

Key for Determining Authorization Name and Address RAS Releasability Category

Descriptor			
1a	Name does not include a personal name ⁽¹⁾	IM ⁽²⁾ Category 1	RAS Code 1
1b	Name includes a personal name	Go to 2	

Names from this point onward include a personal name (surname plus (1) given name/s or (2) multiple initials)

2a	The grazing case file contains an unlimited ⁽³⁾ Privacy Act Waiver form ⁽⁴⁾⁽⁵⁾		IM Category 1
	RAS Code 1		
2b	The grazing case file does not contain an unlimited Privacy Act Waiver form ⁽⁴⁾		Go to 3
3a	Name includes a public designator		
4a	Name includes “farm” or “ranch”	IM Category 2a	RAS Code 2
4b	Name does not include “farm” or “ranch”	IM Category 1	RAS Code 1
3b	Name does not include a public designator		
5a	Name includes “farm” or “ranch”		
6a	Applicant checked box “i” on Form 4130-1b ⁽⁶⁾	IM Category 2b	RAS Code 3
6b	Applicant checked box “ii” or “iii” on Form 4130-1b ⁽⁶⁾	IM Category 2a	RAS Code 2
5b	Name does not include “farm” or “ranch”		
7a	Applicant checked box “i” on Form 4130-1b ⁽⁶⁾	IM Category 2b	RAS Code 3
7b	Applicant checked box “ii” or “iii” on Form 4130-1b ⁽⁶⁾	IM Category 1	RAS Code 1

- (1) Personal names must include a surname plus one or more given names or a surname plus more than one initial
- (2) “IM” refers to BLM Instruction Memorandum 2006-068, released January 17, 2006.
- (3) The permittee/lessee has waived **all** name and address data release restrictions.
- (4) If the permittee/lessee has waived name and address data release restrictions for specific purposes or entities, their records will be (a) categorized in the normal process for general data release but (b) will be handled on a case-by-case basis for specific requests.
- (5) Privacy Act waivers must be current and complete.
- (6) If a 4130-1b form does not exist or if all or none of the boxes were checked, then the name will be assigned to IM Category 2b/RAS Code 3 category until a new or corrected 4130-1b is received from the permittee. Offices should send a new 4130-1b to the permittee with instructions to complete it and return it to the BLM.

Definitions and Instructions

Personal Names:

- 1 A personal name consists of a:
 - a Surname and one or more given names.
 - b Surname and multiple initials.
- 2 A personal name (see #1 above) associated with the words “trust,” “family trust” or “estate” is considered a personal name.

Non-Personal Names:

1. A surname alone **is not** sufficient to identify an individual and **does not** qualify as a personal name; example: “Marshall Brothers Ranch” is not a personal name.
2. Names consisting of brands (Lazy J Ranches, 6X Ranch, Bar B Bar Cattle, A Bar V Ranch) are not personal names.
3. Names consisting of locations (5 Mile Ranch, First Creek Ranch, Bald Mountain Cattle, Bear Lake Grazing Co.) are not personal names.
4. Organization names (such as those below) are not personal names:
 - a. Educational Institutions: Colorado State University Beef Improvement Center, University of Nevada, Brigham Young University.
 - b. Religious organizations: Country Home Colony, East Malta Colony, Roman Catholic Church Diocese of Gallup NM, Corp of Presiding Bishop of LDS Church.
 - c. Native American Tribes: Burns Paiute Tribe, Confederated Tribes of the Warm Springs, Duckwater Shoshone Tribe, Hualapai Tribe, The Navajo Nation, Nez Pierce Tribe.
5. Names consisting of numbers (101 Land and Cattle, 24 Ranch Inc, 47 Ranch Company, 5 C’S Inc) are not personal names.

Public Entity Designator Examples:

Company, Co., Corporation, Corp., Inc., Incorporation, Incorporated, Limited Liability Corporation, LLC, Limited Liability Partnership, LLP, Limited, Ltd., Part., Partnership, Associates, Association, Cooperative, Enterprise/s, Foundation, Group, Joint Venture, Trust (see Personal Names #2 above), etc.

Field Office FOIA Personnel:

Field offices should consider having office FOIA personnel review the categorization results before entering them into RAS.

INFORMATION THAT MAY BE RELEASED BASED ON THE ASSIGNED CATEGORY (See IM 2006-068)

IM Category	RAS Category	Operator Information							
		RAS Auth #	Name	PO/Street	City	State	Zip 1-5	Zip 6-9	Telephone
1	1	X	X	X	X	X	X	X	X
2a	2	X	X		X	X	X		
2b	3	X			X	X	X		