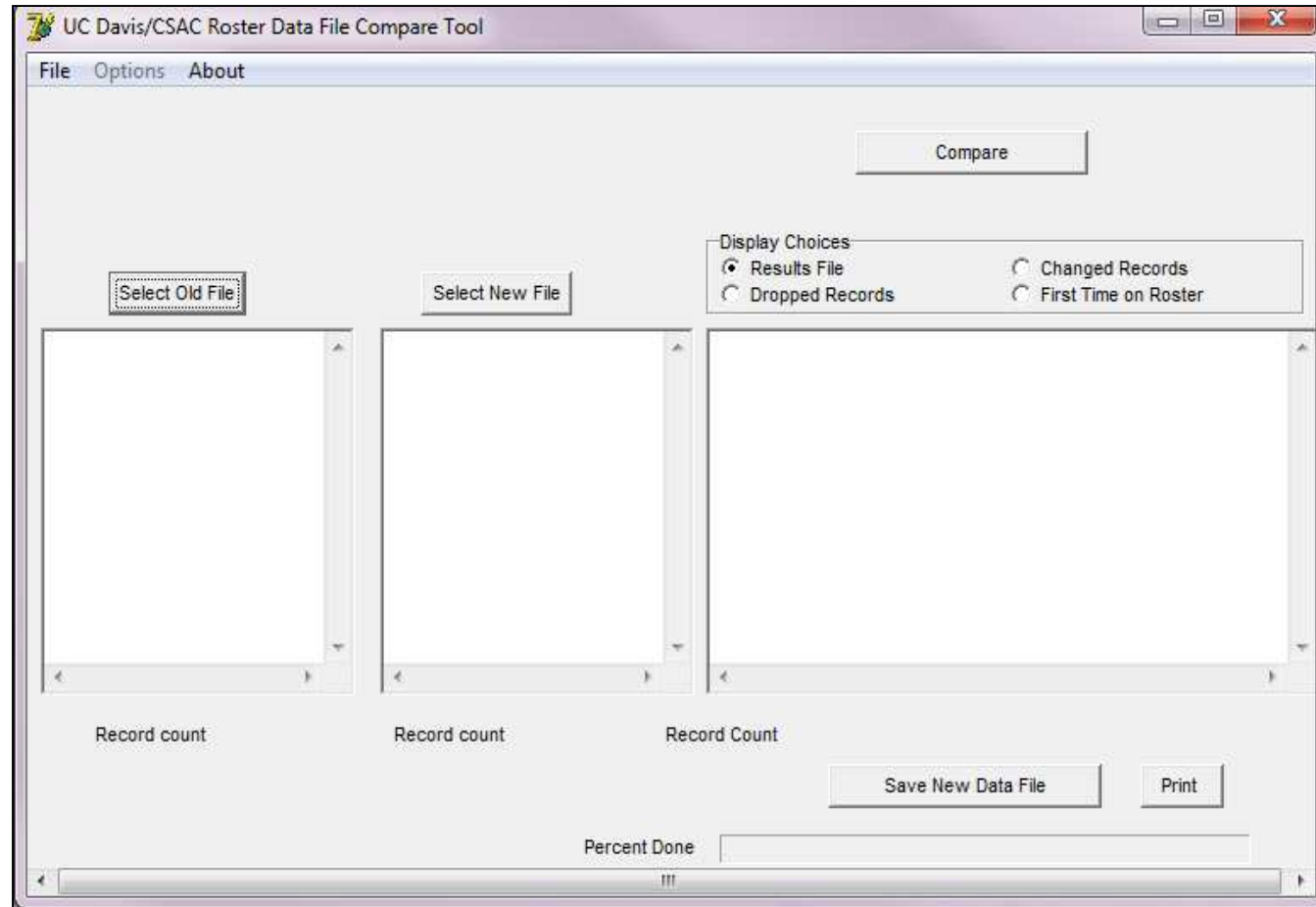
Tools	
Tools	Description
▶ <u>Roster Data File Compare -- Delphi</u>	Provides comparisons between a previous roster data file and the current file
▶ <u>Excel Grant Roster Template -- for Excel 2013</u>	*Right-click the link "Excel Grant Roster Template" and select "Save Link As" option to save the template to your computer. Change the name of the file to (.xlsm) and save
▶ <u>Excel Reconciliation Template</u>	Formats reconciliation data files into a Microsoft Excel spreadsheet
▶ <u>Excel EL Verification Template --- Excel 2013</u>	Formats EL Verification data files into a Microsoft Excel spreadsheet
▶ <u>Excel Unclaimed Awards Template --- Excel 2013</u>	Formats Unclaimed Award data files into a Microsoft Excel spreadsheet

BEST PRACTICES

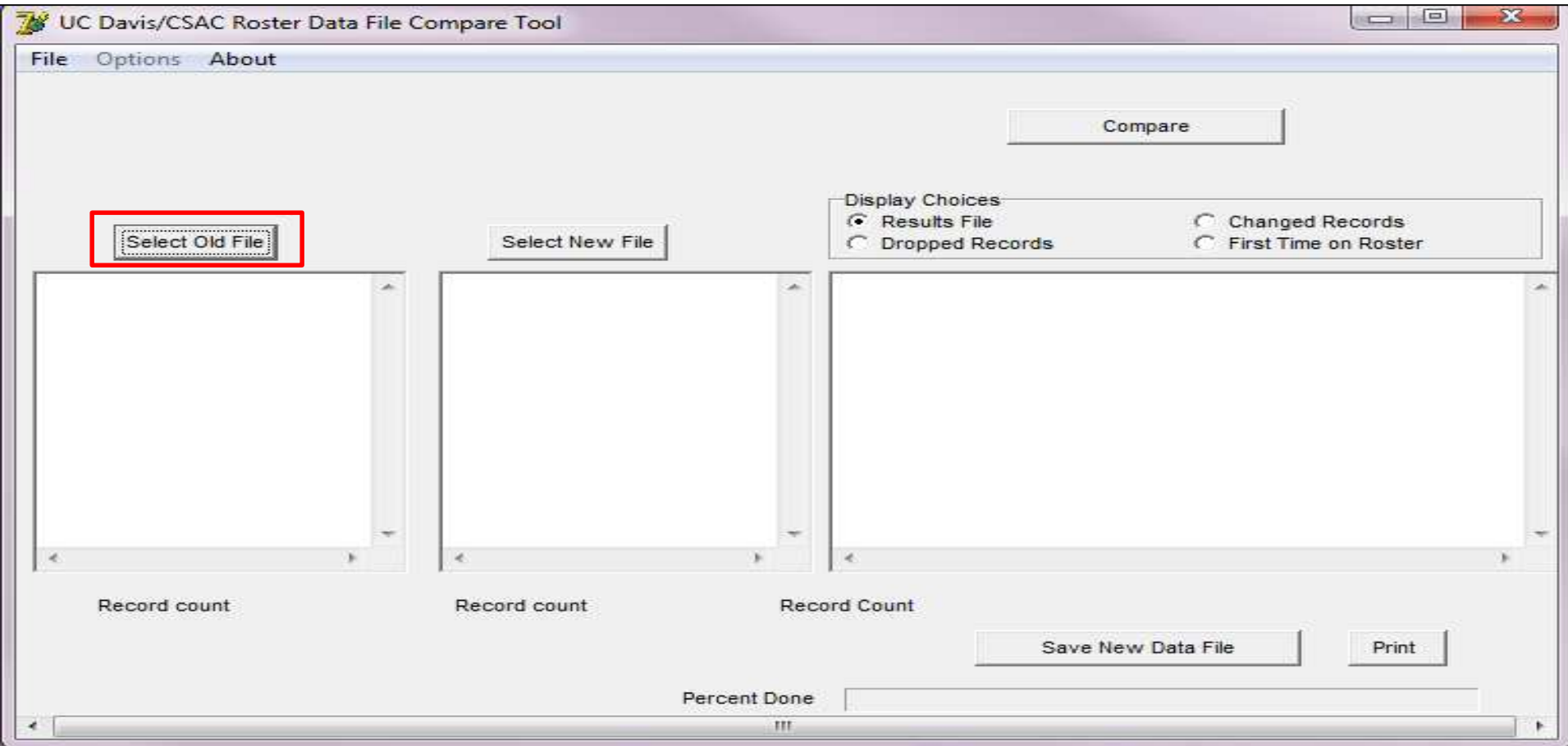
- Save the tools into a folder on your computer for easy access
- Save the desired report(s) to your computer
- Import the report into the appropriate tool



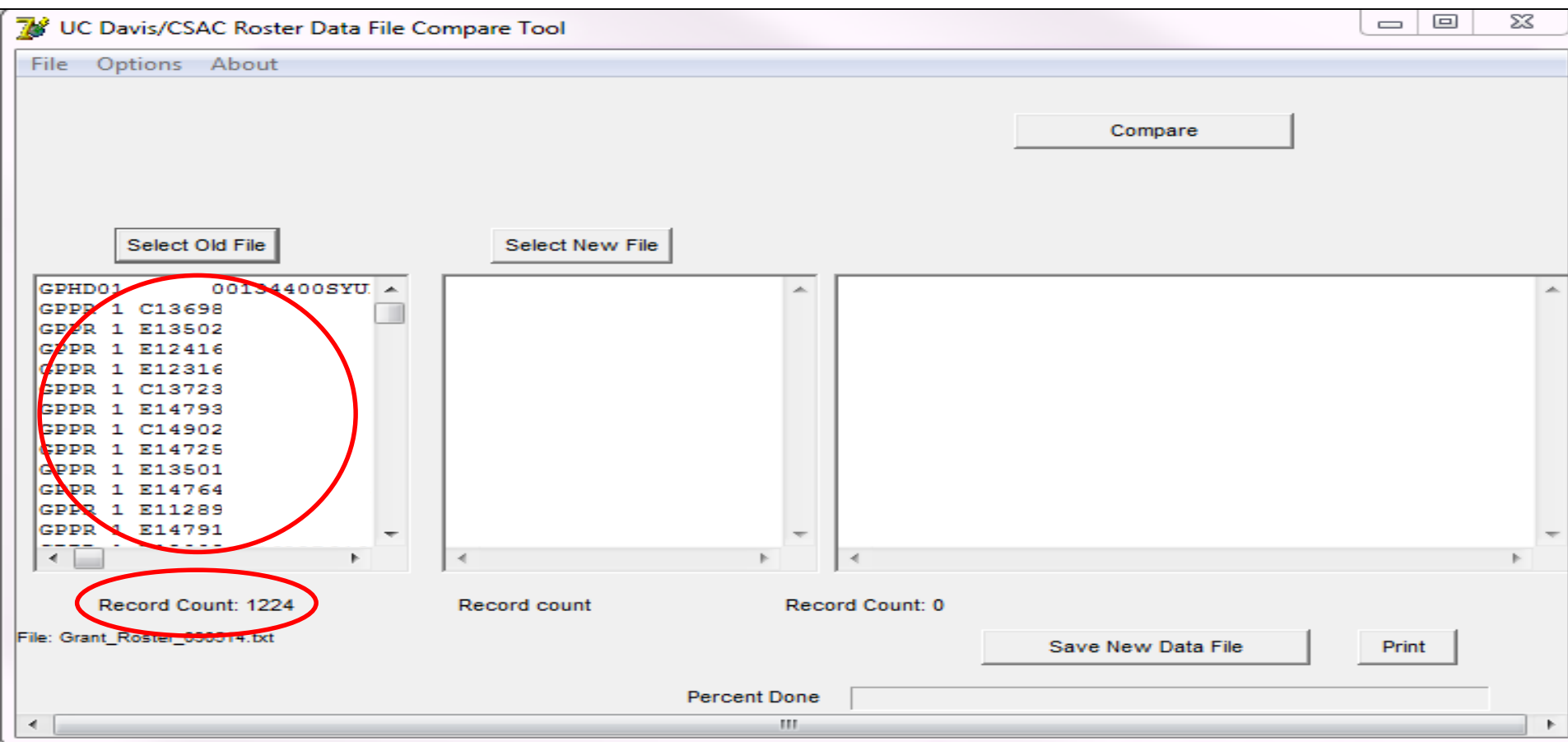
ROSTER DATA FILE COMPARE



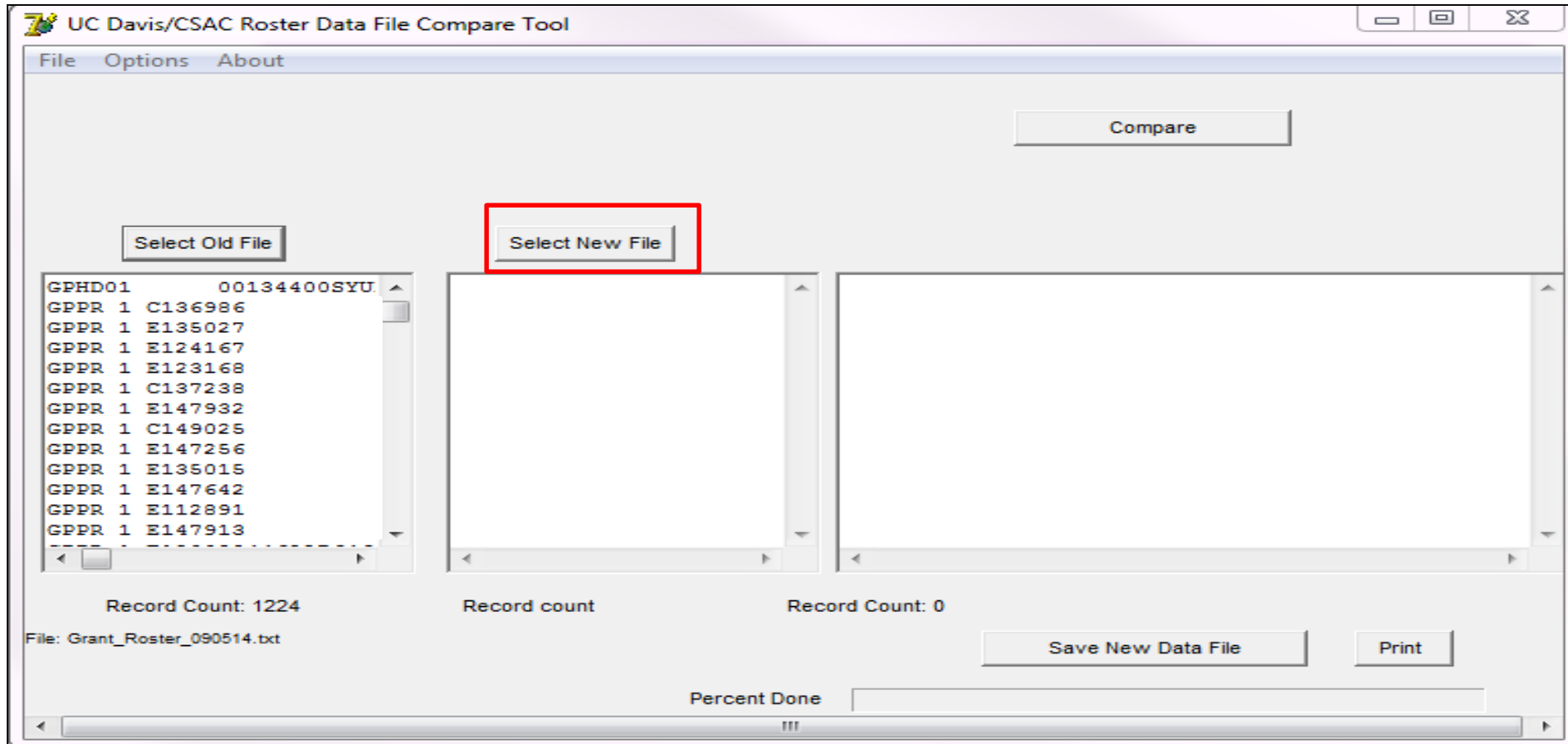
ROSTER DATA FILE COMPARE



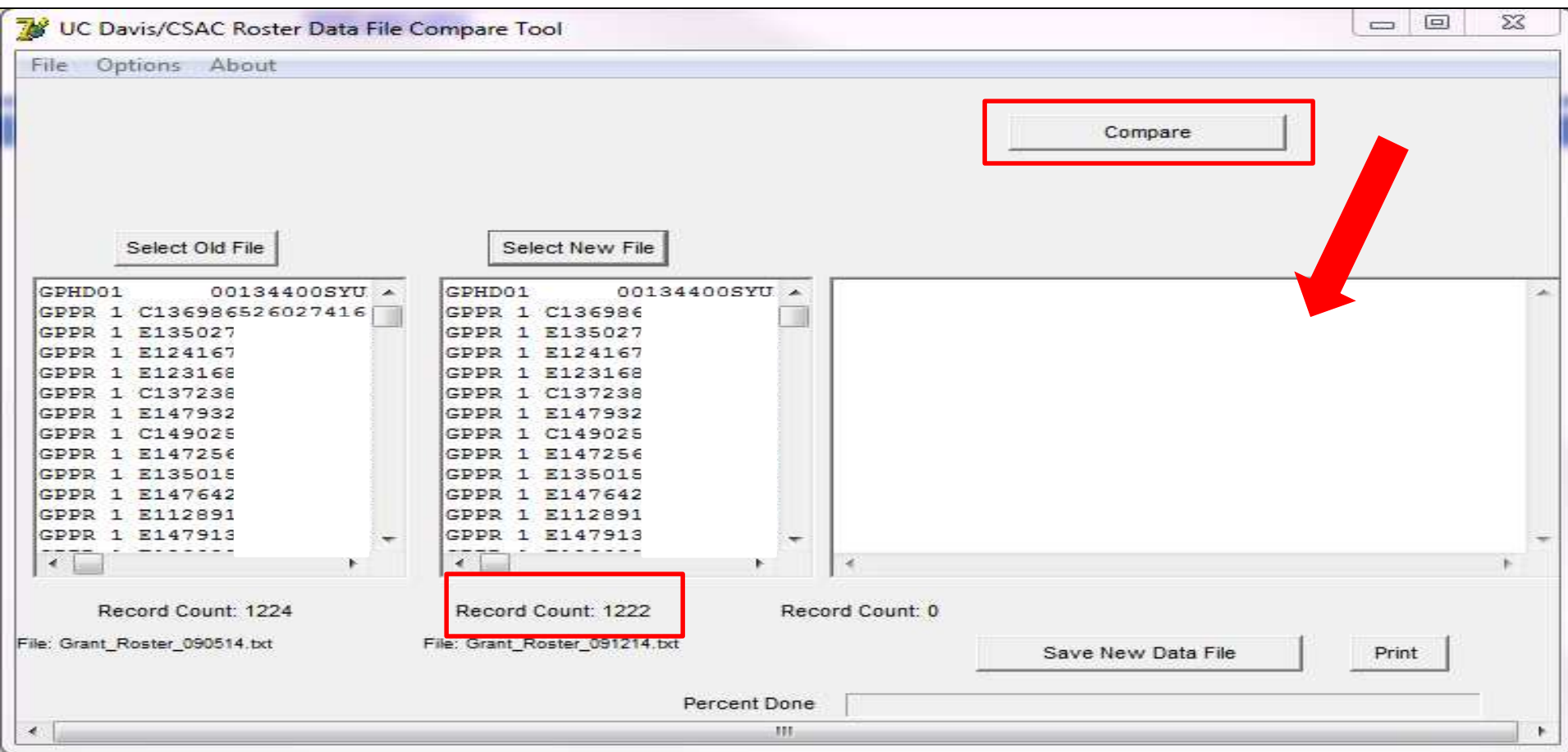
ROSTER DATA FILE COMPARE



ROSTER DATA FILE COMPARE

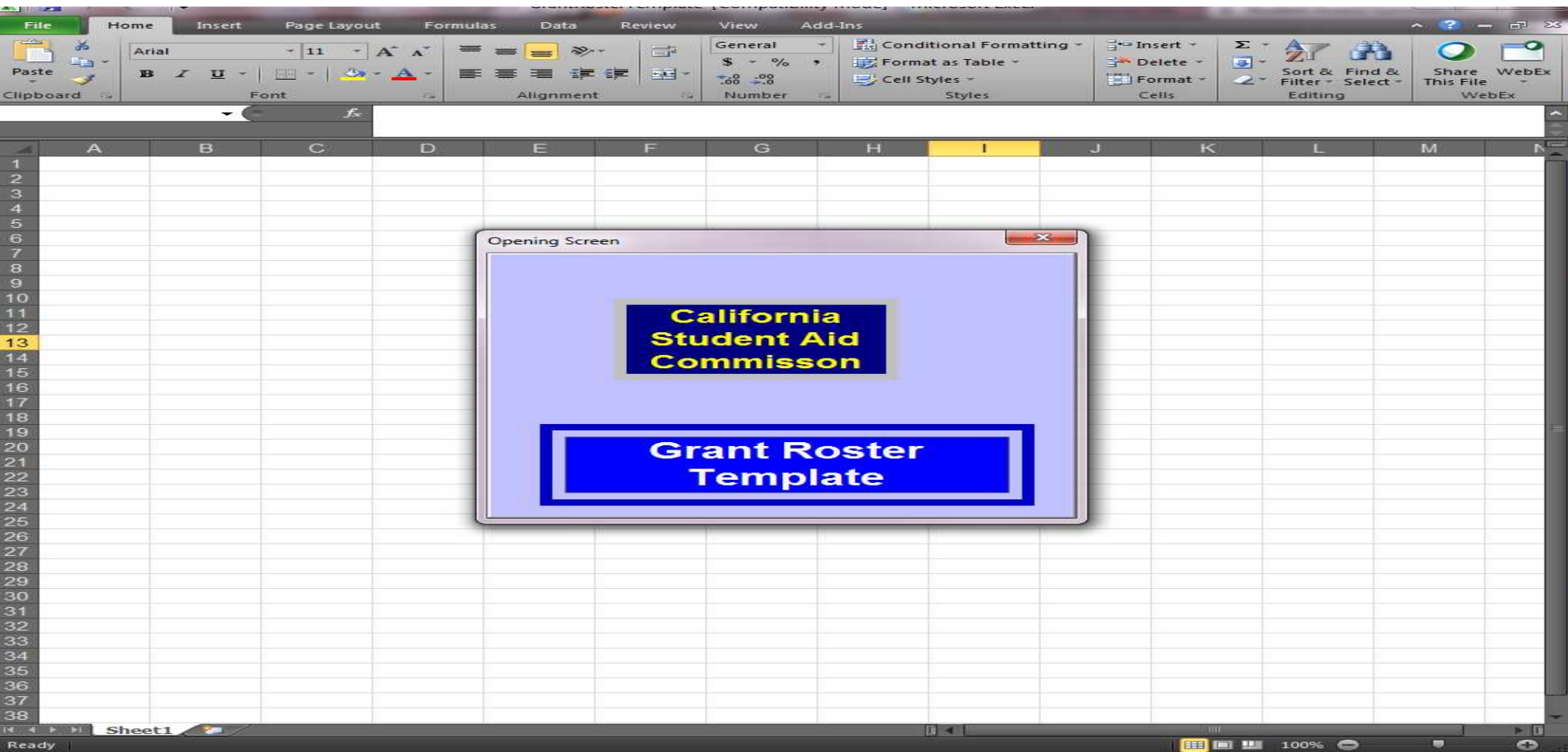


ROSTER DATA FILE COMPARE

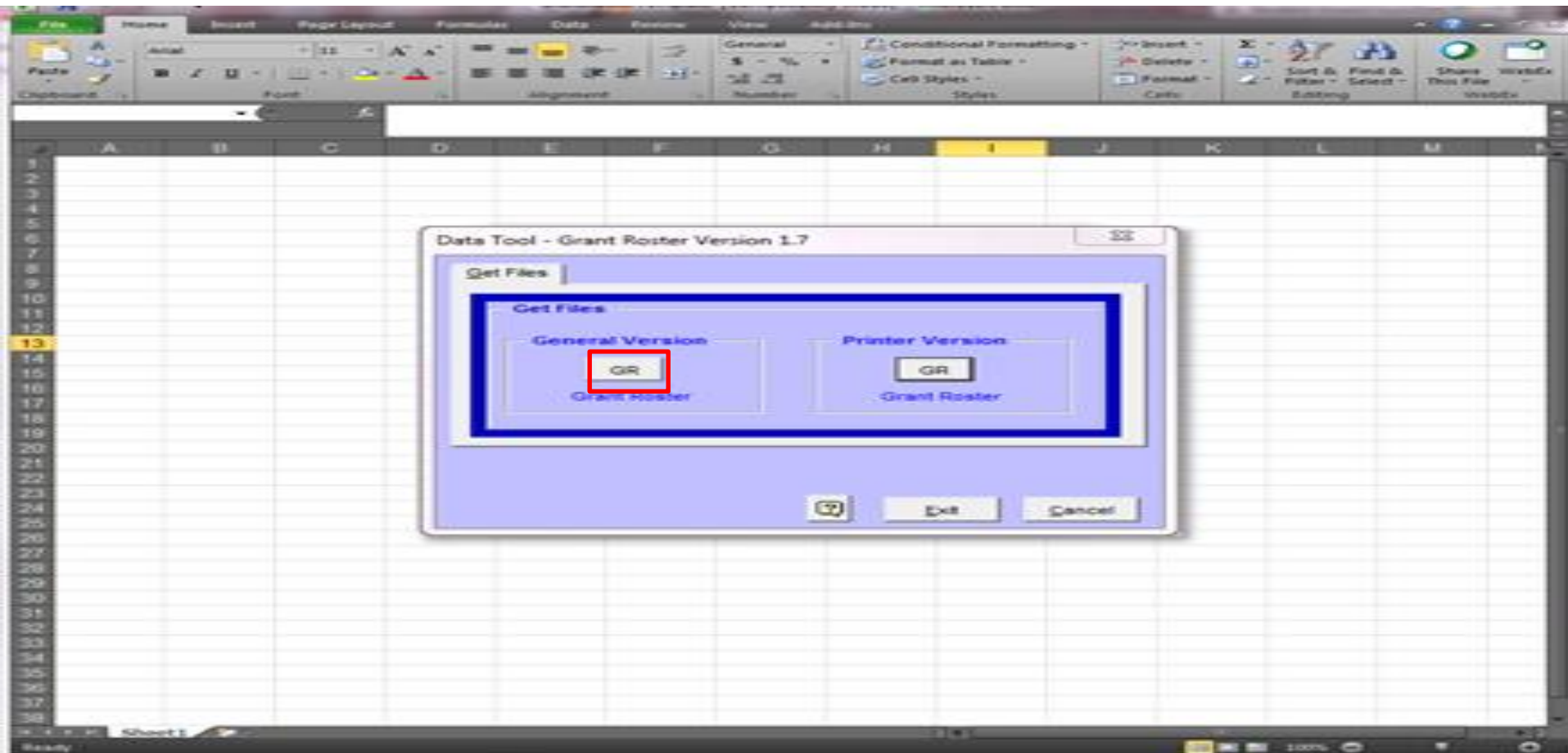




GRANT ROSTER TEMPLATE



GRANT ROSTER TEMPLATE



GRANT ROSTER TEMPLATE

GrantRosterTemplate2013 [Read-Only] - Microsoft Excel

File Home Insert Page Layout Formulas Data Review View Add-Ins

Clipboard Font Alignment Number Styles Cells Editing

GPHD

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	GPHD	0		1	0013									
2	GPPR		1		C13698652							C	-C1	D
3	GPPR		1		E13502783							B	-E1	D
4	GPPR		1		E12416757							B	-E1	D
5	GPPR		1		E12316805							B	-E1	D
6	GPPR		1		C13723801							C	-C1	I
7	GPPR		1									B	-E1	D
8	GPPR		1									B	-C1	I
9	GPPR		1									B	-E1	D
10	GPPR		1									B	-E1	D
11	GPPR		1									B	-E1	D
12	GPPR		1									B	*-E1	D
13	GPPR		1									B	-E1	D
14	GPPR		1									B	-E1	D
15	GPPR		1									B	*-E1	D
16	GPPR		1									B	-E1	D
17	GPPR		1									B	-E1	D
18	GPPR		1									B	-E1	D
19	GPPR		1									B	-E1	D
20	GPPR		1									B	-E1	D
21	GPPR		1									B	-E1	D
22	GPPR		1									B	-E1	D
23	GPPR		1									B	-E1	D
24	GPPR		1		E14725642							B	-E1	D
25	GPPR		1		E12305620							B	-E1	D
26	GPPR		1		C11313012							B	-E1	D
27	GPPR		1		E13585023							B	-C2	I
28	GPPR		1		E13522357							B	-E1	D
29	GPPR		1		E14817166							B	*-E1	D
30	GPPR		1		E14844162							B	-E1	D
31	GPPR		1		C12503768							B	-C2	I
32	GPPR		1		E13580241							B	-E1	D
33	GPPR		1		E14796956							B	*-E1	D
34	GPPR		1		E14767784							B	-E1	D
35	GPPR		1		C13712893							B	-C2	I
36	GPPR		1		E13590665							B	-E1	D
37	GPPR		1		E13519393							B	-E1	D

Sheet1 Grant Roster 090514

Ready 100%

Data Tool - Grant Roster Version 1.8

Get Files

General Version

Printer Version

GR

Grant Roster

Microsoft Excel

Get File Process is complete

OK

GRANT ROSTER TEMPLATE

GrantRosterTemplate2013 [Read-Only] - Microsoft Excel

File Home Insert Page Layout Formulas Data Review View Add-Ins

Paste Clipboard Font Alignment Number Styles

Conditional Formatting Format as Table Cell Styles Insert Delete Format Sort & Filter Find & Select Share This File WebEx

A1 Transaction Code

Transaction Code	Action Code	Flag	Section Indicator	Grant ID Number	Grant ID Flag	Grant ID Number	Social Security	Social Security Flag	Last Name	First Name	Middle Initial	Date of Birth
GPPR			1			C13698652					E	1994-04-2
GPPR			1			E13502783						1994-01-0
GPPR			1			E12416757						1993-01-0
GPPR			1			E12316805					M	1992-01-0
GPPR			1			C13723801						1978-11-0
GPPR			1								A	1996-06-0
GPPR			1								S	1990-08-3
GPPR			1								N	1996-04-0
GPPR			1								J	1995-06-2
GPPR			1								A	1996-05-2
GPPR			1									1993-09-0
GPPR			1									1996-08-1
GPPR			1									1994-10-2
GPPR			1									1996-07-0
GPPR			1								A	1994-07-1
GPPR			1									1995-02-0
GPPR			1								K	1994-09-2
GPPR			1								J	1994-11-1
GPPR			1									1993-09-3
GPPR			1								I	1995-12-0
GPPR			1								L	1994-06-1
GPPR			1									1996-04-0
GPPR			1								L	1993-06-1
GPPR			1								J	1988-12-1
GPPR			1								P	1995-09-2
GPPR			1								A	1995-07-2
GPPR			1									1995-09-2
GPPR			1								S	1995-11-1
GPPR			1								M	1989-12-1
GPPR			1									1995-10-2
GPPR			1									1995-07-3
GPPR			1								M	1996-01-2
GPPR			1								L	1984-06-2
GPPR			1								A	1995-02-0
GPPR			1								A	1995-08-2
GPPR			1									1996-02-0
GPPR			1								A	1996-01-0
GPPR			1								R	1995-03-0
GPPR			1								M	1994-08-1
GPPR			1									1996-03-3
GPPR			1									1993-01-0

Sheet1 Grant Roster 090514

Ready 100%

Data Tool - Grant Roster Version 1.8

Get Files

General Version GR Grant Roster

Printer Version PR Grant Roster

Exit Cancel

RESOURCES

WEBINARS

The screenshot shows the California Student Aid Commission website. Red arrows highlight the following elements:

- Two arrows pointing to the "California Student Aid Commission" logo and name in the header.
- An arrow pointing to the "Financial Aid Programs" link in the main content area.
- An arrow pointing to the "Training" link in the main content area.
- An arrow pointing to the "GPA Award Summary" link in the main content area.
- An arrow pointing to the "Important News" section, specifically the article about Heald College.

Header: CA.GOV logo, California Student Aid Commission, navigation links (HOME, STUDENTS & PARENTS, HIGH SCHOOLS, COLLEGES, OUTREACH & PROGRAMS, REPORTS & PUBLICATIONS, NEWS ROOM, ABOUT CSAC), search bar, and radio buttons for "This Site" and "California".

Main Content Area:

- Financial Aid Programs:** Information on programs available
- Cal Grant - How to Apply:** Application process and forms
- Counselor Workshop:** Presentation information
- Training:** Webinars and power point
- GPA Submission:** Online training
- Fund Your Future Outreach Publications:** Multilingual publications to download or order
- Cash for College Workshops:** Help to apply for financial aid
- WebGrants:** High school online access
- GPA Calculator:** Calculation instructions
- GPA Verify:** GPA Requirements
- GPA Q&A:** Frequently asked questions
- GPA Award Summary:** Statistical information
- IT Technical Documents:** Technical and IT related documents
- District Access - WebGrants:** District System Administrators Access Request Form

Cal Grant Channel: Video player showing "What's the difference between a Loan and a Grant?".



Important News:

- Heald College:** Student Aid Commission Issues Statement on the Department of Education's Actions Against Heald College. SACRAMENTO — Executive Director Diana Fuentes-Michel issued a statement on the U.S. Department of Education's actions against Heald College. Heald College's Institutional Participation Agreement (IPA) with the California Student Aid Commission is now terminated. Heald Colleges are no longer eligible... Click here for official statement.
- CALIFORNIA COLLEGES.EDU:** The Official Source for College & Career Planning in California. CaliforniaColleges.EDU is the one-stop website for information about higher education in California for students, counselors, and parents. It has been developed in collaboration with the California State University (CSU), University of California (UC), California Community Colleges (CCC), Association of Independent California Colleges and Universities (AICCU), and the California Department of Education. More... https://secure.californiacolleges.edu/home/about_us.aspx


SCAM ALERT: Transfer Entitlement Program CALGRANT Making college financially accessible.

FUND YOUR FUTURE: EXPLORE YOUR OPTIONS.

ON DEMAND MODULES

**California
Student Aid Commission**

Web Grants | Cal Grants | Cash for College | Cal Dream Act | FAFSA


Search 

☒ This Site ☐ California


HOME | STUDENTS & PARENTS | HIGH SCHOOLS | COLLEGES | OUTREACH & PROGRAMS | REPORTS & PUBLICATIONS | NEWS ROOM | ABOUT CSAC

Mini-Trainings

The Commission provides on-demand training for high school and financial aid administrators. Each mini-training below is approximately five minutes in length and targets a specific subject. To watch a mini-training, simply select a link below.


 **New to Financial Aid**

Front Desk 101- **Coming Soon! Please check back.**

 **Middle Class Scholarship**


Middle Class Scholarship
MCS: Awards
MCS: File Types
MCS: File Submission Process
MCS: Reports

**Click to Access
Full Webinar
Recordings**

 **Cal Grant**

Cal Grant Basics
Cal Grant Eligibility
Cal Grant A, B, C's

Cal Grant GPA Calculations
Individual SSN GPA Submission Process
SSN GPA Batch Upload
Individual Non SSN GPA Submission Process
Creating a NON SSN GPA Text File for Batch Upload
Uploading a NON SSN GPA Text File
NON SSN GPA Matching Process
NON SSN GPA Edit Process
High School GPA Reports
Cal Grant Payment Reporting
Cal Grant Payment Codes
Cal Grant Common Payment Scenarios

 **WebGrants**

Establishing and Accessing WebGrants
WebGrants Help Menu
WebGrants Tools
Student Information Screens in WebGrants

Customizing Your Roster
Grant Record Changes (G-21)
CA Dream Act Screens in WebGrants
WebGrants Reports (Colleges)
Cal Grant Reconciliation Reports

WebGrants for Students
California License Exam Reporting - **Coming Soon! Please check back.**
SB 70: Data Reporting
SB 70: Uploading Your Text File

THANK YOU!

***California Student Aid Commission
Institutional Support Services***

(888) 294-0153

schoolsupport@csac.ca.gov