

Fixed Asset Schedule – 2016

Schedule showing original cost and depreciation by years of acquisition for:

Owner's name as used on tax return

Please return to:

Mailing address

Business type

Costs and depreciation as shown below are in our records as: *(please check applicable account or enter name and check for other account)*

Machinery and Equipment Office Furniture and Fixtures Tools, Dies, Jigs, Patterns Other _____

(Including all fully depreciated items still on hand and projects in progress – see instructions)

Column 1 Year Assets Acquired	Column 2 Total Original Cost by Year Asset Acquired	Column 3 Additions (+) and/or Deletion (-) between Jan 1, 2015 & Jan 1, 2016	Column 4 Net Total Original Cost as of Jan 1, 2016 <i>(Col. 2 +/- Col. 3)</i>	Column 5 Leave Blank	
2015					
2014					
2013					
2012					
2011					
2010					
2009					
2008					
2007					
2006					
2005					
2004					
2003					
2002					
2001					
2000					
1999					
1998					
1997					
1996					
1995					
Prior to 1995					
Totals					

Follow these steps to complete this schedule:

1. Summarize the original costs of the assets by acquisition year and enter on the appropriate line of col. 2.
2. Col. 3 – Enter any additions or deletions in machinery or equipment, furniture and fixtures as per year acquired. Transferring of machinery or equipment, furniture and fixtures from another area to the location indicated by this form would represent an addition and should be listed as to the year acquired.
3. Col. 4 – summarizes the original costs of the assets by acquisition year after any additions or deletions. In the first row of col. 4, enter the assets purchased during the report year and shown them in the same manner as the other costs recorded in col. 4, prior to any adjustments to the original cost including: trade-in allowance, rental credit, salvage value, special first year depreciation.
4. Col. 5 – Is for the Assessor's use. Leave blank.

Remarks:

Note: Fixed assets expensed for income tax purposes – for the above schedule, you must include those fixed assets which may have been expensed for income tax purposes pursuant to Accelerated Cost Recovery Provisions (via the Economic Tax Recovery Act of 1981), as well as those carried on your books in the asset accounts.

Prepared By

Title

Date

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